



To: Gahanna City Council
Clerk of Council

From: Joann Bury, Director of Finance
Miranda Vollmer, Senior Director of Administrative Services
Mayor Laurie A. Jadwin

Cc: Priya Tamilarasan, Esq., City Attorney

Date: June 20, 2024

Re: Dept. of Finance – Request for Council Action (June 24, 2024, COTW Meeting)

ACTION ITEMS

ACTION ITEM #1: ORDINANCE FOR SUPPLEMENTAL APPROPRIATIONS

The deadline for obligating ARPA funds is December 31, 2024. The City then has a two-year period, or until December 31, 2026, to expend the funds or they must be returned. Since the initial budget for ARPA in 2022, there have been a number of changes to the original projects identified for these dollars. Some projects were reduced because the December 31, 2024, timeline was not possible to meet, and other projects, such as the CAD project, were redefined. This has resulted in \$876,000 of ARPA funds left for appropriation.

The Claycraft waterline replacement had an initial budget in 2022 of \$995,000 and was increased by \$1,904,574 in 2023 to a total of \$2,899,574. The ARPA funding increased from \$875,000 in 2023 to \$1,195,750 in 2024. This still leaves \$1,703,824 of the project to be funded from the Water Capital Fund. The Administration determined that the \$876,000 of ARPS funds would be best used for this project to ensure the funds are expended by the deadline. The use of ARPA funds for water distribution purposes is in line with the guidance for using ARPA funds.

Based on the foregoing, the Administration respectfully requests a supplemental appropriation in the amount of \$876,000 from the unappropriated, unencumbered balance of the ARPA fund 2330 to internal grants for the water capital fund, reimbursing this fund for the Claycraft waterline replacement.

Requested Legislation and Funding

Legislation Needed:	Ordinance
Emergency/Waiver:	N/A
Vendor Name:	N/A
Vendor Address:	N/A
Already Appropriated:	N/A
Supplemental/Transfer:	Supplemental

\$876,000 to 233.06.000.5213 – ARPA Internal Grants

ACTION ITEM #2: TAX BUDGET

Pursuant to ORC Sec. 5705.30, the City's annual Tax Budget for 2025 must be filed with the Franklin County Auditor on or before July 20, 2024. The filing will allow the County Budget Commission to determine that all property tax levies assessed by the City are needed and should be authorized and approved without modification. This is not a request for 2025 appropriations. In October, the Budget Commission will certify the property tax levies and amounts, which will require Council acceptance. The Administration respectfully requests a Resolution approving the 2025 Tax Budget and directing and authorizing the Director of Finance to deliver the Tax Budget to the County no later than July 20, 2024.

Requested Legislation and Funding

Legislation Needed:	Resolution
Emergency/Waiver:	N/A
Vendor Name:	N/A
Vendor Address:	N/A
Already Appropriated:	N/A
Supplemental/Transfer:	N/A