



City of Gahanna

200 South Hamilton Road
Gahanna, Ohio 43230

Meeting Agenda Records Commission

Shane W. Ewald, City Attorney, Chair
Thomas R. Kneeland, Mayor
Kimberly Banning, Clerk of Council
Craig Main, Director of Information Technology
Joann Bury, Director of Finance
Laura Dachenbach, Citizen Member
Rick Duff, Citizen Member

Krystal Gonchar, Records Coordinator

Tuesday, October 31, 2017

4:00 PM

City Hall

A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF MINUTES

[2017-0218](#) Records Commission Meeting Minutes for Tuesday, April 11, 2017

C. ITEMS FOR APPROVAL

[2017-0222](#) Proposed City of Gahanna Record Retention Schedule

D. ITEMS FOR DISCUSSION

E. OFFICIAL REPORTS:

1. Records Coordinator

[2017-0219](#) Report from the Records Coordinator

F. COMMENTS, ITEMS NOT ON AGENDA

G. NEXT MEETING

H. ADJOURNMENT