



**GAHANNA ACTIVE SENIOR ADVISORY COMMITTEE
NOVEMBER 16, 2016**

CALL TO ORDER:

Chair, Patrick Monaghan called the Gahanna Active Senior Advisory Committee meeting to order November 16, 2016 at 2:34pm at the Gahanna Senior Center.

ATTENDANCE:

ADVISORY COMMITTEE MEMBERS:

Present:

Ruth Burris	Ken Crissman	Laura Emler
GG Glen	Merrijo Linton	

Absent:

Judy Cockburn	Donna Turrin
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GUESTS AND STAFF:

Present:

Patrick Monaghan	Shannon Sorrell (2:45)
Ellen Ore	Pam Ripley

APPROVAL OF MINUTES

October 19, 2016

Monaghan advised general financial information was shared by Sorrell at the last meeting and were left out of the minutes, they will be added to official records.

Crissman made a MOTION to approve the October 19, 2016 minutes; seconded by Linton.
Motion carried by the following vote:

Motion to approve -- All were in favor - No opposed

CORRECTIONS OR ADDITIONS TO THE AGENDA

Linton questioned items left off of UNFINISHED BUSINESS:

Travel program policies for non-members. Monaghan advised it will be discussed early in 2017 to finalize.

Having other activities at different locations in Gahanna, possibly Golf Course Clubhouse use etc.

By-Law update – Article III regarding Committee Members, percentage of non-resident members. These items will be addressed at the next scheduled meeting.

OLD BUSINESS

Feedback Survey: A “Thank You” goes to Judy Cockburn who provided Monaghan a template which was provided and feedback was requested on the form for additions or corrections.

Senior Advisory Committee Overview of Role and Function: Monaghan provided an overview of each position to be discussed and revised as needed. Noted: Constitution and By-Laws should reflect “Gahanna ASAC” vs “GASAC”. Suggestions for updates as follows:

- **Senior Advisory Committee**
 - “Program development” clarification: programs the Sr. Center offers – overall programs and services to see what can be updated and done better.
- **President**
 - Add ***“Shall have the ability to create ad hoc groups as needed.”***

Update to the Constitution and By-Laws:

- **Secretary**
 - Update “Shall be the Senior Services Supervisor or their appointee, ***or any non-member of the Committee.***”
- **Membership Subcommittee**
 - Update “Consists of Chairperson and ***at least*** 2 other members designated by Chairperson and ***with the input of*** Senior Supervisor.”
- **Fundraising Subcommittee**
 - Update “Consists of Chairperson and ***at least*** 2 other members designated by Chairperson and ***with the input of*** Senior Supervisor.”
 - Remove “Fundraising goal for 2017 will be \$1,500 and Update to: ***“Will set an annual fundraising goal with approval through Gahanna ASAC.”***
- **Public Relations Subcommittee**
 - Update “Consists of Chairperson and ***at least*** 2 other members designated by Chairperson and ***with the input of*** Senior Supervisor.”

Glen made a **MOTION** that the Membership subcommittee shall serve as the Nominating Committee; seconded by Burris. MOTION carried by the following vote:

Motion to approve – All were in favor -- No opposed.

Operational Needs and Support: Monaghan advised the Office Coordinator resigned, the position will be posted and hopefully the new person will start January 2017. Gaps in desk coverage will be filled by other staff members.

Monaghan advised more help will be needed in the kitchen, as there is interest in growing the meal program within the Senior Center. There might be potential Foundation support to locate a caterer to possibly provide a monthly meal at a minimal, to no cost to members. Sponsorship opportunities could arise from this type of meal program enhancement, as there is currently one night per week where the Center could be used to provide a meal. Monaghan suggested an ad-hoc committee be appointed by the President to take on the meal program project, and staff member Phia Dimofski volunteered to head up the project.

Sorrell advised starting the first week of December, early morning visits to local Gahanna restaurants will take place, to provide the Senior Center newsletters and a feedback form to gather information for possible future programming. The target audience is male, as it has been presented that the Senior Center needs more programming for men, to engage them. Ideas like military focused programs, more trips to Wright Patterson AFB, to woodcarving. Monaghan advised an upcoming round table meeting will be scheduled in January/February for the male members of the Senior Center to share thoughts and ideas on what they like and would like to see within the Center.

NEW BUSINESS

Supervisor's Report: Monaghan said the membership drive will be December 1-16. A few donated baskets will be incentive gifts like last year. A World of Travel \$50.00 gift certificate will be given away to a randomly selected person who signs up and pays for a trip prior to December 16. The Christmas Open House is December 14th at 1pm with music starting at 12:45pm. Support, volunteers, set-up/clean-up is needed.

Treasurer's Report: Monaghan advised no changes to the report from last month. Senior Escrow balance is \$5,090.26 and the Parks & Rec Foundation Senior Program account shows \$11,593.50. The next meeting will show a difference in the Escrow account due to the purchase of 12 folding tables and 24 meal trays.

Election of President, Vice President, and Subcommittee Chairs: Monaghan spoke to Judy Cockburn and she is open to helping, and Donna Turrin expressed interest in the membership and/or fundraising committees.

Glen made a **MOTION to nominate** Ken Crissman as President; seconded by Emler. MOTION carried by the following vote:

Motion to approve – All were in favor -- No opposed.

Linton made a **MOTION to nominate** Laura Emler as Vice President; seconded by Crissman. MOTION carried by the following vote:

Motion to approve – All were in favor -- No opposed.

Linton made a **MOTION to nominate** Ruth Burris to head the Membership Committee; seconded by Glen. MOTION carried by the following vote:

Motion to approve – All were in favor -- No opposed.

Emler made a **MOTION to nominate** Judy Cockburn (based on her acceptance) to head the Fundraising Committee; seconded by Linton. MOTION carried by the following vote:

Motion to approve – All were in favor -- No opposed.

Emler made a **MOTION to nominate** GG Glen to head the Public Relations Committee; seconded by Linton.

MOTION carried by the following vote:

Motion to approve – All were in favor -- No opposed.

Monaghan suggested that he and the head of each subcommittees meet to discuss next steps. Monaghan also welcomed the President and Vice President to attend any/all the subcommittee meetings when scheduled. As a goal, Linton suggested each subcommittee try to get one male to join their individual committees.

MEMBER COMMENTS

Linton questioned the parking lot painting in regards to making the lines clearer. Ripley advised the Deputy Director of Service was asked about re-painting the lines, and a reply should be forthcoming.

Linton also expressed the need for a handicap van to better assist the seniors. Sorrell advised a fundraising effort might be needed to fill this need as it is a high priority. Sorrell and Ripley will look into possible matching grant monies available through the Columbus Foundation. Monaghan advised the handicap van project should be assigned to the Fundraising Committee. Sorrell contacted Deputy Director Barr to start the process, and Linton volunteered to be the contact person for this project.

SCHEDULING OF NEXT MEETING

The next meeting is scheduled for January 18, 2017 at 2:30pm.

ADJOURNMENT

There being no further business the meeting adjourned at 4:10pm.

Respectfully submitted by Ellen Ore