

# **City of Gahanna**

*200 South Hamilton Road  
Gahanna, Ohio 43230*



## **Meeting Minutes**

**Monday, May 18, 1998**

**7:30 PM**

**City Hall**

**City Council**

**GAHANNA'S VISION is . . .**

. . . to be an innovative model

**Members Absent:** Karen J. Angelou

**Members Present:** Robert W. Kelley, L. Nicholas Hogan, Sherie James-Arnold, Thomas R. Kneeland, Rebecca W. Stinchcomb and Debra A. Payne

---

**GAHANNA'S MISSION is . . .**

. . . to ensure an exceptional quality of life by providing comprehensive services, financial stability, and well-planned development which preserves the natural environment, so that city government will continue to be responsive, accessible, and accountable to our diverse and growing community of citizens.

**A. CALL TO ORDER - Invocation, Pledge of Allegiance, Roll Call****B. ADDITIONS OR CORRECTIONS TO THE AGENDA.****980204**

TO HONOR DAVID B EARLEY

To add to Consent Agenda

**A motion was made by Council Member James-Arnold, seconded by Council Member Payne, that this matter be Referred. The motion carried by the following vote:**

|               |          |                                                                                                                                                       |
|---------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Yes</b>    | <b>6</b> | Vice President Kelley, Council Member Hogan, Council Member James-Arnold, Council Member Kneeland, Council Member Stinchcomb and Council Member Payne |
| <b>Absent</b> | <b>1</b> | President of Council Angelou                                                                                                                          |

**980205**

TRANSFER \$10,000 FROM 101.343.5115, DEVELOPMENT CAPITAL EQUIPMENT, AS FOLLOWS: \$6,000 TO 101.343.5254, DEVELOPMENT PROMOTIONS AND \$4,000 TO 101.343.5253, DEVELOPMENT PLANNING.

**A motion was made by Council Member James-Arnold, seconded by Council Member Kneeland, that this matter be Approved. The motion carried by the following vote:**

|               |          |                                                                                                                                                       |
|---------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Yes</b>    | <b>6</b> | Vice President Kelley, Council Member Hogan, Council Member James-Arnold, Council Member Kneeland, Council Member Stinchcomb and Council Member Payne |
| <b>Absent</b> | <b>1</b> | President of Council Angelou                                                                                                                          |

**980206**

TO REMOVE EXECUTIVE SESSION AS A STANDING ITEM ON COUNCIL AGENDA

**A motion was made by Council Member Kneeland, seconded by Council Member Payne, that this matter be Approved. The motion carried by the following vote:**

|               |          |                                                                                                                                                       |
|---------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Yes</b>    | <b>6</b> | Vice President Kelley, Council Member Hogan, Council Member James-Arnold, Council Member Kneeland, Council Member Stinchcomb and Council Member Payne |
| <b>Absent</b> | <b>1</b> | President of Council Angelou                                                                                                                          |

**C. HEARING OF VISITORS**

## D. INTRODUCTIONS AND ASSIGNMENT TO COMMITTEE

### Ordinances - To Be Introduced and Assigned to Committee

Legislation introduced by Kneeland

**980162**

TO AUTHORIZE THE MAYOR TO ENTER INTO AGREEMENT WITH CCS SYSTEMS, INC. FOR DEVELOPMENT OF SOFTWARE PROGRAM FOR FUEL STATION INTERFACING, AND TO SUPPLEMENTALLY APPROPRIATE \$1,500

**This matter was Introduced, to the Communications & Technology Committee**

**980163**

TO AUTHORIZE THE MAYOR TO ENTER INTO AGREEMENT WITH CCS SYSTEMS, INC. FOR ANNUAL SUPPORT OF THE SYSTEM CREATED FOR FUEL STATION INTERFACING  
AT \$225 A YEAR

**This matter was Introduced, to the Communications & Technology Committee**

**980164**

TO AUTHORIZE THE MAYOR TO ENTER INTO CONTRACT WITH NEW WORLD SYSTEMS CORPORATION FOR INSTALLATION AND CONVERSION OF THE EXISTING POLICE SOFTWARE PROGRAM (CAPPS) TO YEAR 2000 COMPLIANCE AND FOR TRAINING OF ALL POLICE EMPLOYEES; TO WAIVE THE BIDDING REQUIREMENTS THEREFORE; TO SUPPLEMENTALLY APPROPRIATE \$154,300; AND TO DECLARE AN EMERGENCY

