SERVICE CONTRACT BETWEEN THE CITY OF COLUMBUS AND

CITY OF GAHANNA FOR SNOW AND ICE REMOVAL SERVICES FOR THE 2019-2020 SEASON

This Contract for snow and ice removal services is entered into by and between the City of Gahanna (herein referred to as the "Contractor"), and the City of Columbus, Department of Public Service (herein referred to as the "City").

WITNESSETH:

WHEREAS, the City has a need for snow and ice removal services; and

WHEREAS, the Contractor has the necessary experience and expertise to provide said service; and

NOW, THEREFORE, in consideration of the mutual promises as hereinafter set forth, the parties agree as follows:

ENTIRE AGREEMENT

This Contract sets forth the entire agreement between the parties with respect to the subject matter hereof. Understandings, agreements, representations, or warranties not contained in this Contract, or as written amendment hereto, shall not be binding on either party. Except as provided herein, no alteration of any terms, conditions, delivery, price, quality, or specifications of this Contract shall be binding on either party without the written consent of both parties.

1. Contract Term

The term of this Contract shall be from October 15, 2019 to April 15, 2020. This Contract shall not automatically renew.

2. <u>Maximum Obligation</u>

The amount to be paid under the purchase order associated with this Contract shall be **\$7,774.80** unless additional funds are appropriated and authorized.

3. Pricing and Scope of Services

The Contractor agrees to perform and invoice the Scope of Services as set forth **ON ATTACHED EXHIBIT A*** and as contained in the bid specifications, which are expressly incorporated herein.

*Contract is NOT valid if the Scope of Services is NOT attached.

No other costs, rates, or fees shall be payable to the Contractor for services performed hereunder. The terms and conditions specified in this Contract constitute the entire contract governing the purchase of services by the City from the Contractor, and shall supersede any terms and conditions which may accompany the Contractor's invoice/bid/estimate. Any and all verbal representations are superseded by this Contract. The terms of this Contract shall prevail over any conflicting or deficient terms or conditions listed in any attachments from the Contractor.

4. Equal Opportunity Clause

The Contractor agrees to abide by all of the terms, conditions and requirements set forth in Columbus City Code Section 3906.02, Equal Opportunity Clause. Failure or refusal of a Contractor or a Subcontractor to comply with the provisions of Title 39 may result in cancellation of this Contract.

5. <u>City's Contract Administrator/Contract Administration</u>

Tierra Palmer, of the Department of Public Service, will manage the Contract on behalf of the City and will be the principal point of contact for the City concerning the Contractor's performance under this Contract.

Any notice or demand or other communication required or permitted to be given under this Contract or applicable law shall only be effective if it is in writing, properly addressed, and either delivered in person, or by a recognized courier service, or deposited with the United States Postal Services as first-class certified mail, postage prepaid and return receipt requested, to the parties at the following addresses:

CITY

Tierra Palmer
Department of Public Service
Office of Support Services
111 N. Front Street, 4th Floor
Columbus, Ohio 43215
(614) 645-7348
tlpalmer@columbus.gov

CONTRACTOR

Grant Crawford
City of Gahanna
Service Department
200 S. Hamilton Road
Gahanna, Ohio 43230
(614) 342-4005
grant.crawford@gahanna.gov

6. Applicable Law, Remedies

This Contract shall be governed in accordance with the laws of the State of Ohio. All claims, counterclaims, disputes, and other matters in question between the City, its agents and employees, and the Contractor arising out of or relating to this Contract or its breach will be decided in a court of competent jurisdiction within the County of Franklin, State of Ohio.

7. Payment/Invoice Submittal

Fees shall be paid for services rendered following: (1) the City's receipt of a correct invoice, which designates the specific applicable charges including lane miles serviced and rate per lane mile (as described in Exhibit A) and (2) issuance of a certified purchase order. The City will not be subject to any late payment charges. Rates shall be firm during the term of this Contract. The City will process correctly documented invoices for payment and the Contractor should receive payment for such invoice within thirty (30) days from receipt and approval by the City.

The Contractor shall invoice the City after the service period and between April 15, 2020, and May 15, 2020.

Invoices: All invoices shall be submitted to:

Melvin Slusher Department of Public Service Office of Support Services 111 N. Front Street, 4th Floor Columbus, Ohio 43215

8. Modifications

No modification, amendment, alteration, addition or waiver of any section or condition of this Contract shall be effective or binding unless it is in writing and signed by an authorized representative of the City and the Contractor and approved by the appropriate City authorities.

9. Contract Termination

If either the City or the Contractor violates any material term or condition of this Contract or fails to fulfill in a timely and proper manner its obligations under this Contract, then the aggrieved party shall give the other party (the "responsible party") written notice of such failure or violation. The responsible party will correct the violation or failure within thirty (30) calendar days or as otherwise mutually agreed. If the failure or violation is not corrected, this Contract may be terminated immediately by written notice from the aggrieved party. The option to terminate shall be at the sole discretion of the aggrieved party.

