



City of Gahanna
Meeting Minutes
Parks & Recreation Board

200 South Hamilton Road
Gahanna, Ohio 43230

Donna Simmons, Chair
Chrissy Kaminski, Vice Chair
Kevin McGinn, Secretary
Scott Lofton
Eric Miller
Jan Ross
Ken Shepherd

Nichole Butler, Clerk

Wednesday, April 13, 2022

7:00 PM

Gahanna Senior Center 480 Rocky Fork Blvd.

A. CALL MEETING TO ORDER

Simmons, Chair, called the April 13, 2022 meeting to order at 7:00 p.m.
The agenda was published on April 8, 2022

B. ROLL CALL

Present: 5 - Donna Simmons, Eric Miller, Chrissy Kaminski, Jan Ross and Ken Shepherd
Absent: 2 - Kevin McGinn and Scott Lofton

Staff in Attendance- Stephanie Ferrell, Director and Nichole Butler, Clerk

C. APPROVAL OF MINUTES

Parks Board Minutes 3.9.22

A motion was made by Miller, seconded by Simmons, that the Minutes be Approved. The motion carried by the following vote:

Yes: 5 - Simmons, Miller, Kaminski, Ross and Shepherd
Absent: 2 - McGinn and Lofton

D. ADDITIONS OR CORRECTIONS TO THE AGENDA - NONE

E. HEARING OF VISITORS

Ross shared that she met David Cepek at a Council Committee meeting. David Cepek is the Chair of the Gahanna YMCA Community

Advisory Board. The YMCA is looking for collaboration opportunities with community organizations.

F. OLD BUSINESS

Pricing Policy

Ferrell supplied the Board with the updated 2022 Pricing Policy, and the Cost Recovery Model Pyramid (document attached). Simmons requested that we define peak times for reservations as April-October, and Non-peak season as November-February.

2022 PR Pricing Policy Redline

A motion was made by Ross, seconded by Kaminski, that the 2022 P&R Pricing Policy be Adopted. The motion carried by the following vote:

Yes: 5 - Simmons, Miller, Kaminski, Ross and Shepherd

Absent: 2 - McGinn and Lofton

Master Plan Update

Ferrell stated that PROS consultants completed the interviews and focus group meetings and said the next steps are to receive an overview of the feedback as well as the benchmark information from other communities (Westerville, Dublin, Upper Arlington, Hilliard, and Grove City) from PROS consultants. Ferrell mentioned that not all the communities have active master plans. Ferrell explained that PROS consultants will be conducting staff interviews and will do a review and scoring of our facilities. Ferrell mentioned that there will be questions on the community survey surrounding the partnership with the YMCA. Ferrell mentioned that the goal to get the survey out has been pushed to May and will be mailed and sent electronically. Miller asked if there will be a public forum. Ferrell stated that once we receive the draft of the Master Plan, that will be subject to a town hall and at the final presentation, there will be a chance for the public to comment prior to council voting on adopting the plan. Miller asked if we received good participation in the stakeholder meetings. Ferrell stated, there was a good turnout.

G. NEW BUSINESS

Staffing Update

Ferrell introduced Nichole Butler as the new Administrative Coordinator of the Department. She also stated that Annette Baxter has been promoted to the Recreation Supervisor over Senior, Adult and Volunteer Programming. The Recreation Coordinator position at the Senior Center is now posted. An offer has been extended to an Administrative Assistant candidate who has accepted and is going thru the background process. We have also extended an offer to a General Maintenance Worker for the parks division.

Ferrell updated the board on seasonal hiring. The leadership for aquatics is hired, Coordinators and Head Guards are in place, and lifeguards are doing well. Camp Counselors still have a significant amount of vacancies. The capacity of our summer camps will be reduced until adequate staffing is hired. The age requirement for camp is currently 17 and over which impacts the range of available candidates. Simmons asked if other cities are having the same staffing issues. Ferrell stated it's a nationwide problem.

H. CORRESPONDENCE AND ACTIONS - NONE

I. DIRECTOR'S REPORT

Ferrell provided the board with a copy of her report as attached. Ferrell states in addition, that the new playground structure at Headley Park is now open. Ferrell states that they are in the process of replacing 11 facility signs, including the Senior Center sign. Ferrell states they have received a confirmed sponsor for the shade structures at the splash pad at Gahanna Swimming Pool from Toyota Direct/ Drive Direct in the amount of \$69,500. Due to the time frames of a secured sponsorship, the shade structure will not be in place by the ribbon cutting. Ferrell informed the board that the ribbon cutting and ceremonial bucket dump at the splash pad will take place at 3:30 p.m., May 20 2022 at the Gahanna Swimming Pool Splash Pad. Ross asked if there will be signage letting people know when it is available for use. Ferrell states that there will be general signage directing people to the website for hours of operation. Simmons asked if there will be a staff from parks and recreation at the splash pad when it is open. Ferrell explained that there will not be a staff member watching the splash pad as it does not require a lifeguard however during pool hours there will be staff available. In the hours that the pool is closed the splash pad may still be open but there will not be a staff member there. Ross asked if there will be signage regarding liability. Ferrell stated signage and cameras are already in place.

Ross asked if the numbers listed in the director's report for camp numbers are accurate. Ferrell states that the numbers listed are a couple

weeks old and have since gone up, some weeks are full. Ross asked what the numbers were like on the level up program for ages 13-16. Ferrell stated that they are trending low on registration. Ross asked what happens in that instance if they don't get larger. Ferrell explained that if a program is not meeting the minimum enrollment for cost recovery, the program is not held.

Director's Report 4.2022

J. COMMITTEE REPORTS

i. Bicycle & Trail Advisory Committee (BTAC) - None

ii. Gahanna Active Senior Advisory Committee (GASAC)

Ferrell states there are some committee members who have expressed interest in getting the board back together. They do not currently have a board as their terms have expired. Ferrell states that she is working with Annette Baxter to gauge interest and as well as have interested members apply to be on the committee.

iii. Natural Resources Advisory Committee (NRAC) -None

K. POLL MEMBERS FOR COMMENT

ii. School District Update - None

iii. Veteran's Advisory Committee - None

i. Gahanna Parks & Recreation Foundation

Eric Miller provided an update that the Hop's & Vines first planning committee meeting will take place on Tuesday April 19, 2022. The date for Hops & Vines is September 17, 2022.

L. ADJOURNMENT

There being no further business of the Board, the meeting was adjourned at 7:54 p.m.



Nichole Butler

Clerk

*APPROVED by the Parks & Recreation Board, this
day of 2022.*



Donna Simmons

