



City of Gahanna

Meeting Minutes

Parks & Recreation Board

200 South Hamilton Road
Gahanna, Ohio 43230

Jan Ross, Chair
Andy Piccolantonio, Vice Chair
Ken Shepherd, Secretary
Cynthia Franzmann
Eric Miller
Daphne Moehring
Chrissy Kaminski

Wednesday, October 9, 2019

7:00 PM

Finance Conference Room

A. CALL MEETING TO ORDER

Ross, Chair, called the Parks & Recreation Board meeting to order on Wednesday, October 9, 2019 at 7:00 p.m. at City Hall.

B. ROLL CALL

Present: 7 - Eric Miller, Andy Piccolantonio, Jan Ross, Ken Shepherd, Cynthia Franzmann, Chrissy Kaminski and Daphne Moehring

Staff in attendance: Stephania Bernard-Ferrell, Deputy Director and Pam Ripley, Office Coordinator.

C. APPROVAL OF MINUTES

Motion was made by Shepherd, seconded by Moehring, to approve the minutes from the September 11, 2019 meeting. The motion carried by the following vote:

Yes: 7 - Miller, Piccolantonio, Ross, Shepherd, Franzmann, Kaminski and Moehring

[2019-0137](#)

PR mins 9-11-2019

D. ADDITIONS OR CORRECTIONS TO THE AGENDA

Ross, Old Business Prioritize the Recommendations the Board made to Council for a This Week News article. Ripley, Old Business minutes from the August 14, 2019 meeting revisions.

E. HEARING OF VISITORS

None

F. OLD BUSINESS**a. Memo Recommendations Priority**

Ross shared that she read the Memo of the Boards Recommendations for Parks & Recreation at a Council Meeting. Marla Kulhman, This Weeks News would like to know the priority order of the recommendations for an article she is working on. The Board discussed the memo and chose the following priority list:

1. Enhance trails and citywide connectivity.
2. and 3. Is a combination of creating a community destination swimming pool and athletic complex, in multiple phases.
4. Create and provide additional program options for senior residents.

Kulhman requested where the Board came up with the priorities; the Board has heard these request from residents for years, in surveys, public meetings, the master plan and during the campaign.

b. Minutes 8-14-2019 Revisions

Ripley shared that the minutes from the August 14, 2019 meeting approved at the September 11, 2019 Board meeting were not complete. The minutes have been updated and a copy attached.

Miller request that staff in attendance at each meeting be added to the minutes.

Motion was made by Miller, seconded by Shepherd, to approve the minutes from the August 14, 2019 meeting with the changes presented. The motion carried by the following vote:

Yes: 7 - Miller, Piccolantonio, Ross, Shepherd, Franzmann, Kaminski and Moehring

[2019-0124](#)

PR mins 8-14-2019

G. NEW BUSINESS**a. Aquatic Season Review**

Bernard-Ferrell reviewed the Aquatic memberships sold, rates and financial numbers, season visits and survey results with the Board. Aquatic Update attached.

[2019-0141](#)

Aquatics Update10-9-2019

H. CORRESPONDENCE AND ACTIONS

None

I. DIRECTOR'S REPORT

Ferrell shared the highlights of the Director's Report with the Board.
Director's Report attached.

Moehring asked if the staffing study is back. Ferrell shared that the final documents have not been received. The results of the study show the department needs more Full Time (FT) staff and less Part Time (PT), this should help reduce staff turnover. The 2020 staffing request for the Parks Division is to have the vacant PT Recreation Aquatic Coordinator and the vacant PT Facilities Coordinator be combined into a FT Aquatic Maintenance Coordinator. We need a FT staff member that has the skills, experience and licensure in Aquatic maintenance. The request also includes a FT person for Horticulture. Ross asked what was the purpose of the study. Ferrell stated that with so many vacancies it was the time to take a look at the entire department to see what makes sense moving forward. They took a look at the current job descriptions and current organizational chart. Some of the results come down to attrition; one of the results states that the Parks Foreman, and the Arbor Foreman positions be combined. Nothing will be done at this time to combine the Foreman, no one is losing their job. Moehring asked what is happening with the Senior Center. Ferrell said one of the recommendations we are implementing now is that the current Youth & Family Supervisor will also be the Supervisor of the Senior Center. The current PT Recreation and PT Senior Center Coordinator positions are being requested to go FT and also requesting two additional PT Coordinators; one for each program. All the Coordinators will report directly to the Youth & Family and Senior Supervisor. Once the 2020 budget is passed, we should be able to hire some Parks Team Members next year. Moehring would like to see a Department Organizational Chart next month.

[2019-0138](#)

PR DirRpt 10-9-2019

J. COMMITTEE REPORTS**a. Bicycle & Trail Advisory Committee (BTAC)**

None

b. Gahanna Active Senior Advisory Committee

None

c. Natural Resources Advisory Committee

None

d. Veteran's Advisory Committee

Shepherd shared the Committee is working on the Veteran's Day program and speakers.

K. POLL MEMBERS FOR COMMENT**a. Gahanna Parks & Recreation Foundation**

Miller shared the Foundation discussed the Hops & Vines success.

b. School Board Report

Moehring said that the Treasurer position still needs filled. Lincoln Elementary build is back on track. The Board is thinking about getting started on Phase II sooner.

L. ADJOURNMENT

There being no further business of the Board the meeting adjourned at 8:40 p.m.

Pam Ripley
Office Coordinator

APPROVED by the Parks & Recreation Board, this
day of 2019.

Jan Ross