



City of Gahanna

200 South Hamilton Road
Gahanna, Ohio 43230

Meeting Minutes Parks & Recreation Board

*Cynthia Franzmann
Sarah Mill
Eric Miller
Daphne Moehring
Andy Piccolantonio
Jan Ross
Ken Shepherd*

Wednesday, January 10, 2018

7:15 PM

Finance Conference Room

A. CALL THE ORGANIZATIONAL MEETING TO ORDER

Mayor Kneeland called the Organizational Meeting of the Parks & Recreation Board to order on Wednesday, January 10, 2018 at 7:17pm at Gahanna City Hall.

B. SWEARING IN OF BOARD MEMBER(S)

At this time, Mayor Kneeland administered the Oath of Office to Sarah Mill, Eric Miller and Daphne Moehring.

C. ROLL CALL

Present: 6 - Cynthia Franzmann, Eric Miller, Andy Piccolantonio, Jan Ross, Sarah Mill and Daphne Moehring

Absent: 1 - Ken Shepherd

D. ELECTION OF CHAIRMAN

Mayor Kneeland opened the floor for nominations of Chair.

Motion was made by Miller, seconded by Ross to nominate Cynthia Franzmann Chair. The motion carried by the following vote:

Yes: 6 - Franzmann, Miller, Piccolantonio, Ross, Mill and Moehring

Absent: 1 - Shepherd

E. ELECTION OF VICE CHAIRMAN

Mayor Kneeland turned the meeting over to Cynthia Franzmann, Chair.

Franzmann opened the floor for nominations of Vice Chair.

A motion was made by Piccolantonio, seconded by Ross, to nominate Sarah Mill Vice Chair. The motion carried by the following vote:

Yes: 6 - Franzmann, Miller, Piccolantonio, Ross, Mill and Moehring

Absent: 1 - Shepherd

F. ELECTION OF SECRETARY

Franzmann opened the floor for nominations of Secretary.

A motion was made by Miller, seconded by Piccolantonio, to nominate Ken Shepherd as Secretary. The motion carried by the following vote:

Yes: 6 - Franzmann, Miller, Piccolantonio, Ross, Mill and Moehring

Absent: 1 - Shepherd

G. ESTABLISH TIME AND DAY: Regular Parks Board Meetings

After discussion the Board changed the meetings to the second Wednesday of each month at 7pm.

Motion was made by Miller, seconded by Franzmann, to approve the 2018 Parks & Recreation Board meetings to be held on the second Wednesday of each month at 7pm. The motion carried by the following vote:

Yes: 6 - Franzmann, Miller, Piccolantonio, Ross, Mill and Moehring

Absent: 1 - Shepherd

[2017-0268](#) 2018 PB mtg dates

H. ADOPTION OF RULES OF OPERATION AND PROCEDURE

The board discussed admending section 3.2 to reflect the change of meeting dates.

Motion was made by Miller, seconded by Ross, to approve the Rules of Operation and Procedures as revised. The motion carried by the following vote:

Yes: 6 - Franzmann, Miller, Piccolantonio, Ross, Mill and Moehring

Absent: 1 - Shepherd

[2017-0267](#) PB Rules of Op 2018

[2018-0016](#) 2018 ParkBd RulesOf Op-revised

I. COMMITTEE ASSIGNMENTS

Barr stated that staff felt the Aquatics Advisory Committee was no longer a necessary committee.

Franzmann opened the floor to Committee Assignments.

a. Bicycle & Trail Advisory Committee (BTAC)

BTAC - Franzmann

b. Gahanna Active Senior Advisory Committee (ASAC)

ASAC - Miller

c. Natural Resources Advisory Committee (NRAC)

NRAC - Mill

d. Veteran's Advisory Committee

Veterans Advisory Committee - Shepherd

J. ADJOURNMENT OF ORGANIZATIONAL MEETING

The Organizational Meeting of the Parks & Recreation Board adjourned at 7:47pm.

K. CALL MEETING TO ORDER

Franzmann, Chair called the January 10, 2018 Parks & Recreation Board meeting to order at 7:47pm at City Hall.