**This matter was Introduced, to the Communications & Technology Committee**

**980165**

TO AUTHORIZE THE MAYOR TO ENTER INTO CONTRACT WITH WESTERMAN COMPANIES, FOR ADDING A MASTER SITE AND A COMPUTER SOFTWARE UPGRADE TO THE EXISTING SCADA SYSTEM; TO SUPPLEMENTALLY APPROPRIATE \$197,871 THEREFOR; TO WAIVE THE BIDDING REQUIREMENTS THEREFOR; AND TO DECLARE AN EMERGENCY

**This matter was Introduced, to the Communications & Technology Committee**

**980166**

TO AUTHORIZE THE MAYOR TO ENTER INTO AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR ACQUISITION OF RIGHT OF WAY ALONG MORSE ROAD; TO SUPPLEMENTALLY APPROPRIATE \$37,700 THEREFOR; AND TO DECLARE AN EMERGENCY.

**This matter was Introduced, to the Service Committee**

**980167**

TO ACCEPT A DEED OF EASEMENT FOR WATER LINE PURPOSES FOR PROPERTY LOCATED IN ROYAL MANOR; FROM GRACE E AND BYRON E SCHOFIELD.

**Introduced,**

**980168**

TO ACCEPT DEEDS OF EASEMENT FOR WATER LINE PURPOSES FOR PROPERTY LOCATED ON GRANVILLE STREET; PROPERTY FORMERLY KNOWN AS GAHANNA SHOPPING CENTER; FROM TEMPO III PARTNERSHIP AND CHARLES SHULL.

**Introduced,**

**980169**

TO ACCEPT A DEED OF EASEMENT FOR WATER LINE PURPOSES FOR PROPERTY LOCATED ON GRANVILLE STREET; FROM THE KASSEL COMPANY.

**Introduced,**

[980170](#) TO ACCEPT A DEED OF EASEMENT FOR WATER LINE PURPOSES FOR PROPERTY LOCATED IN SARATOGA ESTATES SECTION 1; FROM JEFFERSON LOCAL BOARD OF EDUCATION.

**Introduced,**

[980171](#) TO ACCEPT A DEED OF EASEMENT FOR WATER LINE PURPOSES FOR PROPERTY LOCATED ON WEST JOHNSTOWN ROAD; CURRENTLY KNOWN AS DISCOVERY PARK; FROM EXECUTIVE LODGE INC.

**Introduced,**

[980172](#) TO ACCEPT A DEED OF EASEMENT FOR WATER LINE PURPOSES FOR PROPERTY LOCATED IN SARATOGA ESTATES SECTION 2; FROM DAVIS AND SON INC.

**Introduced,**

[980173](#) TO ACCEPT A DEED OF EASEMENT FOR WATER LINE PURPOSES FOR PROPERTY LOCATED ON HAMILTON ROAD AND KNOWN AS ROCKY FORK SQUARE; FROM ROCKY FORK SQUARE PARTNERSHIP.

**Introduced,**

[980174](#) TO ACCEPT A DEED OF EASEMENT FOR WATER LINE PURPOSES FOR PROPERTY LOCATED ON WEST JOHNSTOWN ROAD; FROM DURIS ENTERPRISES.

**Introduced,**

[980175](#) TO ACCEPT A DEED OF EASEMENT FOR WATER LINE PURPOSES FOR PROPERTY LOCATED IN IMPERIAL RISE; FROM MIFFLIN TOWNSHIP TRUSTEES.

**Introduced,**

[980176](#) TO ACCEPT A DEED OF EASEMENT FOR WATER LINE PURPOSES FOR PROPERTY LOCATED IN THE GAHANNA INDUSTRIAL PARK; FROM FRANKLIN STEEL COMPANY.

**Introduced,**

[980177](#) TO ACCEPT A DEED OF EASEMENT FOR WATER LINE PURPOSES FOR PROPERTY LOCATED ON WEST JOHNSTOWN ROAD AND KNOWN AS OLDE TOWNE APARTMENTS; FROM OLDE TOWNE LTD.