When it is in the best interest of the City, the City may terminate this Contract, in whole or in part by providing seven (7) calendar days written notice to the Contractor prior to the effective date of termination. If this Contract is so terminated, the City is liable only for payments required by the terms of this Contract for services received and accepted by the City.

10. Nonexclusive Remedies

The remedies provided for in this Contract shall not be exclusive but are in addition to all other remedies available under the law.

11. Survivorship

All services executed pursuant to the authority of this Contract shall be bound by all of the terms, conditions, prices discounts and rates set forth herein, notwithstanding the expiration of the initial term of this Contract, or any extension thereof. Further, the terms, conditions, and warranties contained in this Contract that by their sense in context are intended to survive this completion of the performance, cancellation or termination of this Contract, shall so survive.

12. Save Harmless

The Contractor shall protect, indemnify and save the City harmless from and against any damage, cost, or liability, including reasonable attorneys' fees, resulting from claims for any or all injuries to persons or damage to property arising from intentional, willful or negligent acts or omissions of the Contractor, its officers, employees, agents, or Subcontractors, to the extent permitted by Ohio law.

13. <u>Severability</u>

If any term or condition of this Contract or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application; to this end the terms and conditions for the Contract are declared severable.

14. Assignment

This Contract may not be assigned, subcontracted, or otherwise transferred to others by the Contractor without the prior written consent of the City. If this Contract is so assigned, it shall inure to the benefit of and be binding upon any respective successors and assigns (including successive, as well as immediate, successors and assignees) of the Contractor.

15. Authority to Bind

The signatories to this Contract represent that they have the authority to bind themselves and their respective organizations to this Contract.

16. <u>Workers' Compensation</u>

The Contractor shall comply with all Workers' Compensation laws of the State of Ohio, if applicable. **Proof of coverage shall be attached to this Contract as EXHIBIT B.**

17. Insurance

The Contractor shall carry at least the minimum amounts listed below of Commercial Liability Insurance (Bodily Injury and Property Damage) and Comprehensive Automobile Liability Insurance naming the City as an additional insured. The Contractor must attach a copy of the Certificate of Insurance to this Contract as EXHIBIT C:

Bodily Injury Liability:Property Damage Liability:Each Person\$ 500,000Each Accident\$ 500,000Each Accident\$ 1,000,000All Accidents\$ 1,000,000

Automobile Liability:

Each Accident \$1,000,000

18. Attachments

18.1 Exhibit A – Scope of Services

18.2 Exhibit B – Workers' Compensation Certificate

18.3 Exhibit C - Certificate of Liability Insurance Certificate or Affidavit of Self-Insurance

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the parties have executed this Contract as of the day and year written below.

CITY OF COLUMBUS	APPROVED AS TO FORM:					
Jennifer Gallagher Director of Public Service	Zachary M. Klein City Attorney					
Date						
CONTRACTOR						
Thomas Kneeland Mayor						
Date						

EXHIBIT A – SCOPE OF SERVICES

SECTION 1: CONTACTS

City of Columbus, Department of Public Service Contact: Rodney Sparks Division of Infrastructure Management Work: 614-645-6325

111 N. Front Street, 5th Floor Cell: 614-774-0811

Columbus, Ohio 43215 Email: RWSparks@columbus.gov

City of Gahanna Contact: Russ Simms 200 S. Hamilton Road Work: 614-342-4425 Gahanna, Ohio 43230 Cell: 614-452-0625

Email: Russ.Sims@gahanna.gov

SECTION 2: SCOPE

2.1 RESPONSIBILITIES

City of Gahanna shall provide all personnel, insurance, equipment, fuel, and materials necessary to perform the appropriate snow and ice control services. These services will be equal in quality to those services provided within the municipalities' own areas of responsibility, and will be provided at the same time as, or immediately after the completion of the municipalities own routes. Both parties agree to maintain an open line of communication between each of the parties, particularly in reference to the commencement and completion of snow and ice control services. It is agreed that each party shall do its best to provide prompt, efficient, and courteous service to our citizens.

2.2 LIMITS

City of Gahanna shall remove snow and treat ice at the following locations:

Area of Responsibility	Limit From	<u>To Limit</u>	Lane
			<u>Miles</u>
Morrison Road	S. Gahanna Corp	Olde Morrison Road	0.52
Olde Morrison Road	Exit Ramp from I-270	Westbourne Avenue	0.52
Westbourne Avenue	Olde Morrison Road	Taylor Station Road	1.25
Taylor Station Road	Westbourne Avenue	S. Gahanna Corp	1.15
S. Hamilton Road	S. Gahanna Corp	N. Whitehall Corp	3.37
Wendler Boulevard	Hines Road	N. Stygler Road	1.59
	(N. Gahanna Corp)		
N. Stygler Road	N. Gahanna Corp	Morse Road	1.83
		TOTAL LANE MILES	10.23

A 'lane mile' is equal to the number of miles from one point to the other, multiplied by the number of lanes. A map depicting the aforementioned lane miles is attached hereto.

