



To: Gahanna City Council
Clerk of Council

From: D. Grant Crawford, Director of Public Service & Engineering
Laurie A. Jadwin, Mayor

Cc: Joann Bury, Director of Finance
Raymond J. Mularski, Esq., City Attorney

Date: May 18, 2022

Re: Dept. of Public Service & Engineering Report to Council (May 23, 2022 Meeting)

ACTION ITEM(S)

ACTION ITEM #1: STATUORY RESOLUTION OF NECESSITY FOR 2021 SIDEWALK MAINTENANCE PROGRAM

While the maintenance and repair of sidewalks remain the responsibility of abutting property owners, the 2021 Sidewalk Maintenance Program will allow the City to increase affordability for residents and proactively maintain sidewalks within the Program Area.

There are several legislative steps required for the progression of the Sidewalk Maintenance Program. The first legislative step is Council adoption of the Program Area. The Program Area for the 2021 Sidewalk Maintenance Program was adopted on September 20, 2021. The second legislative step is Council adoption of the Resolution of Necessity, which identifies the properties in the Program Area and the anticipated cost of improvements. This allows the Program to advance into the next phase.

The Department of Public Service & Engineering respectfully requests Council to adopt a Resolution of Necessity for properties located in the 2021 Sidewalk Program Area to allow the City of Gahanna to advance the Program pursuant to G.C. Sec. 521.06. The attached document provides the list of properties with the anticipated improvements and costs.

Upon adoption of the Resolution of Necessity, each property owner will be issued a notice that identifies the defects found as part of the inspection phase, the type of improvements that are needed and associated property owner costs anticipated through the Program, and the next steps of the Program. In order to proactively maintain essential infrastructure for City residents in an affordable and timely manner, an **Emergency and Waiver** are requested for this Resolution.

Legislation Needed: Resolution
Emergency/Waiver: **Emergency and Waiver**
Vendor Name: N/A
Vendor Address: N/A
Already Appropriated (Amounts & Accounts): N/A



Supplemental/Transfer (Amounts & Accounts): N/A

Attachments: 2021 Sidewalk Maintenance Program Resolution of Necessity Summary

ACTION ITEM #2: PERMISSION TO BID CONTRACT FOR 2021 SIDEWALK MAINTENANCE PROGRAM AND REQUEST FOR SUPPLEMENTAL APPROPRIATIONS

The Engineer's cost estimate for the 2021 Sidewalk Maintenance Program is \$557,246, which assumes that no property owners opt-out of the Program. Property owners who choose to opt-out of the Program and make all the repairs themselves will be removed from the bid contract. The Engineer's cost estimate is a conservative estimate to account for increasing construction costs and to ensure the Program can move forward.

\$426,750 has been appropriated for this construction of this project during past budget approvals. Because of unforeseeable cost escalations, the Department of Public Service & Engineering respectfully requests a supplemental appropriation in the amount of \$150,000 from the unappropriated/unencumbered balance of the Capital Maintenance Fund in the amount of \$150,000 to 325.06.550.5505. The request for additional funding will cover increased construction costs due to inflation.

The Administration also respectfully requests a Motion permitting the formal bid of the 2021 Sidewalk Maintenance Program.

Legislation Needed: Motion & Ordinance

Emergency/Waiver: N/A

Vendor Name: N/A

Vendor Address: N/A

Already Appropriated (Amounts & Accounts):

\$426,760 from 325.06.550.5505

Supplemental/Transfer (Amounts & Accounts):

\$150,000 from the unappropriated/unencumbered balance of the Capital Improvement Fund to 325.06.550.5505

ACTION ITEM #3: SUPPLEMENTAL APPROPRIATIONS FOR 2022-2023 GENERAL ENGINEERING SERVICES

Due to an increase in capital and private development projects and recent vacancies in the Engineering Division, the Department will need additional assistance with the review of private development engineering plans, planning applications, and technical studies.

This will require a supplemental appropriation from the unappropriated/unencumbered balance of the General Fund in the amount of \$150,000 to 101.11.450.5210 General Fund Engineering Professional Services. Because of timing sensitivities related to pending projects and the need for immediate additional engineering support, a **Waiver** is requested for this item.

Legislation Needed: Ordinance



Emergency/Waiver: **Waiver**

Vendor Name: N/A

Vendor Address: N/A

Already Appropriated (Amounts & Accounts): N/A

Supplemental/Transfer (Amounts & Accounts):

\$150,000 from unappropriated/unencumbered balance of the General Fund to
101.11.450.5210 General Fund Engineering Professional Services