



**To:** Becky Stinchcomb  
Members of Council  
City Attorney

**From:** Jennifer Teal  
Assistant City Administrator/Director of Finance

**Date:** June 19, 2015

### **Action Items**

#### **Action Item #1-Tax Budget**

Pursuant to ORC 5705.30, the City's annual Tax Budget is due to be filed with the County Auditor on or before July 20, 2015. Finance will bring the Tax Budget to Committee on June 22<sup>nd</sup>. At that time, will request a motion resolution that approves the Tax Budget and directs and authorizes the Director of Finance to deliver it to the County no later than July 20<sup>th</sup>. Ideally this would be voted on July 6<sup>th</sup>.

The 2016 Tax Budget will be based upon the City's ongoing operations included in the Sustainable Operating Model. It does not include amounts for one-time expenditures such as capital investments- these will be fully deliberated through the 2016 budget process this fall.

### **Update Items**

#### **Update Item #1-Strategic Plan Update**

As a follow up to the Strategic Planning Facilitation RFP issued earlier this spring, the Administration has reviewed the proposals that were submitted and identified finalists. For the July 13<sup>th</sup> committee meetings, we plan to invite 2-3 finalists to provide a brief presentation to Council outlining their proposed approach for facilitating our strategic planning process. Prior to the July 13<sup>th</sup> meeting, we will provide an electronic package for each finalist including their proposal, examples of their previous work, the RFP for reference purposes, and a note-taking template that identifies the key areas of expertise identified in the RFP. In the coming week, staff will work to communicate with these finalists and ensure that they are available to send their key staff on the 13<sup>th</sup>.