L. ROLL CALL

Present: 6 - Cynthia Franzmann, Eric Miller, Andy Piccolantonio, Jan Ross, Sarah Mill and Daphne Moehring

Absent: 1 - Ken Shepherd

M. APPROVAL OF MINUTES

Motion was made by Moehring, seconded by Miller, to approve the minutes from the November 1, 2017 Parks & Recreation Board meeting. Motion carried by the following vote:

Yes: 6 - Franzmann, Miller, Piccolantonio, Ross, Mill and Moehring

Absent: 1 - Shepherd

[2018-0014](#)

PRminutes11-1-2017

N. ADDITIONS OR CORRECTIONS TO THE AGENDA

Joe Hebdo, Golf Course Supervisor will give the update for Golf.
The Senior Center update will be given at a later date.

O. HEARING OF VISITORS

None

P. OLD BUSINESS**Q. NEW BUSINESS****a. Golf Course update - Joe Hebdo**

Joe Hebdo, Golf Course Supervisor shared the last three years of expenditures and revenue and the last two years of member count and rounds played.

Hebdo shared some of the updated items to the course; new drainage has been installed in #4 fairway, new yardage signs installed on course, removed cattails from all ponds, installed a new water fountain on course for safety and customer concerns. The Pro Shop was remodeled and an office has been added.

The course officially closed on December 4, 2017 and will open weather dependent.

Moehring asked if the proposed cell tower was going to interfere with the course. Hebdo, believes that the current plans for placement will assist with the water drainage on #4.

b. Senior Center update - Patrick Monahan, Senior Center Supervisor**c. 2018 Camp Fee Schedule**

Barr shared the updated fee schedule for Camps.

Motion was made by Franzmann, seconded by Moehring, to approve the 2018 Camp Fees. Motion carried by the following vote:

Yes: 6 - Franzmann, Miller, Piccolantonio, Ross, Mill and Moehring

Absent: 1 - Shepherd

R. CORRESPONDENCE AND ACTIONS

Piccolantonio shared he heard that the pools were going to be closed in August. Barr shared that the HRP closes once school is back in session. Hunters Ridge Pool remains open on weeknights and weekends until Labor Day.

S. DIRECTOR'S REPORT

Barr shared that City Administration is working with a company on placing a cell phone tower on the north end of the golf course. The style of the tower will be a barn style. The tower has not been approved yet; talks are on going.

Barr updated the Board on the Senior Center operations, the Parks Division, and 2017 donations. Cameras were installed outside and inside of the Golf Course Pro Shop and in the upstairs Clubhouse. Barr shared that Alan Little and Brooke Sackenheim worked together and received \$20,000 in funding from the Ohio Historical Society towards replacing the roof. The new slate roof install has been completed.

Ward 1 Park should break ground in quarter two of this year. Phase I is the parking lot, restroom building, playground and the loop trail, Phase II will be the athletic court surfaces and depending on the budget a shelter. Councilman Renner is Chairing a naming committee for the park.

[2018-0009](#)

Directors report1-10-18

T. COMMITTEE REPORT'S

a. Gahanna Active Senior Advisory Committee

[2017-0271](#)

10-25-17 ASAC Minutes

[2017-0261](#)

11-15-17 ASAC Minutes

[2017-0269](#)

Dec-Jan Spotlight

b. Bicycle & Trail Advisory Committee

Barr shared that BTAC and staff refurbished 18 bicycles from the Police properties room. The bikes and helmets were donated to GRIN for distribution during the holidays. Bicycle One donated helmets and discounted parts and Bikes for All People donated parts.

[2018-0001](#)

BTAC - Bicycles donated

c. Natural Resource Advisory Committee

Nothing at this time

d. Veteran's Advisory Committee**U. POLL MEMBERS FOR COMMENT****a. Gahanna Parks & Recreation Foundation**

Barr shared that the Board approved a request up to \$2,500 to put in a Natural Play area at Woodside Green Park from a Girl Scout Troop. Miller shared that there were nominations and election of Board members. The 2018 Budget was reviewed.

b. School Board Report

Moehring shared that the Superintendent is hosting coffee talks; if anyone would like to host a coffee; they can call the School Superintendents office. The talks are focused on the three phases of the Master Facility Plan. There is the possibility of an Operating Levy on the May ballot.

V. ADJOURNMENT

There being no further business of the Board; the meeting adjourned at 9:03pm

Pam Ripley
Office Coordinator

*APPROVED by the Parks & Recreation Board, this
day of 2018.*

Cynthia Franzmann