

August 7, 2001

Ms. Sadicka White, Director of Development  
City of Gahanna, Department of Development  
200 South Hamilton Road  
Gahanna, Ohio 43230

Re: Addendum Amendment to Proposal/Contract for Landscape Architectural Consultation Services  
For Olde Gahanna Design Guidelines Team for the Creekside Project, Olde Gahanna.

Dear Ms. White,

This addendum is an amendment request to our proposal (dated December 5, 2000) for the above referenced project. The contract was for services through June 1, 2001. The original proposal contract fee was based on an assumed project scope ascertained prior to the actual commencement of meetings and actual knowledge of the true extent of the scope of the proposed manual to be produced.

The basic preliminary comprehensive body of the manual and its formatted layout has been completed. The extent of the content of the manual has been expanded to be inclusive of more detailed performance guideline sheets (which could be handed out separately) for all areas of construction from site development, preservation guidelines and new building requirements to architectural mass and facade treatments, and specific landscaping aspects. This will provide a more comprehensive and better guideline to those desiring to develop in Creekside and the Olde Gahanna district and to help provide amenities and a sense of a unified community place for the residents of Gahanna.

In order to complete the additional detailing sheets required, text and editing of this guideline manual, we estimate the balance of fees and services required to complete the project to be as follows:

1. Additional Meetings (approximately two formal design team meetings, and four informal meetings with various team members. (Not inclusive of presentation time to council or BZA)

Estimate \$1,320.00

2. Preparation of final sections of the manual text and pictorial selection, analysis of final sections to be included and completion of appendix, final reviews and editing of all text, pictorials, graphics and final content review.

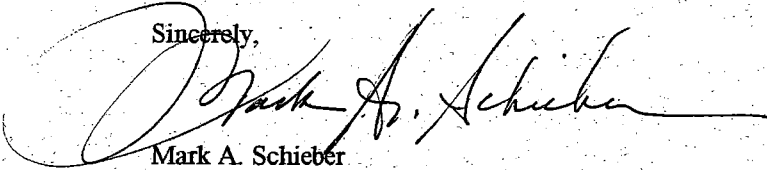
Estimate \$3,900.00

Our fees for the above stated additional services will be a maximum upset fee of four thousand, eight hundred and ninety-five dollars (\$4,895.00) plus reimbursable expenses at 1.10x's direct personal expense. All billings are computed at the following rate schedule: Principal, Landscape Architect, @110.00/hr., Sr. Designer/CAD, 75.00/hr., Designer/CAD, 55.00/hr., Administrative 38.00/hr. plus reimbursable expenses at 1.1 times direct personal expenses (reproduction costs, printing, mileage, etc.). Payment net 10 days upon receipt of an invoice. Any services not mentioned above, such as preparation for presentations to council or the BZA, or major development text, alterations required by council would be quoted and billed for additionally. Should you elect to terminate our service at any point in time during our contract, we must be notified in writing and you will be liable for all services provided to the point in time of receipt of notification.

I trust that this amendment to our contract will meet with your approval and trust that you will find the final Olde Gahanna Guidelines Manual an invaluable asset to Gahanna's continued development for the new millennium with built in flexibility for adjustment to change in the upcoming decades. Upon receipt of a signed copy of this addendum to our initial proposal, we will continue our work on completing the manual with a projected presentation to council in September.

We are extremely excited about the opportunity of being able to contribute to the long-term development of our community and look forward to continuing our working relationship.

Sincerely,



Mark A. Schieber  
Landscape Architect, Reg. #544

ACCEPTANCE OF THIS PROPOSAL CONSTITUTES A CONTRACT FOR PROFESSIONAL  
LANDSCAPE SERVICES

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Approved by:  
City of Gahanna

\_\_\_\_\_  
Date