



# City of Gahanna

200 South Hamilton Road  
Gahanna, Ohio 43230

## Meeting Minutes Parks & Recreation Board

*Andy Piccolantonio, Chair*  
*Cynthia Franzmann, Vice Chair*  
*Jennifer Chrysler*  
*Sarah Mill*  
*Eric Miller*  
*Jan Ross*  
*Ken Shepherd*

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Wednesday, April 5, 2017

7:00 PM

Finance Conference Room

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### A. CALL MEETING ORDER

Piccolantonio, Chair called the April 5, 2017 Parks & Recreation Board meeting to order at 7:01pm.

### B. ROLL CALL

**Present:** 6 - Cynthia Franzmann, Andy Piccolantonio, Jan Ross, Ken Shepherd, Sarah Mill and Jennifer Chrysler

**Absent:** 1 - Eric Miller

### C. APPROVAL OF MINUTES

**Motion was made by Shepherd, seconded by Mill, to approve the minutes from the March 1, 2017 Parks Board meeting.**

**Yes:** 6 - Franzmann, Piccolantonio, Ross, Shepherd, Mill and Chrysler

**Absent:** 1 - Miller

[2017-0062](#)

PR minutes 3-1-2017

### D. ADDITIONS OR CORRECTIONS TO THE AGENDA

None

### E. HEARING OF VISITORS

None

### F. OLD BUSINESS

Nothing at this time

**G. NEW BUSINESS****a. Fee Policy**

Barr shared that the City Attorney is looking at the ordinance regarding the departments fee policy and if it is necessary to go forward to Council for approval. The 2017 Fee Policy dated 4-5-2017 has been updated with the addition of Section III., L on page 6. Which addresses charging facility fees, player fees and non-resident fees.

**L. ATHLETIC FIELD/FACILITY USE: FEES CHARGED FOR ANY SCHEDULED OR ORGANIZED USE OF ATHLETIC FIELDS OR FACILITIES.**

- 1. AS DESCRIBED IN THE ATHLETIC FIELD/FACILITY USAGE POLICY ALL PLAYERS ARE SUBJECT TO FACILITY FEES, PLAYER FEES AND NON-RESIDENT FEES. THIS INCLUDES BUT IS NOT LIMITED TO RECREATIONAL ACTIVITIES OR USE RELATED TO ATHLETIC LEAGUES, CLINICS, CAMPS, RENTALS, SPECIAL EVENTS AND TOURNAMENTS. THESE FEES ARE SET BY CITY ADMINISTRATION AND ARE COLLECTED BY GAHANNA DEPARTMENT OF PARKS & RECREATION.**
  
- 2. ALL ATHLETIC FACILITY/FIELD USE FEES WILL BE OUTLINED IN EITHER THE AFFILIATE ANNUAL AGREEMENT OR ATHLETIC FIELD/FACILITY USE AGREEMENT. THE AFFILIATE ANNUAL AGREEMENT WILL REPLACE ORD-0209-2005.**

Barr stated he would like to have an approval of the document by the Board in order to proceed with the Affiliate Annual Agreements or the Athletic Field/Facility Use Agreement.

Piccolantonio requested if the Parks Board members were all in agreement to approve the document with the addition of section L, 1 and 2. The Board would like to review the entire document at a later

date.

[2017-0067](#)

2017 fee Policy 4-5-217

## H. CORRESPONDENCE AND ACTIONS

None

## I. DIRECTOR'S REPORT

### a. Staffing update

Barr shared that Brian Gill was promoted to Recreation Superintendent. The Aquatic Supervisor position has been posted. The initial phone interviews are scheduled for the Deputy Director position.

Barr shared the Director's Report  
From the collection of sport player fees the turf grass at Headley, Hannah, Woodside Green and McCorkle Park fields will be rolled and begin over seeding and prepping for use.  
The Community Gardens at Friendship and Hannah Park have been revamped. The gardens are installed at the Senior Center. Staff member Shannon Barnette will be conducting gardening classes  
Paddle boats officially open May 13th.  
Story trail opening is on May 26, at 6:30pm at Friendship Park.

Barr shared that Music In the Park will be back on Thursday evenings in 2017 at Friendship Park. Make Gahanna Yours organization with the support of Parks & Recreation and sponsored by Toyota Direct. Music in the Park and Creekside Live will alternate weeks. Graters will be there with their Ice Cream truck and there might also be a food truck.

Barr shared that the slide at Gahanna Swimming Pool on the back pool is being inspected by an engineer to see how much longer it is in working order.

**J. COMMITTEE REPORT'S****a. Aquatics Advisory Committee**

Nothing at this time

**b. Bicycle & Trail Advisory Committee (BTAC)**

Barr shared that at the last BTAC they reviewed the EMHT plans for the BWT section 4. Construction will not begin until 2018.

[2017-0063](#) BTAC Mins 2-27-2017

**c. Gahanna Active Senior Advisory Committee**

[2017-0068](#) Gahanna ASAC mins March 2017

[2017-0071](#) April SeniorSpotlight2017

**d. Natural Resources Advisory Committee**

Nothing at this time

**e. Veteran's Advisory Committee**

Shepherd shared that the next brick dedication is Memorial Day at 1pm. The committee is seeking a guest speaker.

**K. POLL MEMBERS FOR COMMENT****a. Gahanna Parks & Recreation Foundation**

Mill shared that the Development Committee had their first meeting. The Communications Committee is meeting the week of April 10th. The Hops and Vines Committee has met. Hops and Vines will be on Sept. 23, 2017. The Finance Committee is creating the framework for donating and the donation accounts.

**b. School Board Report**

Chrysler shared that the Foundation Gala was a success and well attended. The Finance Committee is working on the budget forms for additional transparency. The Board meetings are going to be video

taped and posted on line and all the committees will be audio taped and posted; this will also provide transparency. The Student Learning and Achievement Committee is working on the math curriculum for all grades. The Superintendent and Administration have been working on budget cuts.

The YMCA is not renewing the lease at Clark Hall. The Superintendent and Treasurer worked with a commercial real estate broker evaluating the best use of the space. The decision was made to let the YMCA out of their lease and renovate the space and run the Early Intervention and PreSchool program all out of the one building. From a budgetary standpoint it will be more effecient and cost effective to have the program in one building and be a great service to the students in the district.

**L. ADJOURNMENT**

There being no further business of the Board; the meeting adjourned at 8:40pm.

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**Pam Ripley**  
Office Coordinator

*APPROVED by the Parks & Recreation Board, this  
day of 2017.*

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**Andy Piccolantonio**