



# City of Gahanna

200 South Hamilton Road  
Gahanna, Ohio 43230

## Meeting Agenda Records Commission

*Shane W. Ewald, City Attorney*  
*Thomas R. Kneeland, Mayor*  
*April Beggerow, CMC, Clerk of Council*  
*Craig Main, Director of Information Technology*  
*Joann Bury, Director of Finance*  
*Laura Dachenbach, Citizen Member*

*Krystal Gonchar, Deputy Clerk of Council*

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Tuesday, September 10, 2019

4:00 PM

City Hall, Committee Room

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**A. CALL TO ORDER/ROLL CALL**

**B. ELECTION OF CHAIR**

**C. APPROVAL OF MINUTES:**

[2019-0127](#) Records Commission Meeting Minutes for Tuesday, January 8, 2019.

**D. ITEMS FOR APPROVAL/DISCUSSION:**

- Updates to the Record Retention Schedule

**E. OFFICIAL REPORTS:**

- Records Coordinator

**F. COMMENTS, ITEMS NOT ON AGENDA**

**G. NEXT MEETING**

**H. ADJOURNMENT**