**Introduced,**

[980178](#) TO ACCEPT A DEED OF EASEMENT FOR WATER LINE PURPOSES FOR PROPERTY LOCATED IN ROCKY FORK HEIGHTS; FROM CLIFFORD R AND SARAH A FISHER.

**Introduced,**

[980179](#) TO ACCEPT A DEED OF EASEMENT FOR WATER LINE PURPOSES FOR PROPERTY LOCATED ON HAVENS CORNERS ROAD; FROM MAURICE G. BUCKLES.

**Introduced,**

## **E. CONSENT AGENDA**

A motion was made by Council Member James-Arnold, seconded by Council Member Payne, to Pass the Consent Agenda, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

|        |   |                                                                                                                                                       |
|--------|---|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| Yes    | 6 | Vice President Kelley, Council Member Hogan, Council Member James-Arnold, Council Member Kneeland, Council Member Stinchcomb and Council Member Payne |
| Absent | 1 | President of Council Angelou                                                                                                                          |

### Minutes - To Approve - May 4, 1998 Regular Meeting

#### Ordinances on Second Reading

##### 980130

TO AUTHORIZE THE MAYOR TO ENTER INTO CONTRACT TO RELOCATE WEST ALLEY IN OLDE GAHANNA AND TO ENTER INTO CONTRACT TO EXCHANGE A PEDESTRIAN EASEMENT; TO DECLARE THE INTENT TO VACATE TO VEHICULAR TRAFFIC EXISTING WEST ALLEY AND TO DEDICATE THE NEW RELOCATED ALLEY TO PUBLIC USE; AND TO DECLARE AN EMERGENCY

**This Matter was Adopted as an Emergency on the Consent Agenda.**

##### 980131

TO SUPPLEMENTALLY APPROPRIATE FUNDING FOR TREE PLANTINGS; TO AUTHORIZE THE MAYOR TO APPLY FOR REIMBURSEMENT FOR THESE PLANTS UNDER GRANT AWARDED LAST YEAR UNDER THE NATUREWORKS STREAM BANKING AGREEMENT WITH FRANKLIN SOIL AND WATER CONSERVATION DISTRICT; AND TO DECLARE AN EMERGENCY

**This Matter was Adopted as an Emergency on the Consent Agenda.**

##### 980133

TO AUTHORIZE THE DIRECTOR OF PUBLIC SERVICE TO AWARD AND THE MAYOR TO ENTER INTO CONTRACT WITH STRAWSER PAVING CO. FOR U.S. 62 INTERSECTIONS, IMPROVEMENT NO. 653; TO SUPPLEMENTALLY APPROPRIATE FUNDING THEREFOR; AND TO DECLARE AN EMERGENCY

**This Matter was Adopted as an Emergency on the Consent Agenda.**

##### 980135

TO AUTHORIZE THE MAYOR TO ENTER INTO AGREEMENT WITH TRICAR LTD. TO CONDUCT A GEOTECHNICAL STUDY FOR GROUNDWATER AT HUNTERS RIDGE POOL; AND TO DECLARE AN EMERGENCY

**This Matter was Adopted as an Emergency on the Consent Agenda.**

##### 980134

TO AUTHORIZE THE MAYOR TO ENTER INTO CONTRACT WITH CLYDE E. WILLIAMS & ASSOCIATES, INC. FOR CONSTRUCTION ENGINEERING AND INSPECTION AT U.S. 62 INTERSECTION IMPROVEMENTS; AND TO DECLARE AN EMERGENCY

**This Matter was Adopted as an Emergency on the Consent Agenda.**

##### 980136

SUPPLEMENTAL APPROPRIATION - Fuel Station Construction Costs

**This Matter was Adopted on the Consent Agenda.**

##### 980137

SUPPLEMENTAL APPROPRIATION - Attorney Special Counsel and Attorney Negotiations Consultant

**This Matter was Adopted on the Consent Agenda.**

##### 980138

TO AUTHORIZE THE DIRECTOR OF PUBLIC SERVICE TO AWARD AND THE MAYOR TO ENTER INTO CONTRACT WITH NELSON AUTO GROUP, FOR THE PURCHASE OF THREE MID-SIZE SIX PASSENGER CARS

