



CITY OF GAHANNA
DEPARTMENT OF FINANCE

To: Tom Kneeland
Jennifer Teal
Members of Council
City Attorney

From: Craig Main
Director of IT

Date: October 30, 2017

Department of Information Technology Action Items:

Action Item #1 – Request a Motion Resolution to Transfer Appropriations:

Information Technology is requesting a transfer of funds from IT Part Time to IT Contact Services to pay for the Professional Services of an end of year project to migrate all City email from our on site Exchange 2010 environment to Office 365. These funds were originally in the budget but had to be used during the year to cover a temporary hire when the help desk position became open.

From Account	To Account	Amount
101.348.5111 – IT Part Time	101.348.5249 – IT Professional Services	\$23,323