



TO: Gahanna City Council
Clerk of Council

FROM: Joann Bury, Director of Finance
Miranda Vollmer, Senior Director of Administrative Services
Mayor Laurie A. Jadwin

Cc: Raymond J. Mularski, Esq., City Attorney

DATE: June 7, 2023

SUBJECT: Dept. of Finance - Request for Council Action (June 12, 2023 COTW Meeting)

ACTION ITEMS

ACTION ITEM #1: REQUEST FOR SUPPLEMENTAL APPROPRIATIONS

Council approved, then amended, agreements related to the Tech Center Extension with Science One on December 5, 2022. Along with the agreements were changes to appropriations which included transfers out of the Central Park TIF in the amount of \$250,000 and out of the Water Capital Fund in the amount of \$85,100 for the City's share of the project. These funds were to be transferred to the Tech Center Fund 4320. Unfortunately, these appropriations lapsed at year end, as the transfers were not made before the close of the year. New procedures have been implemented to analyze all interfund activity before the close of the year occurs. While this was performed for originally-appropriated activity, the supplemental appropriations were not incorporated. As a result, these transfers must now be re-appropriated in accordance with the agreements adopted December 5, 2022, in order to reimburse the developer for the City's share of the project. A supplemental appropriation therefore is respectfully requested for the Central Park TIF Fund and Water Capital Fund as outlined below

Requested Legislation and Funding

Legislation Needed:	Ordinance
Emergency/Waiver:	N/A
Vendor Name:	N/A
Vendor Address:	N/A
Already Appropriated:	N/A

Supplemental/Transfer:

From the unappropriated, unencumbered balance of the TIF Fund 2240 - \$250,000 and Water Capital Fund 6520 - \$85,100 to the following accounts:

Account	Description	Amount
224.11.080.5900	Central Park Transfer Out	\$250,000
652.11.000.5900	Water Capital Transfer Out	\$85,100

ACTION ITEM #2: REQUEST FOR SUPPLEMENTAL APPROPRIATIONS – MAYOR’S COURT

A supplemental appropriation is respectfully requested in the amount of \$15,200 to provide interpreter services for Mayor’s Court, as the 2023 budgeted amount of \$4000 has been expended. Mayor’s Court is legally required to provide interpreter services when requested. The supplemental amount is due to the hour minimum required by the vendor, an increase in service costs, and an increase in requests for interpreter services.

Requested Legislation and Funding

Legislation Needed: Ordinance
Emergency/Waiver: **N/A**
Vendor Name: N/A
Vendor Address: N/A
Already Appropriated: N/A
Supplemental/Transfer: Unencumbered unappropriated General Fund Balance 1010 to Mayor's Court Contract Services 101.04.000.5205

Update Item (Finance Committee)

Quarter 1 Financial Report