



TO: Mayor Thomas R. Kneeland
Joann Bury, Director of Finance
Members of City Council
Shane Ewald, City Attorney

FROM: Dottie Franey, City Administrator

DATE: February 6, 2019

SUBJECT: Report to Council, February 11, 2019

ACTION ITEM FROM THE CITY ADMINISTRATOR

Action Item – Ordinance–Court Software Replacement

The current court software, CourtTrac, is reaching an end of life. The company that created this software was bought out in 2011 and, though they continue to support the software, they have no intention of upgrading it to ensure that it stays compatible with changing operating systems. This software will never be compatible with Windows 10 and if court and the police department were to try to move forward with a complete e-ticketing / ticket import module in the future, court would be at risk of non-compliance with Criminal Justice Information Systems security standards.

The following three court case management systems were reviewed and quotes were obtained:

- **Equivant – CourtView 3**

Install and Implementation excluding a ticket import component	\$97,568.80
Annual Maintenance and Support	\$12,336.00

- **Tyler Technologies – Encode**

Install and Implementation excluding a ticket import component	\$108,250.00
Annual Maintenance and Support	\$15,938.00

- **Baldwin Group Inc. – BGI**

Install and Implementation including a ticket import component	\$28,446.00
Annual Maintenance and Support	\$ 3,845.00

After reviewing the options, the Police Department, City Attorney and Clerk of Court agree that the best approach will be for the Gahanna Mayor’s Court to migrate to the Baldwin Group Inc. (BGI) court software package.

Listed below are reasons that this migration would be beneficial:

- In their proposal, BGI includes a ticket import module that will interface with the Police Department software and if the PD decides to use the OLEIS interface, BGI is already set up to work with that program and that will result in a cost reduction to the original quote of \$2000. The other software companies are not including a ticket import component.
- BGI is a Mayor's Court only product and is therefore priced more economically than Equivant and Tyler, which were originally products for Municipal Courts that have been modified down to meet the needs of a Mayor's Court.
- BGI will have an upgrade available in the near future which will provide a "text" court date reminder feature.
- We received all positive reviews from clerks around the state who are currently using The Baldwin Group software.

We are respectfully requesting legislation that authorizes the Mayor to sign the The Baldwin Group's Software and Service Purchase Agreement, Mayor's Court Online Docketing & Payments Module and Standard Disclaimer for the installation of new court software. We estimate that the conversion will begin Q2 2019 and be completed by the end of 2019.

Requested Legislation and Funding

- **Legislation Needed:** Ordinance
- **Emergency/Waiver:** N/A
- **Name & Address:** The Baldwin Group, Inc., 7550 Lucerne Dr., Ste 306, Cleveland, OH 44130
- **Already Appropriated (Amounts & Accounts):** Funds from the 2018 CLERK COMP CAPTIAL FUND (Clerk of Court Computer Fund) 22904000-5510 were held over into 2019 to cover this project.
- **Supplemental/Transfer (Amounts & Accounts):** N/A