



TO: Thomas R. Kneeland
Members of Council
City Attorney

FROM: Dottie A. Franey
Director of Public Service and Engineering

DATE: July 14, 2017

SUBJECT: Report to Council, July 24, 2017

ACTION ITEMS FROM THE CITY ENGINEER

ACTION ITEM # 1 – WOW POP Relocation – Columbia Gas Utility Easement Agreement: The City of Gahanna currently partners with the Gahanna Community Improvement Corporation (CIC) to provide local businesses with GahannaNet services. GahannaNet is a broadband incentive program that allows businesses to access greater broadband capacity at below market rates. In order to implement GahannaNet, the Gahanna CIC partners with WideOpenWest Ohio, LLC (WOW). WOW is the broadband service provider under the GahannaNet program.

WOW is currently wrapping up the relocation of their Point of Presence (POP). A POP is the technical equipment that is required to provide internet services for GahannaNet. This POP relocation is critical to the long term success of the GahannaNet Program. As part of this relocation process, the City Administration has worked extensively with WOW to determine the best area for the new POP location. The POP relocation area is on the north eastern border of the City Service Complex in Olde Gahanna. In order for the POP to operate in times of power outages, it is equipped with a natural gas generator. On order to provide gas service to the relocated POP, Columbia Gas is requesting an easement to provide natural gas service.

To ensure that this natural gas service can be provided to the natural gas generator, we are respectfully requesting that City Council authorize the Mayor to execute the Columbia Gas Easement Agreements to ensure that WOW can continue to operate their POP without service interruptions due to power outages. (Related documents and RCA attached.)

ACTION ITEMS FROM THE DIRECTOR OF PUBLIC SERVICE

ACTION ITEM #1 – Insurance Claim Proceeds Supplemental Appropriation:

When damage occurs to City property (vehicle, streetlight, fire hydrant, etc) the repairs are paid out of our current appropriations. Our appropriations are tight and do not necessarily have enough money to cover damage from unforeseen accidents. When we receive the insurance payments, we ultimately want those funds to end up in the expense accounts that paid for the repairs. We have begun performing this action on a quarterly basis. We are currently bringing forward the insurance claims proceeds from 2nd quarter 2017.

We are respectfully requesting supplemental appropriations as noted in the table below and the RCA is attached:

2nd Quarter 2017, Insurance Claim Proceeds (Apr-June)			
Department (Current Fund)	Revenue Acct. No. (where revenue is currently located)	Expense Acct. No. (where revenue needs appropriated)	Total Insurance Proceeds
Equipment & Repairs (General Fund)	101.141.4634	101.141.5306	\$2,883
Vehicle Repairs (General Fund, All Depts)	101.141.4634	101.512.5317.001	\$5,665
Equipment & Repairs (Streets Fund)	220.330.4634	220.330.5306	\$237
Fire Hydrants (Water Fund)	651.350.4634	651.350.5333	\$2,517

ACTION ITEM #2 – Fleet Program Auction Proceeds Supplemental

Appropriation: When we created our current fleet program, we tried to design it to encourage efficient behaviors and discourage waste. One specific issue that had plagued us was what we refer to as “fleet creep.” One negative to fleet creep is when departments acquire equipment that requires regular preventive maintenance even though it is not often used and should actually be rented when needed.

In an effort to encourage each department to “right-size” their fleet, the fleet program includes the caveat that the proceeds from the sale of equipment would be held for future equipment purchases by the department that sold the equipment. For this piece of the program to work, Council action is required to supplementally

appropriate the money from the sale of equipment to the proper expense line items so that the funds can be encumbered and spent on future equipment. We have begun performing this action on a quarterly basis. We are currently bringing forward the auction proceeds from 2nd quarter 2017.

We are respectfully requesting supplemental appropriations as noted in the table below and the RCA is attached:

2nd Quarter 2017, Auction Proceeds (Apr-June)			
Department (Current Fund)	Revenue Acct. No. (where revenue is currently located)	Expense Acct. No. (where revenue needs appropriated)	Total Auction Proceeds
Parks and Rec (General Fund)	101.140.4641	101.512.5515.003	\$2,594
Police (General Fund)	101.140.4641	101.211.5515	\$3,412

UPDATES

Hamilton Rd Central – The project is in the final stages of completing restoration and paving operations which are expected to be substantially completed in the coming weeks.

Motorists should continue to expect delays throughout the construction zone as contractors work to complete minor project items throughout the work zone, and are encouraged to consider other routes if they wish to avoid a possible delay in their travels, however, these impacts should continue to decrease as the Summer progresses.

Please click [here](#) if you would like to view our roundabout training videos. Any questions should be directed to the Department of Public Service at 614-342-4005.