

MEMORANDUM

TO: Mayor McGregor
Members of Council
City Attorney

FROM: Roland P. Hall
Director of Public Service

DATE: May 25, 2001

SUBJECT: Report to Council, May 29, 2001

GLASS STREET LIGHT GLOBES: When we formally bid the glass street light globes, we only got one response from Jess Howard Electric at a total price of \$35,112. Afterwards, we contacted the Holophane representative, Mike Blaney, and asked if we would be able to purchase the globes directly from a distributor. Mr. Blaney circulated our specification and we received the following distributor prices:

<i>Distributor</i>	<i>Unit Price</i>	<i>Total Price</i>
Graybar	\$206.20	\$31,342.40
C.E.D.	\$218.00	\$33,136.00
Loeb Electric Co.	\$222.22	\$33,777.44
G.E. Supply	\$225.00	\$34,200.00

In light of this new information, we are requesting permission to reject the formal bid, waive the bid process, and order the 152 glass globes from Graybar at a total cost of \$31,342.40. \$38,000 is in the 2001 budget to replace these globes. (RCA attached.)

SALE OF FIVE POLICE CRUISERS: Instead of trading in police cruisers when we purchased our latest new vehicles, we advertised for bids to purchase them. We only received one bid from Jim Ball, through Brandywine Auto Sales in the total amount of \$8,830 for all five vehicles. We feel that this is an excellent selling price for the cruisers and will proceed with the sale. This item is provided primarily as a matter of information to council members.

cc: Council Members
Clerk of Council
City Engineer
Water Resources Engineer
Director of Finance
Director of Development
Director of Network Operations
Director of Parks & Recreation