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**To:** Gahanna City Council  
Clerk of Council

**From:** Tom Komlanc, Director of Engineering  
Kevin Schultz, Senior Director of Operations  
Mayor Laurie A. Jadwin

**Cc:** Raymond J. Mularski, Esq. City Attorney  
Joann Bury, Director of Finance

**Date:** August 9, 2023

**Re:** Dept. of Engineering – Request for Council Action (August 14, 2023 COTW Meeting)

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## ACTION ITEMS

### ACTION ITEM #1: FRA-270-36.94 (PID 86067) PRELIMINARY PARTICIPATORY LEGISLATION

The City of Gahanna and the Ohio Department of Transportation (ODOT) have been working jointly on plans for the rehabilitation of the Hamilton Road bridge over Interstate 270. As part of this partnership, ODOT is requesting that the City pass legislation pledging our commitment to participate financially with the decorative fencing, lighting, and a shared use path (consistent with the plans for the final remaining section of the Big Walnut Trail) as a 100% local share. The local share is estimated to be between \$750,000 and \$1,000,000 and will be included as part of the 2024 capital budget request to align with ODOT's planned construction schedule, which is slated to begin in Spring 2024.

The Administration is respectfully requesting an Ordinance authorizing the Mayor to sign the participatory agreement. ODOT District 6 has requested that this legislation be returned to their office no later than November 1, 2023.

#### Requested Legislation and Funding

Legislation Needed:	Ordinance
Emergency/Waiver:	N/A
Vendor Name:	N/A
Vendor Address:	N/A
Already Appropriated (Amounts & Accounts):	N/A
Supplemental/Transfer (Amounts & Accounts):	N/A

#### Attachments

ENG-ATT-ODOT Participatory Agreement



### Contract Approvals

- This item has been approved by the Mayor
- This item has been approved by the Director of Finance
- This item has been approved by the City Attorney

### ACTION ITEM #2: TECH CENTER DRIVE EXTENSION (ST-1086) ACCEPTANCE OF PUBLIC INFRASTRUCTURE

As part of the ADB Safegate project, Tech Center Drive was extended to accommodate ADB Safegate's development. The roadway construction included storm sewer, domestic waterline, and fiber optic improvements. The work is substantially complete, with only punch list items remaining. The City will hold retainage, bonding, and other fees until final close out. These improvements meet the basic requirements for acceptance, such that the underground utilities and roadway have passed all necessary inspections and testing. The Engineering Department is requesting formal acceptance of this public infrastructure.

### Requested Legislation and Funding

Legislation Needed: Ordinance  
Emergency/Waiver: N/A  
Vendor Name: N/A  
Vendor Address: N/A  
Already Appropriated (Amounts & Accounts): N/A  
Supplemental/Transfer (Amounts & Accounts): N/A

### Attachments

ENG-ATT-Tech Center Map  
ENG-ATT-Request for Acceptance  
ENG-ATT-Substantial Completion Acceptance Letter

### Contract Approvals

- This item has been approved by the Mayor
- This item has been approved by the Director of Finance
- This item has been approved by the City Attorney

### ACTION ITEM #3: 2024 SIDEWALK MAINTENANCE PROGRAM ESTABLISHMENT OF PROGRAM AREA

The Department of Engineering is recommending and seeking approval for the 2024 Sidewalk Maintenance Program Area. The Program Area defines the properties that will be part of Gahanna's Sidewalk Maintenance Program. The 2024 Program Area includes properties along the following street segments:

- Beaverbrook Dr from Barden Ct to Hunters Run (western intersection)
- Challis Springs Dr from Harrison Pond Dr to Clark State Rd
- Cherrystone Dr N & S from Trapp Dr (north end) to Trapp Dr (south end)



- Lang Dr from Riva Ridge Blvd to Bryn Mawr Dr
- Mistletoe St from Moss Oak Ave to Thistle Ave
- Sandburr Dr from Stygler Rd to Windbourne St

This Program Area can be visualized on the attached map. The recommended 2024 Program Area includes 174 parcels.

The recently completed inspection of the sidewalk network and noted defects, in close coordination with the annual Street Program, are the basis for maintaining those areas in a good and orderly state of repair in order to protect the health, safety, and welfare of the public. Property owners within the Program Area whose sidewalks are in need of repair or replacement will be mailed a notification indicating the sidewalk deficiencies found, estimated cost to be assessed or paid in full by the property owner as part of the Sidewalk Maintenance Program, and information on how to opt-out of the Sidewalk Maintenance Program.

The Department of Engineering is requesting a Resolution to approve the 2024 Sidewalk Maintenance Program Area.

#### Requested Legislation and Funding

Legislation Needed:	Resolution
Emergency/Waiver:	N/A
Vendor Name:	N/A
Vendor Address:	N/A
Already Appropriated (Amounts & Accounts):	N/A
Supplemental/Transfer (Amounts & Accounts):	N/A

#### Attachments

- ENG-ATT-2024 Sidewalk Program Parcel Map
- ENG-ATT-2024 Sidewalk Program Property List

#### Contract Approvals

- This item has been approved by the Mayor
- This item has been approved by the Director of Finance
- This item has been approved by the City Attorney

### **ACTION ITEM #4: RESOLUTION OF NECESSITY FOR 2024 SIDEWALK MAINTENANCE PROGRAM**

There are several legislative steps required for the progression of the Sidewalk Maintenance Program. The first legislative step is City Council's adoption of the Program Area. The second legislative step is Council's adoption of a Resolution of Necessity that identifies the properties in the Program Area and the anticipated cost of improvements, to allow the Program to advance into the next phase.

With the recent passage of changes to the Sidewalk Maintenance Code, the 2024 Sidewalk Maintenance Program will allow the City to better assist residents in their responsibility to



proactively maintain sidewalks within the program area and increase affordability for residents.

The Department of Engineering is respectfully requesting a Resolution of Necessity for properties located in the 2024 program area to allow the City of Gahanna to advance the Sidewalk Maintenance Program pursuant to Gahanna Code Sec. 903.4. Attached is a list of properties with anticipated improvements and costs.

Upon adoption of the Resolution of Necessity, each property owner will be given a notice that identifies the defects found as part of the inspection phase, the type of improvements and associated property owner costs anticipated through the Program, and next steps of the Program.

#### Requested Legislation and Funding

Legislation Needed:	Resolution
Emergency/Waiver:	N/A
Vendor Name:	N/A
Vendor Address:	N/A
Already Appropriated (Amounts & Accounts):	N/A
Supplemental/Transfer (Amounts & Accounts):	N/A

#### Attachments

See, ENG-ATT-2024 Sidewalk Program Property List

#### Contract Approvals

- This item has been approved by the Mayor
- This item has been approved by the Director of Finance
- This item has been approved by the City Attorney