

Date	Milestone/Meeting
May 25	Administration Capital Needs kickoff
June 18	Capital Needs Assessment project sheets due to Finance
June 28	<i>Council Committee Meeting</i> Tax Budget provided to Council for review and adoption
July 6	<i>Formal City Council Meeting</i> Council adoption of Tax budget by motion resolution
July 26	<i>Council Committee Meeting</i> 2022 Capital Needs Assessment presented to Council
August 3	Administration Budget kickoff 2022 Budget Projection loaded into accounting system for departments to begin working on operating budgets.
August 23	All 2022 operating budget requests to Directors in accounting system.
September 13	Directors final operating requests to Finance in accounting system.
September 13 – October 1	Finance uses the accounting system to compile all requests and coordinates meetings with Directors and the Mayor to discuss requests and finalizes budget book.
October 25	<i>Council Committee Meeting</i> Budget request provided to Council.
November 1	<i>Formal City Council Meeting</i> Formal Presentation. Public comment permitted
November 8	<i>Council Committee Meeting</i> Budget discussion Administration prepared to answer Council questions
November 22	<i>Council Committee Meeting</i> Budget discussion Administration prepared to answer Council questions
December 6	<i>Formal City Council Meeting</i> Public comment permitted
December 13	<i>Council Committee Meeting</i> Budget discussion Administration prepared to answer Council questions
December 20	<i>Formal City Council Meeting</i> Council approves the 2022 Appropriation Ordinance