



City of Gahanna

Meeting Minutes

Landscape Board

200 South Hamilton Road
Gahanna, Ohio 43230

Jane Allinder, Chair
Kevin Dengel, Vice Chair
Matt Winger, Secretary
Mark DiGiando
Chris Schuett

Wednesday, January 13, 2021

6:00 PM

Virtual Meeting

Organizational & Regular Meeting

Call in details: 513-306-4583, Conference ID: 443 896 984 #

A. CALL ORGANIZATIONAL MEETING TO ORDER

Mayor Jadwin called the Organizational Meeting of the Landscape Board to order on Wednesday, January 13, 2021 at 6:01 pm, via Microsoft Teams due to the continuing COVID-19 emergency.

B. SWEARING IN OF BOARD MEMBER(S)

Mayor Jadwin administered the Oath of Office to Jane Allinder.

At the Landscape Board Organizational Meeting, held January 13, 2021, Board Member Kevin Dengel was inadvertently not sworn in. Due to the error, any vote cast by Mr. Dengel during that meeting was not counted as part of the record.

C. ROLL CALL

Present 4 - Matt Winger, Chris Schuett, Jane Allinder, and Kevin Dengel

Absent 1 - Mark DiGiando

D. ELECTION OF CHAIR

Mayor Jadwin opened the floor for nomination of Chair. Winger nominated Allinder. Allinder accepted the position.

A motion was made by Winger to nominate Allinder as Chair. The motion carried by the following vote:

Yes: 3 - Winger, Schuett and Allinder

Absent: 1 - DiGiando

Abstain: 1 - Dengel

E. ELECTION OF VICE CHAIR

At this time Mayor Jadwin turned the meeting over to Allinder, Chair.

Allinder opened the floor for nomination of Vice Chair. Winger nominated Dengel. Dengel accepted the position.

A motion was made by Winger to nominate Dengel as Vice Chair. The motion carried by the following vote:

Yes: 3 - Winger, Schuett and Allinder

Absent: 1 - DiGiando

Abstain: 1 - Dengel

F. ELECTION OF SECRETARY

Allinder opened the floor for nomination of Secretary. Schuett nominated Winger. Winger accepted the position.

A motion was made by Schuett to nominate Winger as Secretary. The motion carried by the following vote:

Yes: 3 - Winger, Schuett and Allinder

Absent: 1 - DiGiando

Abstain: 1 - Dengel

G. ESTABLISH TIME AND DAY OF MEETINGS

A motion was made by Winger, seconded by Schuett, that the Board will meet as needed in 2021. The motion carried by the following vote:

Yes: 3 - Winger, Schuett and Allinder

Absent: 1 - DiGiando

Abstain: 1 - Dengel

H. ADOPTION OF RULES OF OPERATION AND PROCEDURE

Motion was made by Dengel, seconded by Schuett, to approve the 2021 Rules of Operation & Procedure for the Landscape Board. The motion carried with the following vote.

Yes: 3 - Winger, Schuett and Allinder

Absent: 1 - DiGiando

Abstain: 1 - Dengel

[2021-0007](#)

LB RulesOfOp 2021

I. ADJOURNMENT OF ORGANIZATIONAL MEETING

There being no further business of the Board the Organizational Meeting adjourned at 6:13pm.

J. CALL REGULAR MEETING TO ORDER

Allinder, Chair called the January 13, 2021 Regular Landscape Board meeting to order at 6:13 pm.

K. ROLL CALL

Present 4 - Matt Winger, Chris Schuett, Chair Jane Allinder, and Kevin Dengel

Absent 1 - Mark DiGiando

Staff in attendance Stephania Bernard-Ferrell, Director, Julie Predieri, Forestry Foreman and Pam Ripley, Office Coordinator.

L. APPROVAL OF MINUTES

Motion was made by Winger, seconded by Schuett, to approve the minutes from the January 9, 2020 meeting. The motion carried with the following vote:

Yes: 3 - Winger, Schuett and Chair Allinder

Absent: 1 - DiGiando

Abstain: 1 - Dengel

[2021-0006](#)

LB mins 1-8-2020

M. ADDITIONS OR CORRECTIONS TO THE AGENDA

New Business: Horticulturist position

N. HEARING OF VISITORS

None

O. OLD BUSINESS

a. Creekside Island Arboretum

Ferrell shared that staff have been working on creating an Arboretum at Creekside Island. Predieri, City Forester shared that her crew has been working on the Arboretum for awhile. They have identified over 40 different species; which over qualifies the City for a Level I Arboretum which only requires 25 different species. The post have been installed and the identification plaques have been ordered. The plaques will have pictures of the leaf or flowers and the common name. The City has already earned accreditation from ArbNet. Which is an international arboretum accreditation program. The ArbNet program is support and coordinated through The Morton Arboretum in Chicago. Staff is hoping to have a grand opening in the spring; to include tours and volunteer events.

P. NEW BUSINESS**a. Horticulturist Position**

Ferrell shared that typically the department depends on a lot of part time staff; which has a lot of turn over in staffing. In the 2021 approved budget several full time positions in the Parks Division were approved. Predieri shared that one of the positions is for a full time Horticulturist on the Arbor Crew. In 2018 there were six part time staff on the horticulture crew. Due to budget cuts; they ended up losing the entire crew. It has been a struggle for the Arbor Crew handling the tree side of things and the safety of trees and stay up with pulling weeds and planting flowers. The new position is a specialty that we do not currently have but need. The Horticulturist will take over the Herb Garden and the beautification efforts in our parks, around the city and help with ecological resource management of the prairies and wetlands.

Q. CORRESPONDENCE AND ACTIONS

None

R. POLL MEMBERS FOR COMMENT

Schuett shared that he has had the opportunity to work with Predieri and her crew and they do a great job and he really appreciates their good work.

Winger thanked staff for all the great work over the last year. Creekside and the lights looked great.

Dengel congratulated Predieri and her team on the arboretum and for the

new Horticulturist position.

S. ADJOURNMENT

There being no further business of the Board the meeting adjourned at 6:27 pm.

*APPROVED by the Landscape Board, this
day of 2021.*

**Jane Allinder
Chair**