



TO: Gahanna City Council  
Thomas R. Kneeland, Mayor

FROM: Jeff Barr, Director, Department of Parks & Recreation

DATE: November 9, 2017

**RE: Parks & Recreation - Report to Council for Monday, November 13, 2017**

**ACTION ITEM #1 – Supplemental Appropriations**

Respectfully requesting a supplemental appropriation to move insurance claim proceeds, restitution proceeds, National Purchasing Partners Share Back and park donations from revenue accounts to expense accounts. Supplemental appropriations are noted in the tables below:

- **Insurance Claim and Restitution Proceeds Supplemental Appropriation:**

When damage occurs to City property (parks, facilities, trees, etc.) the repairs are paid out of our current appropriations. Our appropriations are tight and do not necessarily have enough money to cover damage from unforeseen accidents. When we receive the insurance payments, we ultimately want those funds to end up in the expense accounts that paid for the repairs.

<b>Monies collected in 2016 and 2017</b>			
<b>Department</b> (Current Fund)	<b>Revenue Acct. No.</b> (where revenue is currently located)	<b>Expense Acct. No.</b> (where revenue needs appropriated)	<b>Total Proceeds</b>
Tree Restitution or Insurance (General Fund)	101.431.4634	101.431.5320	\$ 3,428
Park Facility Restitution (General Fund)	101.437.4633	101.431.5320	\$ 619

- **Parks & Recreation Donation Proceeds Supplemental Appropriation:**

The Department of Parks & Recreation has received donations (trees, Dog Park donations, plants, etc.) We would like to use the funds donated for park improvements and new benches for the Dog Park.

<b>Monies collected in 2016 and 2017</b>			
<b>Department</b> (Current Fund)	<b>Revenue Acct. No.</b> (where revenue is currently located)	<b>Expense Acct. No.</b> (where revenue needs appropriated)	<b>Total Proceeds</b>

Donations P&R (General Fund)	101.431.4692	101.431.5320	\$ 1,925
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- **Parks & Recreation Donation Proceeds Supplemental Appropriation:**

The Department of Parks & Recreation has received a donation to repair the senior hay wagon from Reynoldsburg Community Association and from the National Purchasing Partners Share back funds (ORD-0163-2009; ORD-0170-2012). We would like to use the funds donated for park improvements.

<b>Monies collected in 2016 and 2017</b>			
<b>Department</b> (Current Fund)	<b>Revenue Acct. No.</b> (where revenue is currently located)	<b>Expense Acct. No.</b> (where revenue needs appropriated)	<b>Total Proceeds</b>
PR Misc. (General Fund)	101.431.4632	101.431.5320	\$ 1,352

**Item #2 – Motion Resolution – P&R 2018 Pricing Policy**

Respectfully requesting a Motion Resolution for Council to adopt the Department of Parks & Recreation 2018 Pricing Policy.

The Fee Policy was established in 2009 to provide a basis for setting fees for all Parks and Recreation programs, facility rentals, memberships, field rentals, etc. Staff review and modify this policy annually to keep our products and services competitive and fair in the market place. Due to the extensive modifications of the document we have written an entirely new document and started from scratch. The Parks & Recreation Board reviewed the Fee Policy and voted Wednesday, October 4, 2017 to recommend to Council the adoption of the policy as revised. (Policy and recommendation attached).

**Item #3 – MR Bid for Ward 1 Park**

Respectfully requesting a Motion Resolution to authorize the Director of Parks & Recreation to solicit for bids for construction of Ward 1 Park.

**COUNCIL UPDATES**

Naming Committee update

On Tuesday, October 31, 2017, Director Barr e-mailed Council a memo outlining the process for naming the Ward 1 Park.

**UPCOMING MEETINGS/EVENTS:**

**Holiday Lights Celebration**

***Presented by Visit Gahanna***

The excitement of Gahanna Ohio’s unforgettable annual Holiday Lights Celebration begins in the afternoon, with family friendly events that include a live reindeer petting zoo, horse-drawn carriage rides, crafts, games and activities for all ages, bands and more! More information available at VisitGahanna.com

Creekside District, 117 Mill St.                      Sunday                      November 19<sup>th</sup>                      2-7pm

**Visit with Santa at the Herb Center!**

The height of the holiday season is here! Santa, that jolly old elf, has taken time out of his busy toy-making schedule to meet with the little ones. Join him at the local North Pole Annex. All ages are welcome. No registration required. **Cost:** \$5 per craft/photo or 3 items for \$12

Day	Date	Time
Sat	Dec 9	9am-1pm
Sat	Dec 16	9am-1pm

**Location:** Ohio Herb Education Center, 110 Mill St.

**Sensory Friendly Visit with Santa!**

Santa and his helpers are offering this special event for children and their families who may need a more relaxed environment with less sensory input. Santa and his elves are ready to meet your child however your child is most comfortable. The Herb Center has accessibility for wheelchairs or mobility issues. A limited number of appointments available and price includes a photo. Pre-registration is required. Open registration for Gahanna residents or students of a Gahanna school till Friday, November 17. *\*Specify time options at registration.*

Activity	Day	Date	Time	RDR/NR
52271.301*	Sun	Dec 10	3-5pm	\$5/\$7

**Location:** Ohio Herb Education Center, 110 Mill St.

**Holiday Open House & Choral Performance**

The community is invited to join the Active Seniors as we celebrate the holiday season with a performance from GLHS Chorale, holiday sing-a-longs by our Kitchen Band, cookies, punch, and a visit from Santa.

Day	Date	Time
Wed	Dec 13	1pm

**Location:** Senior Center, 480 Rocky Fork Blvd.

**HOLD THE DATE**

**Camp Registration Day**

Register for Gahanna summer camp programs on this day and be able to make installment payments and receive Early Bird prices. Camp Friendship Camping Company information will be published in the Spring/Summer Gateway, available in February 2018.

Day	Date	Time
Sat	Feb 24	TBD

**Location:** Gahanna City Hall, 200 S. Hamilton Rd.