



September 20, 2024

Planning
Urban Design
Landscape Architecture

Columbus Office
100 Northwoods Boulevard
Suite A
Columbus, Ohio 43235
p614.255.3399

Jim Turner
Project Manager-Parks & Recreation
City of Gahanna
200 S. Hamilton Road
Gahanna, OH 43230

Re: Contract Amendment for Academy Park Improvements

Dear Jim,

At the request of the City of Gahanna Parks & Recreation Department, POD Design is providing the following summary of the requested and agreed upon additional services and the associated fees for the Academy Park Improvement project.

ADDITIONAL SERVICES

Task 2. Conceptual Plan Development – Additional Services

- a. The scope of conceptual plans shall be expanded from the original contract scope (parking lot replacement, playground equipment replacement, new trail head facility, new shelter structure) to also include:
- parking lot expansion by approximately 85 additional spaces & drop off area
 - 4 EV charging stations and parking lot lighting as required by City Code
 - basketball court resurfacing

Task 3. Detailed Design – Additional Services

- a. The scope of detailed design plans shall be expanded from the original contract scope to include detailed design of additional items noted in Task 2 as well as detailed design of a new shelter structure.
- b. The new shelter structure shall be designed based on the following design criteria:
- Approximate size of 3,500 total net square footage
 - Two (2) restrooms and One (1) family restroom
 - Storage area(s)
 - Concession area
 - Viewing area
 - Mechanical, electrical and plumbing (MEP) services
 - Integration with new trail head
 - IT / Security capability

Task 4. Permitting – Additional Services

- a. The scope of permitting shall be expanded to include preparation of permit application materials associated with additional items noted in Tasks 2 and 3.



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b. Consultant shall prepare a final permit / approval summary memo that addresses all permit-related items from the original contract scope as well as permit-related items from this amended scope of work.

Task 5. Construction Services – Additional Services

a. The scope of construction services shall be expanded from the original contract scope to include all additional items noted in Task 2, 3 & 4.

COMPENSATION

The Original Contract Sum was.....	\$178,370.00
The Contract Sum will be increased in the amount of.....	\$120,490.00
The New Contract Sum is.....	\$298,860.00

**See attached 'Exhibit A' for a detailed fee breakdown*

REVISED SCHEDULE

- See attached 'Exhibit B' for anticipated project schedule
- Please note our submittal schedule assumes timely responses from city departmental reviews, any associated review agencies and is subject to change due to factors beyond the control of POD Design, LLC.

ACCEPTANCE AND NOTICE TO PROCEED

POD Design is prepared to proceed with the above-described additional services upon acceptance of this amendment and the authorization of the individual tasks.

ACCEPTED BY:

POD Design, LLC
By: Steve Kolwicz

Date: September 20, 2024

Steve Kolwicz, ASLA, LEED AP
Co-founder and Principal

City of Gahanna, Ohio
By: _____

Date: _____

Name & Title

Approved as to Form:

Priya Tamilarasan, City Attorney

Exhibit A

ORIGINAL CONTRACT SUMS							ADDITIONAL CONTRACT SUMS							
Task	Description	Task Hours	Consultant		Subconsultant		Task Hours	Consultant		Subconsultant		Add'l Contracted Amt.		
			Labor Fee	Expenses	Fees	Total Task Fee		Labor Fee	Expenses	Fees	Total Task Fee			
1	Survey / Geotechnical	16	\$2,240.00		\$16,800.00	\$19,040.00	0	\$0.00				\$0.00		
2	Concept Plan Development	180	\$25,200.00	\$2,500.00	\$14,450.00	\$42,150.00	28	\$4,120.00		\$2,000.00		\$6,120.00		
3	Detailed Design	200	\$28,000.00	\$500.00	\$53,900.00	\$82,400.00	64	\$9,100.00		\$68,500.00		\$77,600.00		
4	Permitting	32	\$4,480.00	\$500.00	\$9,200.00	\$14,180.00	32	\$4,620.00	\$500.00	\$3,900.00		\$9,020.00		
5	Construction Services	120	\$16,800.00		\$3,800.00	\$20,600.00	64	\$9,100.00		\$18,650.00		\$27,750.00		
TOTAL PROJECT FEE (including DBE/EDGE/SBE)							NEW/ TOTAL PROJECT FEE (including DBE/EDGE/SBE)							
							TOTAL DBE/EDGE/SBE FEE							
								NEW/ TOTAL DBE/EDGE/SBE FEE						
									\$9,000.00					
									\$298,860.00					
									\$87,000.00					

Section C: Anticipated Project Time line

