



TO: Members of Council  
Thomas R Kneeland, Mayor  
Shane Ewald, City Attorney

FROM: Grant Crawford, Interim Director of Public Service and Engineering

DATE: October 18, 2019

RE: Report to Council, October 28, 2019

---

**ACTION ITEM #1: ANNUAL CODE UPDATES/REVISIONS**

Every year the Department reviews code and fee schedules for necessary updates and revisions to ensure it stays current and applicable. The code changes requested for this year are routine changes and minor in nature. Please refer to the attached outline for all of the code changes and revisions proposed to update code. To make these updates and revisions, the Department requests City Council pass ordinances to authorize the proposed code changes and fee schedule updates which are attached for your review.

Legislation Needed: Ordinance

Emergency/Waiver: None

Vendor Name: N/A

Vendor Address: N/A

Already Appropriated (Amounts & Accounts): N/A

Supplemental/Transfer (Amounts & Accounts): N/A