



TO: Gahanna City Council
Clerk of Council

FROM: Shawn Anverse, Director of Public Service
Kevin Schultz, Sr. Director of Operations
Laurie A. Jadwin, Mayor

Cc: Raymond J. Mularski, Esq., City Attorney
Joann Bury, Director of Finance

DATE: October 18, 2023

SUBJECT: Dept. of Public Service – Request for Council Action (October 23, 2023 COTW Meeting)

ACTION ITEMS

ACTION ITEM #1: AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO AWARD AND THE MAYOR TO ENTER INTO CONTRACT WITH COMPLETE GENERAL CONSTRUCTION FOR STREETLIGHT AND TRAFFIC INFRASTRUCTURE MAINTENANCE.

The Department of Public Service manages nearly 1,900 streetlights and over 40 signalized intersections located throughout the City. This infrastructure requires periodic maintenance to remain in good working order, which is performed by an outside vendor. Maintenance work includes the components for overhead and decorative streetlights, as well as traffic control components located at intersections. The contractor is also responsible for upgrading fixtures to LEDs and replacing pole and other components when they are damaged. The current contract expires December 31, 2023.

On September 29, 2023, bids for streetlight and traffic infrastructure maintenance were opened and reviewed. Three (3) bids were received, one (1) of which was deemed to be non-responsive due to failure to provide required information. The lowest responsive and best bidder is Complete General Construction. The initial term of the contract is for three (3) years, commencing January 1, 2024 and ending December 31, 2026. The contract also includes a provision for two (2) separate consecutive renewals of one (1) year each upon written mutual agreement of both parties (January 1, 2027 – December 31, 2027, and January 1, 2028 – December 31, 2028, respectively).

The Administration is respectfully requesting an Ordinance authorizing the Director of Public Service to award, and the Mayor to enter into, a contract with Complete General Construction for streetlight and traffic infrastructure maintenance.



Requested Legislation and Funding

Legislation Needed:	Ordinance
Emergency/Waiver:	N/A
Vendor Name:	Complete General Construction
Vendor Address:	1221 E 5 th Ave, Columbus, OH 43219
Already Appropriated:	Sufficient funds have been requested for 2024
Supplemental/Transfer:	N/A

Attachments

SVC-ATT Streetlight and Traffic Infrastructure Maintenance Bid Summary
SVC-ATT Streetlight and Traffic Infrastructure Maintenance Complete General Construction Bid
SVC-ATT Complete General Owner-Contractor Agreement

Contract Approval

This item has been approved by the Mayor.
This item has been approved by the City Attorney.
This item has been approved by the Director of Finance.

ACTION ITEM #2: AN ORDINANCE AUTHORIZING SUPPLEMENTAL APPROPRIATIONS – WATER METER FEES

The Department of Public Service has received funds over the last quarter (Q3) from water meter fees. These funds are currently unappropriated and unencumbered. The Department respectfully requests an Ordinance authorizing supplemental appropriations as itemized below.

Requested Legislation and Funding

Legislation Needed:	Ordinance
Emergency/Waiver:	N/Ae
Vendor Name:	N/A
Vendor Address:	N/A
Already Appropriated:	N/A
Supplemental/Transfer:	\$31,372 from Water Fund 6511 to 651.11.000.5300 (Materials and Supplies)