



To: Gahanna City Council
Raymond Mularski, City Attorney

From: Joann Bury, Director of Finance
Laurie A. Jadwin, Mayor

Date: May 6, 2021

Re: Dept. of Finance Report to Council (May 10, 2021 Meeting)

ACTION ITEMS

ACTION ITEM – Request Supplemental Appropriation

The Finance Department has evaluated appropriations for contract services and noted the projection for RITA fees was calculated based on collections at 1.5% rather than the full 2.5%. We also have increased the payroll services contract to assist with the upgrade to the timekeeping and scheduling systems. In addition, property tax collections for the first half exceeded expectations, which has resulted in more auditor and treasurer fees. We are anticipating that second half collections will be approximately the same as the first half and therefore will incur additional fees for the second half.

Based on this analysis we are respectfully requesting a supplemental appropriation for the following accounts from the unencumbered unappropriated balance of the respective funds:

Account	Description	Supplemental Appropriation
101.06.000.5205	General Fund Finance Contract Services	\$427,925
101.06.000.5210	General Fund Finance Professional Services	\$9,480
510.06.000.5210	Police Pension Fund Professional Services	\$1,000
431.06.000.5210	Bond Retirement Fund Professional Services	\$950

Legislation Needed: Ordinance
Emergency/Waiver: No
Vendor Name & Address: N/A