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**To:** Gahanna City Council  
Jeremy VanMeter, Clerk of Council

**From:** Kevin Schultz, Senior Director of Operations  
Mayor Laurie A. Jadwin

**Cc:** Priya D. Tamilarasan, Esq., City Attorney  
Joann Bury, Director of Finance

**Date:** November 6, 2025

**Re:** Request for Council Action (November 10, 2025 COTW Meeting)

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## ACTION ITEMS

### ACTION ITEM #1: ORDINANCE TO ACCEPT EASEMENT AND RIGHT-OF-WAY AGREEMENT FOR FIBER-OPTIC INSTALLATION FOR 825 TECH CENTER DRIVE

In 2022, the property located at 825 Tech Center Drive was identified as an ideal property and building to address the operational needs for Police Headquarters, City Hall and the Senior Center. Construction on this facility began in May 2024 and is anticipated to be completed in early 2026. Ohio Power Company owns the property immediately to the west of 825 Tech Center Dr. (parcel ID 025-011387).

The City needs to install a second fiber optic lateral to create redundancy for various communication networks into the facility. These connections support public safety connectivity as well as provide business continuity with information technology resources located off property. In order to accomplish this, the City desires to purchase an easement for the installation of a fiber-optic lateral from Ohio Power Company. This easement would provide a second connection to the City fiber optic network, creating need resiliency.

The cost of the easement is Two Thousand Five Hundred and Sixty Two Dollars (\$2,562.00) and is described in the attached documents. This easement runs in perpetuity with the land.

The Administration respectfully requests an Ordinance accepting the Easement and Right-Of-Way Agreement to Ohio Power Company's property. Upon acceptance, the easement will be recorded with the Franklin County Recorder. In order to align with construction schedules, **Waiver and Emergency** is being requested for this Ordinance.



#### Requested Legislation and Funding

Legislation Needed: Ordinance  
Emergency/Waiver: **Waiver & Emergency**  
Vendor Name: N/A  
Vendor Address: N/A  
Already Appropriated (Amounts & Accounts): N/A  
Supplemental/Transfer (Amounts & Accounts): N/A

#### Attachments

DOS-ATT - AEP Fiber Optic Easement – Agreement  
DOS-ATT - AEP Fiber Optic Easement - Payment Form

#### Contract Approvals

- This item has been approved by the Mayor
- This item has been approved by the City Attorney
- This item has been approved by the Director of Finance