



---

To: Gahanna City Council  
Jeremy Van Meter, Clerk of Council

From: Joann Bury, Director of Finance  
Miranda Vollmer, Senior Director of Administrative Services  
Mayor Laurie A. Jadwin

Cc: Priya Tamilarasan, Esq., City Attorney

Date: August 21, 2025

Re: Dept. of Finance – Request for Council Action (August 25, 2025 COTW Meeting)

---

## ACTION ITEMS

### ACTION ITEM #1: ORDINANCE FOR SUPPLEMENTAL APPROPRIATIONS

A mid-year analysis was performed, and the following supplemental appropriations are respectfully requested in anticipation of expenditures to year-end.

Fund	Account	Amount	Reason
1010 – General Fund	101.06.000.5900 – Finance Transfer Out	\$15,000	Transfer to the OPWC Fund 3230 for expenditures not covered by the grant/loan.
1010 – General Fund	101.04.000.5105 – Mayor’s Court Full-Time Wages	\$9,000	Based on projection of salaries and benefits to year end.
1010 – General Fund	101.04.000.5130 – Mayor’s Court Retirement	\$2,610	Same as above
1010 – General Fund	101.04.000.5140 – Mayor’s Court Workers Comp	\$200	Same as above
1010 – General Fund	101.04.000.5105 – Mayor’s Court Medicare	\$150	Same as above
2390 – OCJS Grant Fund	239.10.000.5205 – Contract Services	\$116,050	Grant reimbursements have been received and will be used for body camera technology and tasers.

Requested Legislation and Funding

Legislation Needed: Ordinance  
Emergency/Waiver: N/A  
Vendor Name: N/A  
Vendor Address: N/A  
Already Appropriated: N/A  
Supplemental/Transfer: Supplemental

ACTION ITEM #2: RESOLUTION FOR APPROPRIATION TRANSFERS

The following appropriation transfers are respectfully requested based on the same analysis to year-end.

From Account	To Account	Amount	Purpose
101.10.110.5205 – Public Safety Contract Services	101.10.110.5300 – Public Safety Materials & Supplies	\$169,274	Projections to the end of the year reflect a shortfall in materials and supplies while contracted service projections are indicating a surplus. In order to meet the projected material & supplies costs, a transfer is needed.
225.10.000.5205 – State Treasury Contract Services	225.10.000.5300 – State Treasury Materials & Supplies	\$35,439	Same as above

Requested Legislation and Funding

Legislation Needed: Resolution  
Emergency/Waiver: N/A  
Vendor Name: N/A  
Vendor Address: N/A  
Already Appropriated: N/A  
Supplemental/Transfer: Transfer

**UPDATE ITEMS**

Q2 Report to Council