2.3 COST

Cost Per Lane Mile: \$760.00 Per Lane Mile Per Season

Total Cost: 10.23 Lane Miles x \$760.00 = \$7,774.80

ATTACH WORKERS' COMPENSATION CERTIFICATE

30 W. Spring St. Columbus OH 43215-2256 Governor Mike DeWine
Administrator/CEO Stephanie B. McCloud

www.bwc.ohio.gov 1-800-644-6292

CERTIFICATE OF EMPLOYER'S RIGHT TO PAY COMPENSATION DIRECTLY

To be posted in employer's place or places of employment in compliance with Section 4123.83 of the Ohio Revised Code. Any employer requiring more than one copy of this certificate, may reproduce as many copies (without any alterations or changes) as required.

Policy Number and Employer Name 20005698

Period Specified Below

CITY OF GAHANNA HR DEPT 200 S HAMILTON RD GAHANNA, OH 43230-2919 March 1, 2019 to March 1, 2020



This certifies that on date hereof the above named employer having met the requirements provided in Section 4123.35 of the Ohio Revised Code has been granted authority by the administrator to pay compensation directly to its injured or dependents of killed employees as provided in said Section for the period above set forth.

Sincerely,

Stephanie B. McCloud Administrator/CEO

BWC-7201

ATTACH CERTIFICATE OF LIABILITY INSURANCE

D1ABALLACHINO

DATE (MM/DD/YYYY)

CERTIFICATE OF LIABILITY INSURANCE

04/24/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

REPRESENTATIVE OR PRODUCER, A	ND T	HE C	ERTIFICATE HOLDER.							
IMPORTANT: If the certificate holde if SUBROGATION IS WAIVED, subje this certificate does not confer rights t	ct to	the	terms and conditions of	the po	licy, certain	policies may	NAL INSURED p	rovision orsemen	s or b	e endorsed. tatement on
PRODUCER License # 954553	<u> </u>		mode north new or st	CONTACT Amy Ballachino						
AssuredPartners of Ohio, LLC										
3900 Kinross Lakes Parkway #300				(A/C, No, Ext): (440) 893-0536 (A/C, No): (440) 350-2126						
Richfield, OH 44286				E-MAIL ADDRESS: amy.ballachino@AssuredPartners.com						T
				INSURER(S) AFFORDING COVERAGE NAIC #						
				INSURER A: Ohio Municipal Joint Self-Insurance Pool						
City of Gahanna 200 South Hamilton Road Gahanna, OH 43230		INSURER B:								
		INSURER C:								
		INSURER D;								
Ganama, 011 43250				INSURER E :						
				INSURER F:						
COVERAGES CER	TIFIC	CATE	NUMBER:				REVISION NUM	BER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.										
INSR TYPE OF INSURANCE	INSD	SUBR WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)		LIMIT	S	
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X Cov C=Claims Made							MED EXP (Any one p	ı	\$	5,000
							PERSONAL & ADV IN	NJURY	\$	5,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGA	ATE	\$	
POLICY PRO- JECT LOC		ĺ					PRODUCTS - COMPA	OP AGG	\$	
OTHER:									\$	
A AUTOMOBILE LIABILITY							COMBINED SINGLE (Ea accident)	LIMIT	\$	5,000,000
ANY AUTO			OML001395305.19		04/01/2019	04/01/2020	BODILY INJURY (Per	person)	\$	
OWNED X SCHEDULED AUTOS ONLY							BODILY INJURY (Per		\$	
X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY							PROPERTY DAMAGE (Per accident)	=	\$	
							(,		\$	
UMBRELLA LIAB OCCUR						*****	EACH OCCURRENCE	F	\$	
EXCESS LIAB CLAIMS-MADE							AGGREGATE		\$	
DED RETENTION \$									\$	
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY							PER STATUTE	OTH- ER		
							E.L. EACH ACCIDEN		\$	
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Ν/A						E.L. DISEASE - EA E		· · · · · · · · · · · · · · · · · · ·	
If yes, describe under DESCRIPTION OF OPERATIONS below				l			E.L. DISEASE - POLIC		\$	
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICI D.M.J.S.I.P.=Ohio Municipal Joint Self-Insur ce removal contracting services per the 20	ES (A ance 19 se	CORD Pool rvice	101, Additional Remarks Schedu City of Columbus, Depart agreement with the City o	le, may be ment of f Gahar	e attached if mor f Public Servi ina.	e space is requir ce, is named	ed) as additional inst	ured in r	egards	to snow and
CERTIFICATE MOLPER					TIL A PLAT					
CERTIFICATE HOLDER				CANC	ELLATION					
City of Columbus Department of Public Service 111 N. Front St. Columbus, OH 43215			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.							
Oolumbus, On 43213		AUTHORIZED REPRESENTATIVE								
1			any J. Ballachie							

ACORD