
TO: Gahanna City Council
Jeremy VanMeter, Clerk of Council

FROM: Stephania Ferrell, Director of Parks & Recreation
Kevin Schultz, Senior Director of Operations
Mayor Laurie A. Jadwin

Cc: Priya Tamilarasan, City Attorney
Joann Bury, Director of Finance

DATE: August 10, 2026

SUBJECT: Dept. of Parks & Recreation Report to Council (August 17, 2026 COTW Meeting)

ACTION ITEMS

ACTION ITEM # 1 – RESOLUTION TO AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT FOR CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES FOR THE ACADEMY PARK RENOVATION PROJECT

The Academy Park Renovation project includes a full redesign and replacement of the playground with new equipment and surfacing; a replacement and expansion of the shelter house containing expanded restroom facilities, concessions window, and storage relocation; trailhead features servicing the Mountain Bike Trail and the Big Walnut Trail; an expanded and improved parking lot to accommodate current park users; and stormwater infrastructure including a stormwater treatment facility. The surrounding trails and sidewalks will also be brought into ADA compliance and updated to accommodate changes in overall park layout.

The Parks and Recreation Department conducted a Request for Proposals (RFP) process to identify the most qualified vendor to provide construction administration (CA) and construction inspection (CI) services for the implementation of this project. Seven (7) firms submitted proposals for consideration, which were evaluated and scored by a departmental selection team based on established criteria. Through this competitive selection process, Parks Partners, LLC was selected to provide the services requested. The agreement amount is \$499,750, plus a 10 percent contingency (\$49,975) for unexpected expenses (\$549,975).

The Administration respectfully requests a Resolution authorizing the Mayor to enter into an agreement with Parks Partners, LLC to provide construction administration and inspection services for the Academy Park Renovations project.

Requested Legislation and Funding:

Legislation Needed: Resolution
Emergency/Waiver: N/A
Vendor Name: Parks & Rec Partners, LLC
Vendor Address: 5184 Hialeah Ct., Columbus, OH 43221



Already Appropriated(Amounts & Accounts): 32506550.5505
Supplemental/Transfer: (Amounts & Accounts Names/Titles): N/A

Attachments:

PR-ATT Academy Park - CA-CI Agreement

Contract Approvals:

- This item has been approved by the Mayor
- This item has been approved by the Director of Finance
- This item has been forwarded to the City Attorney for review