



Dottie Franey

RCA Request for Council Action
SUBJECT AND PURPOSE INFORMATION

Requestor

11/18/2016

Date

Municipal Landscape Maintenance - Award Contract

Requesting legislation authorizing the Mayor to enter into contract with Tag Property Landscaping, 7535 Upper Cambridge Way, Westerville, OH 43082 for municipal landscape maintenance services. The bid is \$70,000 per year.

Please describe nature of action requested (type of legislation requested; nature of agreement, amendment, or communication, etc.) **in detail.**

The contract term is for three (3) years with the provision for two (2) separate extensions of one (1) year each.

Street address, City, ST, ZIP Code (if applicable, i.e., contracts, agreements, etc.)

Type of Request

Discussion Item on Agenda

Ordinance

Motion Resolution

Resolution

Statutory Resolution

Previous Related Legislation _____

Waiver

Emergency

Funding. If Supplemental Needed [Account Number and Name]

Amount

From the unappropriated, unencumbered balance of the _____ Fund

To Account No.

To Account Name

Funding. If Already Appropriated [Account Number and Name]

\$70,000.00

Amount

101.141.5249

Account No.

General Fund / Lands and Building / Contract Services

Account Name

Funding. If Transfer Needed [attach page 2 transfer table]

*Attach additional documentation, if applicable.

Page 2 attachment for budget/fund transfers

Approved by Finance

