



TO: Members of Council
Laurie Jadwin, Mayor
Raymond Mularski, City Attorney

FROM: Grant Crawford, Interim Director of Public Service and Engineering

DATE: January 3, 2020

RE: Report to Council, January 13, 2020

UPDATES

2019 WATER AND SEWER INTERNAL REVIEW BOARD RECAP: Gahanna has a Water and Sewer Internal Review Board made up of two citizens, one utility billing specialist and the service and engineering director serving as chairperson. The Water and Sewer Internal Review Board has the power to hear and decide appeals regarding utility bills (water, sanitary and stormwater services) and to review any complaints or problems which cannot be resolved at division or departmental levels. The Water and Sewer Internal Review Board may grant adjustments to utility bills if, in the Board's opinion, such adjustments are appropriate and justified. Attached please find a recap of all issues heard by the Water and Sewer Internal Review Board in 2019.

CODE ENFORCEMENT PROGRAM UPDATE: Gahanna's Public Service and Engineering Department is preparing recommended changes to Chapter 780 – Rental Property Registration and Maintenance. Proposed changes will address alignment of the program's registration fees with operational costs incurred during 2019 and expected moving forward with the administration's restructuring of the Code Enforcement division.

ACTION ITEMS

SUPPLEMENTAL APPROPRIATIONS – DAMAGE TO CITY PROPERTY

The Department of Public Service and Engineering has received funds from the damage of City property. We are respectfully requesting an ordinance for supplemental appropriations in the amounts itemized below from the unappropriated/unencumbered balance of the various funds to the respective accounts:

General Fund 1010 to 1011.1400.5220 (Maintenance Services) in the amount of \$5,483
Streets Fund 2200 to 2201.1000.5300 (Materials and Supplies) in the amount of \$942
Water Fund 6510 to 6511.1000.5300 (Materials and Supplies) in the amount of \$200

SUPPLEMENTAL APPROPRIATIONS – SALE OF ASSETS

The Department of Public Service and Engineering has received funds from the sale of capital assets. We are respectfully requesting an ordinance for supplemental appropriations in the amounts itemized below from the unappropriated/unencumbered balance of the various funds to the respective accounts:



General Fund 1010 to 1011.0110.5510 (Capital Equipment, Police) in the amount of \$15,614
Streets Fund 2200 to 2201.1000.5510 (Capital Equipment) in the amount of \$12,716

SUPPLEMENTAL APPROPRIATIONS – WATER METER FEES

The Department of Public Service and Engineering has received funds from water meter fees. We are respectfully requesting an ordinance for a supplemental appropriation from the unappropriated/unencumbered balance of the Water Fund 6511 to 6511.1000.5300 (Materials and Supplies) in the amount of \$15,637.

SUPPLEMENTAL APPROPRIATIONS – REFUSE FEES

The Department of Public Service and Engineering is respectfully requesting an ordinance for a supplemental appropriation from the unappropriated/unencumbered balance of the Refuse Fund 8501 to 8501.1000.5205 (Contract Services) in the amount of \$88,000 to pay for additional recycling fees incurred with the new contract rates.