**This Matter was Adopted on the Consent Agenda.**

[980139](#) TO AUTHORIZE THE ACTING DIRECTOR OF PUBLIC SERVICE TO AWARD AND THE MAYOR TO ENTER INTO CONTRACT WITH BYERS CHEVROLET FOR THE PURCHASE OF A ONE TON DUMP TRUCK

**This Matter was Adopted on the Consent Agenda.**

[980140](#) TO AUTHORIZE THE ACTING DIRECTOR OF PUBLIC SERVICE TO AWARD AND THE MAYOR TO ENTER INTO CONTRACT WITH SOUTHEASTERN EQUIPMENT COMPANY INC. FOR THE PURCHASE OF ONE AIR COMPRESSOR

**This Matter was Adopted on the Consent Agenda.**

[980141](#) TO ACCEPT A DEED OF EASEMENT FOR THE NORTHWEST SANITARY SUBTRUNK SEWER FOR PROPERTY LOCATED ON OLDE RIDENOUR ROAD; FROM PHYLLIS H. BREHM

**This Matter was Adopted on the Consent Agenda.**

[980142](#) TO ACCEPT A DEED OF EASEMENT FOR THE NORTHWEST SANITARY SUBTRUNK SEWER FOR PROPERTY LOCATED ON STYGLER ROAD; FROM SHIRLEY E. MOURAS

**This Matter was Adopted on the Consent Agenda.**

[980143](#) TO ACCEPT A DEED OF EASEMENT FOR THE NORTHWEST SANITARY SUBTRUNK SEWER FOR PROPERTY LOCATED ON STYGLER ROAD; FROM CHARLES L & RUTH L ADKINS

**This Matter was Adopted on the Consent Agenda.**

[980144](#) TO ACCEPT A DEED OF EASEMENT FOR THE NORTHWEST SANITARY SUBTRUNK SEWER FOR PROPERTY LOCATED ON STYGLER ROAD; FROM KENNETH W & NANCY LEINBAUGH

**This Matter was Adopted on the Consent Agenda.**

[980145](#) TO ACCEPT A DEED OF EASEMENT FOR THE NORTHWEST SANITARY SUBTRUNK SEWER FOR PROPERTY LOCATED ON STYGLER ROAD; FROM DAVID & SONDRAG HAGER

**This Matter was Adopted on the Consent Agenda.**

[980146](#) TO ACCEPT A DEED OF EASEMENT FOR THE NORTHWEST SANITARY SUBTRUNK SEWER FOR PROPERTY LOCATED ON TAYLOR ROAD; FROM ANDRE M. BUCKLES

**This Matter was Adopted on the Consent Agenda.**

[980147](#) TO ACCEPT A GENERAL WARRANTY DEED FOR .890 ACRE IN THE INDUSTRIAL ZONE; PURCHASED FROM LEN AND PATRICIA MYERS

**This Matter was Adopted on the Consent Agenda.**

### **Ordinance - Postpone to June 1, 1998**

[980155](#) TO AMEND CHAPTER 505, ANIMALS AND FOWL, OF THE CODIFIED ORDINANCES REGARDING FEES FOR IMPOUNDING AND DISPOSITION OF ANIMALS; PROCEDURES REGARDING ANIMAL BITES, QUARANTINE AND REPORT

