

**CITY OF GAHANNA, OHIO  
REQUEST FOR COUNCIL ACTION**

Subject and Purpose: (900 characters Max)

The Information Technology Department requests Council to authorize a motion resolution to transfer funds from the Information Technology operating equipment fund (101.348.5320) in the amount of \$13,209 to the following funds: Information Technology part time fund (101.348.5111) in the amount of \$11,235.00; Information Technology PERS fund (101.348.5131) in the amount of \$1,575.00; Information Technology workers compensation fund (101.348.5132) in the amount of \$231.00; Information Technology Medicare fund (101.348.5138) in the amount of \$168.00

These funds will be used to hire a part time Information Technology team member for 20 hours a week to provide essential IT support to our end users. This position will allow for faster resolution to low and medium priority requests and be used to deploy computer systems that are slated for replacement based on our established lifecycles.

Requested By:

Date:

Waiver? ☐

Emergency? ☐

**Funding: If Supplemental Needed (Include Account No. and Name)**

Amount: \$

From: Account Number:

To: Account Number:

Account Name:

Amount: \$

From: Account Number:

To: Account Number:

Account Name:

**Funding: If Already Appropriated (Include Account No. and Name)**

Amount: \$

Account Number:

Account Name:

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Director of Finance

Recommended for Legislation: Ordinance ☐ Resolution ☐ Statutory Res. ☐ Motion Res. ☒

Committee: Parks, Service & Safety ☐ Finance & Development ☐ Committee of the Whole ☐

## Motion Resolution – Transfer Funds

**Total Amount:** \$13,209

**Transferred From:** Information Technology Operating Equipment Fund (101.348.5320)

**Transferred to:**

<b>Account</b>	<b>Account Name</b>	<b>Amount</b>
101.348.5111	Information Technology part time	\$11,235.00
101.348.5131	Information Technology PERS fund	\$1,575.00
101.348.5132	Information Technology workers compensation fund	\$231.00
101.348.5138	Information Technology Medicare fund	\$168.00