



CITY OF GAHANNA
DEPARTMENT OF FINANCE

To: Tom Kneeland
Members of Council
City Attorney

From: Joann Bury
Director of Finance

Date: November 27, 2017

Department of Finance Action Items:

Action Item #1 – Request a Motion Resolution to Transfer Appropriations:

Finance has performed a year-end projection of salaries and benefits to determine if adjustments are required based on staffing and benefit changes. Based on this analysis, I am respectively requesting a motion resolution to transfer appropriations as follows:

From Account	To Account	Amount
101.211.5109 – Police Officers	101.211.5108 – Police Lieutenants/Sergeants	\$25,000
101.211.5109 – Police Officers	101.221.5117 – Dispatcher Overtime	\$10,000
101.211.5109 – Police Officers	101.221.5120 – Dispatch Shift Pay	\$2,500
101.211.5109 – Police Officers	101.221.5118 – Dispatch Holiday Pay	\$1,440
101.432.5133 – Parks Health Insurance	101.432.5113 – Parks Seasonal Escrow	\$7,000
101.348.5101 – IT Director	101.348.5133 – IT Health Insurance	\$7,000
101.431.5102 – Parks Deputy Director	101.431.5133 – Parks Health Insurance	\$7,000

Action Item #1 – Request an Ordinance for Supplemental Appropriations:

Lodging tax revenue has come in higher than anticipated which in turn requires more to be paid out than originally appropriated for the CIC and CVB share of the revenue. I am respectively requesting an ordinance for supplemental appropriations for the CVB and CIC portion of the lodging tax collections as follows:

From Account	To Account	Amount
Unappropriated unencumbered balance of the General Fund	101.354.5456 – CIC Operational Expense	\$5,500
Unappropriated unencumbered balance of the General Fund	101.356.5456 – CVB Operational Expense	\$45,000