**This Matter was Postponed to Date Certain on the Consent Agenda.**

**Honorary Resolutions**

- 980191** TO HONOR AND COMMEND CAILIN J. HOGAN ON ACHIEVEMENT OF THE GOLD AWARD  
**This Matter was Adopted on the Consent Agenda.**
- 980192** TO HONOR AND COMMEND JASON ROCKHOLD ON ACHIEVEMENT OF THE RANK OF EAGLE SCOUT  
**This Matter was Adopted on the Consent Agenda.**
- 980195** TO HONOR AND COMMEND DAVID BROWN ON ACHIEVEMENT OF THE RANK OF EAGLE SCOUT  
**This Matter was Adopted on the Consent Agenda.**
- 980196** TO HONOR AND COMMEND KENNETH BALDWIN ON ACHIEVEMENT OF THE RANK OF EAGLE SCOUT  
**This Matter was Adopted on the Consent Agenda.**
- 980197** TO HONOR AND COMMEND MICHAEL R. NADER ON ACHIEVEMENT OF THE RANK OF EAGLE SCOUT  
**This Matter was Adopted on the Consent Agenda.**
- 980199** TO HONOR AND COMMEND BETH NUNGESSER ON ACHIEVEMENT OF THE GIRL SCOUT GOLD AWARD  
**This Matter was Adopted on the Consent Agenda.**
- 980200** TO HONOR AND COMMEND MATTHEW DEAN ON ACHIEVEMENT OF THE RANK OF EAGLE SCOUT  
**This Matter was Adopted on the Consent Agenda.**
- 980201** TO HONOR AND COMMEND MELISSA WHITEHEAD ON ACHIEVEMENT OF THE GIRL SCOUT GOLD AWARD  
**This Matter was Adopted on the Consent Agenda.**
- 980202** TO COMMEND THE MEMBERS OF THE GAHANNA LINCOLN DECA CHAPTER ON THEIR ACHIEVEMENTS AT THE 1998 STATE AND NATIONAL LEVELS  
**This Matter was Adopted on the Consent Agenda.**
- 980204** TO HONOR DAVID B EARLEY  
**This Matter was Adopted on the Consent Agenda.**

**Motion Resolution**

- 980181** MOTION THAT COUNCIL FINDS NO OBJECTION TO D1 AND D2 LIQUOR TRANSFER PERMIT APPLICATION FROM PIZZA HUT TO SMALL TOWN PIZZA AND DOES NOT REQUEST A HEARING.  
**This Matter was Approved on the Consent Agenda.**
- 980182** MOTION THAT COUNCIL FINDS NO OBJECTION TO D2 LIQUOR PERMIT APPLICATION FOR BIG BEAR AND DOES NOT REQUEST A HEARING.  
**This Matter was Approved on the Consent Agenda.**

980184

MOTION TO REFER TO PLANNING COMMISSION THE PROPOSED WEST U.S. 62 CORRIDOR PLAN FOR RECOMMENDATION TO COUNCIL.

**This Matter was Approved on the Consent Agenda.**

980185

MOTION TO SET PUBLIC HEARING DATE FOR U.S. ROUTE NO. 62 WEST CORRIDOR PLAN - MONDAY, JULY 6, 1998, 7:30 P.M.

**This Matter was Approved on the Consent Agenda.**

### **End of the Consent Agenda**

James-Arnold presented the DECA Resolution to Elizabeth Humphries.

## **F. PUBLIC HEARINGS**

To consider initial zoning of suburban office for newly annexed property located at 5435 Morse Road, consisting of 3.387+/- acres, more or less, Syntaxis Inc., applicant. Glen A. Dugger, Smith & Hale, agent.

Chair opened Public Hearing at 7:40 p.m.

Glen A. Dugger, Smith & Hale, 37 West Broad Street, Columbus, Ohio, stated he was present representing Syntaxis; is a 3.4 acre tract recently annexed on the south side of Morse Road between Johnstown and Hamilton; Syntaxis bought the property in 1976 and has used it as a group home for 10 boys having difficulty getting along at home; was zoned in township for group home; was part of the large north triangle annexation; since annexing have been struggling with short and long term use of this property and what it wanted to be; zoning being requested along with the conditional use pretty closely matches the short and long term desires of Syntaxis; don't think we need to discuss the quality of this program and how it's run; Syntaxis has a tremendous reputation for the good work they do; in the short term, this zoning legitimizes the long term use of the property for the group home; have received conditional use permit for group home contingent upon this zoning being approved; in the long term, this zoning has the added benefit of complying with the North Triangle Plan; Syntaxis will have a place to go when their property at Hamilton and Thompson is sold; zoning there is commercial retail and their present offices will have to be relocated; want to move those offices into Gahanna; had no opposition at Planning Commission; Father Sprenger is here if you have any operational questions.

Chair asked for opponents. There were none.

Chair closed Public Hearing at 7:47 p.m.

In response to question from Stinchcomb, Dugger stated that Planning Commission has approved the conditional use for the residential facility, contingent upon Council approving this zoning request.

