



TO: Members of Council
Thomas R Kneeland, Mayor
Shane Ewald, City Attorney

FROM: Grant Crawford, Interim Director of Public Service and Engineering

DATE: July 12, 2019

RE: Report to Council, July 22, 2019

ACTION ITEM #1: SUPPLEMENTAL APPROPRIATIONS – DAMAGE TO CITY PROPERTY

The Department of Public Service and Engineering has received funds from the damage of City property. We are respectfully requesting an ordinance for supplemental appropriations in the amounts itemized below from the unappropriated/unencumbered balance of the various funds to the respective accounts:

General Fund 1010 to 1011.1400.5220 (Maintenance Services) in the amount of \$2,422
General Fund 1010 to 1011.1420.5306 (Fleet Services) in the amount of \$5,236
Streets Fund 2200 to 2201.1000.5300 (Materials and Supplies) in the amount of \$153
Water Fund 6510 to 6511.1000.5300 (Materials and Supplies) in the amount of \$1,819

ACTION ITEM #2: SUPPLEMENTAL APPROPRIATIONS – WATER METER FEES

The Department of Public Service and Engineering has received funds from water meter fees. We are respectfully requesting an ordinance for a supplemental appropriation from the unappropriated/unencumbered balance of the Water Fund 6511 to 6511.1000.5300 (Materials and Supplies) in the amount of \$18,062.

ACTION ITEM #3: ROAD SALT CONTRACT (2019-2020 WINTER SEASON)

Southwest Ohio Purchasers for Government (SWOP4G) invites members of the organization (local governments and political subdivisions) to partner with them for the cooperative purchase of road salt each winter season. As members, the City of Gahanna is eligible to participate in this program. On June 25, 2019, bids for road salt for the 2019-2020 winter season were opened and reviewed. The lowest and best bidder for Gahanna's salt needs is Cargill. The bid price is \$82.72/ton plus a \$10.00/ton piling charge.

We are respectfully requesting legislation authorizing the Mayor to enter into contract with Cargill for road salt for the 2019-2020 winter season. There are currently sufficient funds appropriated in the 2019 budget to pay for this contract.

Legislation Needed: Ordinance

Emergency/Waiver: None

Vendor Name: Cargill – Salt, Road Safety

Vendor Address: 24950 Country Club Blvd, Suite 450, North Olmsted, OH 44070

Already Appropriated (Amounts & Accounts): 2201.1000.5300

Supplemental/Transfer (Amounts & Accounts): none



ACTION ITEM #4: PERMISSION TO BID JANITORIAL SERVICES

The City's janitorial services contract expires at the end of 2019 and there are no further renewals available. We are respectfully requesting legislation granting permission to bid the janitorial services contract.

Legislation Needed: Motion Resolution

Emergency/Waiver: None

Vendor Name: TBD

Vendor Address: TBD

Already Appropriated (Amounts & Accounts): funding will be included in the 2020 appropriations

ACTION ITEM #5: PERMISSION TO BID MUNICIPAL LANDSCAPE MAINTENANCE

The City's municipal landscape maintenance contract expires at the end of 2019. Since some areas have been added (Hamilton Central) and other areas have been revised (East Gateway), it is recommended that the contract be rebid rather than renewed so that the changes can be incorporated into the new contract. We are respectfully requesting legislation granting permission to bid the municipal landscape maintenance contract.

Legislation Needed: Motion Resolution

Emergency/Waiver: None

Vendor Name: TBD

Vendor Address: TBD

Already Appropriated (Amounts & Accounts): funding will be included in the 2020 appropriations

ACTION ITEM #6: REVISION TO PART THIRTEEN – BUILDING CODE OF GAHANNA CODIFIED ORDINANCES

We are respectfully requesting legislation modifying PART THIRTEEN – BUILDING CODE to accommodate the current edition of the Residential Code of Ohio. The local Climatic and Geographic Design Criteria table needs to be updated, including the design wind speed, updated flood hazard maps, and where calculations are required to be submitted for HVAC systems. This table is required to be completed by each jurisdiction that adopts the residential code, and the table was amended for the current code. Please refer to the attached revisions for the table which show the existing table and the revised table of the Residential Code of Ohio.

Legislation Needed: Ordinance

Emergency/Waiver: None

Vendor Name: N/A

Vendor Address: N/A

Already Appropriated (Amounts & Accounts): N/A

Supplemental/Transfer (Amounts & Accounts): N/A



ACTION ITEM #7: REVISION TO BUILDING AND ZONING FEE SCHEDULE

The Building and Zoning Fee Schedule needs to be amended to include the values for escrow amounts for driveways and sidewalks. These are the amounts that contractors are required to set aside for the construction of driveways and sidewalks if not completed at the time of the project completion, usually due to climatic conditions. These fees were previously in the schedule, but had been omitted when the schedule was updated. We respectfully request that these fees be restored to the schedule. Also, we are proposing to amend the fee type for Minor Limited Scope of HVAC alterations by adding the fee for Walk-in Coolers and Freezers into this category. This will help clarify that those units can be classified a minor limited scope work. We are respectfully requesting that this revision be included for the Walk-in Coolers and Freezers.

Legislation Needed: Ordinance

Emergency/Waiver: None

Vendor Name: N/A

Vendor Address: N/A

Already Appropriated (Amounts & Accounts): N/A

Supplemental/Transfer (Amounts & Accounts): N/A

UPDATE

City Service Expo/Touch-A-Truck Event – The City of Gahanna’s Department of Public Service and Engineering is excited to announce the return of the Service Expo/Touch-A-Truck event on Saturday, August 24, 2019 at Hannah Park, 6547 Clark State Road, from 9:00am until 1:00pm. This event provides a great opportunity for the whole family to see, touch and sit on the big equipment that makes Gahanna run. Visitors will have a chance to get up close to a backhoe, bucket truck, tractor, fire truck, police cars, snow plow and garbage truck, just to name a few.

In addition to the Touch-A-Truck opportunities, visitors will be able to see public service-related exhibits from organizations that work closely with Gahanna, like Mifflin Township Fire, Franklin County Engineer, Franklin County Public Health, and Franklin Soil and Water Conservation District. City officials and staff will be available to answer any questions about City services while kids can explore the Kids Zone, customize hard hats with stickers, color, and participate in outdoor games provided by Gahanna’s Department of Parks and Recreation. Food trucks will also be on site featuring lunch items, cold beverages and frozen treats available for purchase.

Volunteers from Gahanna Residents in Need (GRIN) will assist City employees staffing the event. Although there is no charge to attend, GRIN will accept donations of canned goods, non-perishable food, toiletries and monetary gifts to help support residents in the Gahanna-Jefferson School District in times of need. Cereal, oatmeal, canned fruit and peanut butter are particularly in high demand at this time. GRIN cannot accept expired items, however. Attendees will receive a raffle ticket for a prize drawing for each food item or each dollar donated to GRIN.

For more detailed event information and updates, please visit www.gahanna.gov or contact the Department of Public Service and Engineering at 614-342-4005.