



TO: Members of Council  
Thomas R Kneeland, Mayor  
Shane Ewald, City Attorney

FROM: Grant Crawford, Interim Director of Public Service and Engineering

DATE: November 01, 2019

RE: Report to Council, November 12, 2019

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#### UPDATES

There are no updates at this time.

#### ACTION ITEMS

##### SUPPLEMENTAL APPROPRIATIONS – DAMAGE TO CITY PROPERTY

The Department of Public Service and Engineering has received funds from the damage of City property. We are respectfully requesting an ordinance for supplemental appropriations in the amounts itemized below from the unappropriated/unencumbered balance of the various funds to the respective accounts:

General Fund 1010 to 1011.1400.5220 (Maintenance Services) in the amount of \$9,900  
Streets Fund 2200 to 2201.1000.5300 (Materials and Supplies) in the amount of \$7,051  
Water Fund 6510 to 6511.1000.5300 (Materials and Supplies) in the amount of \$300

##### SUPPLEMENTAL APPROPRIATIONS – WATER METER FEES

The Department of Public Service and Engineering has received funds from water meter fees. We are respectfully requesting an ordinance for a supplemental appropriation from the unappropriated/unencumbered balance of the Water Fund 6511 to 6511.1000.5300 (Materials and Supplies) in the amount of \$3,344.

##### 2020 HEALTH SERVICES CONTRACT

Franklin County Public Health performs health services for the City of Gahanna. Some of the services provided include inspections of sanitary systems, food establishments, hotels, public swimming pools and spas. Additionally, the health department enforces housing sanitation and performs radon testing.

The annual amount of the 2020 program reflects a 4 increase bringing the total to \$319,985.25 (\$8.87 [per capita] X 36,075 [population] = \$319,985.25).



We are respectfully requesting legislation authorizing the Mayor and the Director of Public Service and Engineering to enter into contract with Franklin County Public Health for 2020 health services (contract attached).

Legislation Needed: Ordinance

Emergency/Waiver: None

Vendor Name: Franklin County Public Health

Vendor Address: 280 E Broad St, Columbus, OH 43215

Already Appropriated (Amounts & Accounts): sufficient funds will be requested in the 2020 appropriations

Supplemental/Transfer (Amounts & Accounts): None

#### WATER QUALITY LAB TESTING CONTRACT

Currently the City of Gahanna contracts with the City of Columbus Department of Public Utilities Water Quality Assurance Lab to perform Ohio EPA required quarterly water quality tests for total Trihalomethanes (TTHM) and Haloacetic Acids (HAA5). This contract expires December 31, 2019. It is the desire to enter into a new contract in order to maintain these services. The rate for the new contract is \$138/sample which includes collecting and analyzing the samples quarterly. The term of the contract is for three (3) years, commencing January 1, 2020 and ending December 31, 2022.

We are respectfully requesting legislation authorizing the Mayor and the Director of Public Service and Engineering to enter into contract with the City of Columbus Department of Public Utilities Water Quality Assurance Lab for water quality lab testing services for 2020-2022.

Legislation Needed: Ordinance

Emergency/Waiver: **Waiver**

Vendor Name: City of Columbus, Department of Public Utilities, Water Quality Assurance Lab

Vendor Address: 910 Dublin Rd, Columbus, OH 43215

Already Appropriated (Amounts & Accounts): sufficient funds will be requested in the 2020 appropriations

Supplemental/Transfer (Amounts & Accounts): None

#### BUILDING PERSONAL SERVICES CONTRACT RENEWAL

To maintain certification by the State of Ohio Board of Building Standards, the City of Gahanna Building Department is required to have in its employ or under contract, alternate personnel to serve in the event of a conflict of interest or the unavailability of the building official, plans examiner or inspector. Therefore, the Department requests City Council pass an ordinance to authorize the Mayor to enter into the following agreement which is attached for your review.

- A two-year personal services contract with William Conroy for Ohio Certified Electrical Inspector in accordance to the Residential Code of Ohio (RCO), and the Ohio Building Code (OBC). No increase in fees is requested.



We are respectfully requesting an ordinance to allow the Mayor to enter into contract with William Conroy for Personal Services. (Personal Services Contract attached).

Legislation Needed: Ordinance

Emergency/Waiver: None

Vendor Name: William E. Conroy II

Vendor Address: 1574 Dry Creek, Granville, OH 43023

Already Appropriated (Amounts & Accounts): N/A

Supplemental/Transfer (Amounts & Accounts): N/A