



To: Laurie Jadwin
Members of Council
City Attorney

From: Joann Bury
Director of Finance

Date: March 9, 2020

Department of Finance Action Item:

Action Item #1 – Ordinance for Supplemental Appropriations

The original 2020 appropriation request needs to be adjusted to account for several items that were identified after the original request was approved by Council. While a number of reviews are performed throughout the appropriation process, there are occasions when an incorrect budget amount is inadvertently overlooked during these reviews. This was complicated by the fact that this was the first year of budgeting with an entirely new chart of accounts and system. Yet even with this significant change in process, only four (4) accounts out of nearly 600 accounts (.006%) were impacted by a missing appropriation. I am respectfully requesting an ordinance to increase appropriations as follows:

Water Fund Contract Services - \$66,000 within the following contract service accounts:

- 651.11.000.5215 Tech Services - \$10,000
- 651.11.000.5211 Regulatory Services - \$45,000
- 651.11.000.5220 Maintenance Services - \$11,000

Sewer Fund Contract Services - \$61,000 within the following contract service account:

- 661.11.000.5211 Regulatory Services

IT Contract Services for \$177,200 in the following contract service account:

- 101.07.000.5215 Tech Services.

Update Item:

2019 Year-end report.