Discussion held on second reading of this legislation. First reading was held several weeks ago. Legislation can be postponed for 2 weeks so committee discussion can take place or move forward with the vote tonight if everyone's questions are answered.



**G. STANDING COMMITTEES Reports written/distributed/5/11/98 meetings****Communications & Technology Committee - Kneeland**

Kneeland requested committee discussion next week on discussions with Highway Patrol and bids for computers in cars

**Development Committee - James-Arnold****Service Committee - Stinchcomb**

Stinchcomb requested Clerk's Office send letter to Patterson Pools requesting their attendance at next Service Committee meeting

**Safety Committee - Payne****Committee of the Whole - Kelley****Finance - James-Arnold****H. CORRESPONDENCE AND ACTIONS****Clerk - (Legal) - None****Council**

Kelley and balance of Council acknowledged receipt of letter from Ameritech New Media returning the unexecuted franchise agreement; will not sign

**I. SECOND READING OF ORDINANCES****Ordinances Reported Out of Committee****980097**

TO ZONE 3.387+ ACRES SO, SUBURBAN OFFICE, FOR PROPERTY LOCATED AT 5435 MORSE ROAD; SYNTAXIS, INC., BY GLEN A. DUGGER, APPLICANT

**A motion was made by Council Member Hogan, seconded by Council Member Payne, that this matter be Adopted. The motion carried by the following vote:**

|               |          |                                                                                                                                                       |
|---------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Yes</b>    | <b>6</b> | Vice President Kelley, Council Member Hogan, Council Member James-Arnold, Council Member Kneeland, Council Member Stinchcomb and Council Member Payne |
| <b>Absent</b> | <b>1</b> | President of Council Angelou                                                                                                                          |

**980160**

TO AUTHORIZE THE MAYOR TO ENTER INTO PURCHASE AGREEMENT FOR 0.783 ACRE AT 4545 EAST JOHNSTOWN ROAD, JOE TRAVATO, OWNER; TO APPROPRIATE FUNDING THEREFOR; AND TO DECLARE AN EMERGENCY

**A motion was made by Council Member Payne, seconded by Council Member James-Arnold, that this matter be Adopted as an Emergency. The motion carried by the following vote:**

|               |          |                              |
|---------------|----------|------------------------------|
| <b>Absent</b> | <b>1</b> | President of Council Angelou |
|---------------|----------|------------------------------|

Yes      6      Vice President Kelley, Council Member Hogan, Council Member James-Arnold, Council Member Kneeland, Council Member Stinchcomb and Council Member Payne

**J.      FIRST READING OF ORDINANCES**

**K.      REPRESENTATIVES**

**Community Improvement Corporation (CIC) - Kneeland**

Next meeting is May 26 at 7:30 a.m.

**Mid-Ohio Regional Planning Commission (MORPC) - Payne**

**Bd./Ed., Gahanna-Jefferson Public Schools**

**Gahanna/Jefferson Joint Committee - Kelley**

**L.      OFFICIAL REPORTS**

**Mayor**

Mayor noted that Mary Brugger was in over the weekend, on a contract basis, installing the new computers; interviews to fill the position are continuing; hope to have another few resumes later this week thank Payne and Kneeland for their time in helping with the interview process

**City Attorney**

**M.      COUNCIL COMMENT**

Hogan noted several resolutions honoring young people this evening; Gold Awards for the Girl Scouts is the equivalent of the Eagle Scout for the Boy Scouts; the 3 girls honored for their Gold Award tonight are the first, not only for Gahanna, but for the Rocky Fork Service Unit.

James-Arnold stated everyone is pleased with the recovery Officer Dan Williams is making; received report from Police Department that shows 15 accidents over the last 4 years at this intersection; would like to see this intersection studied diligently for any improvements that can be made; whether it be in Safety Committee or Service Committee, feel we need to look at this situation.

**O.      ADJOURNMENT - 8:05 p.m.**

A motion was made by Council Member Kneeland, seconded by Council Member Payne, to Adjourn. The motion carried unanimously.

**End of Agenda**

**MEETING REPORTED - Isobel L. Sherwood, Deputy Clerk**

---

**Isobel L. Sherwood, MMC  
Clerk of Council**

*APPROVED by the City Council, this  
day of 2012.*

---

Chair Signature