



City of Gahanna

Meeting Minutes

Parks & Recreation Board

200 South Hamilton Road
Gahanna, Ohio 43230

Jan Ross, Chair
Andy Piccolantonio, Vice Chair
Ken Shepherd, Secretary
Cynthia Franzmann
Eric Miller
Daphne Moehring
Chrissy Kaminski

Wednesday, January 9, 2019

7:00 PM

Finance Conference Room

A. CALL ORGANIZATIONAL MEETING TO ORDER

Mayor Kneeland called the Organizational Meeting of the Parks & Recreation Board to order on Wednesday, January 9, 2019 at 7:04pm at Gahanna City Hall.

B. SWEARING IN OF BOARD MEMBER(S)

Mayor Kneeland administered the Oath of Office to Jan Ross and Ken Shepherd.

C. ROLL CALL

The School Board will make their appointment to the Parks & Recreation Board on Thursday, January 10, 2019.

Present: 5 - Andy Piccolantonio, Jan Ross, Ken Shepherd, Cynthia Franzmann and Chrissy Kaminski

Absent: 1 - Eric Miller

D. ELECTION OF CHAIR

Mayor Kneeland opened the floor for nominations of Chair.

A motion was made by Piccolantonio, seconded by Shepherd, to nominate Jan Ross, Chair. The motion carried by the following vote:

Yes: 5 - Piccolantonio, Ross, Shepherd, Franzmann and Kaminski

Absent: 1 - Miller

E. ELECTION OF VICE CHAIR

Mayor Kneeland turned the meeting over to Jan Ross, Chair.

Ross opened the floor for nominations of Vice Chair.

Motion was made by Ross, seconded by Shepherd, to nominate Andy Piccolantonio, Vice Chair. The motion carried by the following vote:

Yes: 5 - Piccolantonio, Ross, Shepherd, Franzmann and Kaminski

Absent: 1 - Miller

F. ELECTION OF SECRETARY

Ross opened the floor for nominations of Secretary.

Motion was made by Piccolantonio, seconded by Franzmann, to nominate Ken Shepherd, Secretary. The motion carried by the following vote:

Yes: 5 - Piccolantonio, Ross, Shepherd, Franzmann and Kaminski

Absent: 1 - Miller

G. ESTABLISH TIME AND DAY: Regular Board Meetings

Motion was made by Shepherd, seconded by Kaminski, to approve the 2019 Parks & Recreation Board meetings to be held on the second Wednesday of each month at 7pm. The motion carried by the following vote:

Yes: 5 - Piccolantonio, Ross, Shepherd, Franzmann and Kaminski

Absent: 1 - Miller

[2018-0235](#)

2019 PR mtgs

H. ADOPTION OF RULES OF OPERATION AND PROCEDURE

A motion was made by Shepherd, seconded by Ross, to approve the Rules of Operation and Procedures as revised. The motion carried by the following vote:

Yes: 5 - Piccolantonio, Ross, Shepherd, Franzmann and Kaminski

Absent: 1 - Miller

[2018-0229](#)

2019 Park Bd RulesOf Op

I. COMMITTEE ASSIGNMENTS

a. Bicycle & Trail Advisory Committee (BTAC)

BTAC - Franzmann

b. Gahanna Active Senior Advisory Committee (GASAC)

ASAC - Miller

c. Natural Resources Advisory Committee (NRAC)

NRAC - Kaminski

d. Veteran's Advisory Committee

Veterans Memorial Committee - Shepherd

J. ADJOURNMENT OF ORGANIZATIONAL MEETING

The Organizational Meeting of the Parks & Recreation Board adjourned at 7:20pm.

K. CALL REGULAR MEETING TO ORDER

Ross, Chair called the January 9, 2019 Parks & Recreation Board Regular meeting to order at 7:21pm at City Hall.

L. ROLL CALL

Present: 5 - Andy Piccolantonio, Jan Ross, Ken Shepherd, Cynthia Franzmann and Chrissy Kaminski

Absent: 1 - Eric Miller

M. APPROVAL OF MINUTES

Ross stated the 2019 Fees need attached to the minutes.

A motion was made by Shepherd, seconded by Franzmann, to approve the November 14, 2018 meeting minutes with the addition of the 2019 Fess. The motion carried by the following vote:

Yes: 5 - Piccolantonio, Ross, Shepherd, Franzmann and Kaminski

Absent: 1 - Miller

[2018-0230](#)

PR mins 11-14-2018

N. ADDITIONS OR CORRECTIONS TO THE AGENDA

None

O. HEARING OF VISITORS

None

P. OLD BUSINESS

None

Q. NEW BUSINESS**a. 2019 Budget**

Stephanie Bernard-Ferrell, P&R Deputy Director shared that the City is working with a temporary budget that is 1/12th of the 2019 Budget. Council is having a Finance Committee meeting on Friday, January 11, 2019 at 5:30pm and a Public Hearing on Monday, January 14, 2019 at 6:30 followed by a Finance Committee meeting. The full City budget needs approved by January 28, 2019.

R. CORRESPONDENCE AND ACTIONS

None

S. DIRECTOR'S REPORT

Ferrell shared updates from November and December for the Parks Division. Ward 1 Park grand opening is postponed until the spring.

[2018-0241](#)

1-9-2019 Director Rpt

T. COMMITTEE REPORTS**a. BTAC**

Nothing at this time.

[2018-0236](#)

BTAC November 2018

b. GASAC

Minutes attached.

[2018-0231](#)

SeniorSpotlight-DecJan-2018

c. NRAC

Nothing at this time.

d. Veteran's Advisory Committee

Nothing at this time.

U. POLL MEMBERS FOR COMMENT**a. Gahanna Parks & Recreation Foundation**

Ross shared that Kelly Zuder will take over the book keeping for the Foundation. The budget for 2019 will go forward at the next meeting.

b. School Board Report

Moehring shared that the Mayor and City staff met with Business Director, Scott Lofton in December in regards to how the City utilizes their fields and prioritize field usage. Lofton shared the schools software for scheduling fields. This information was shared with the School Board. The Organizational meeting is on Thursday, January 10, 2019. The Superintendent, the Mayor, Chief Spence and Moehring met to discuss the schools funding additional expenses for the School Resource Officers. It is on the agenda for the Finance Committee meeting on January 15, 2019. Plans and the supporting actions for the new Lincoln Elementary are proceeding, pending a traffic study.

V. ADJOURNMENT

There being no further business of the Board the meeting adjourned at 7:57pm.

*APPROVED by the Parks & Recreation Board, this
day of 2019.*

Jan Ross