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**To:** Gahanna City Council  
Raymond Mularski, City Attorney

**From:** D. Grant Crawford, Director of Public Service & Engineering  
Laurie A. Jadwin, Mayor

**Date:** January 20, 2021

**Re:** Dept. of Public Service & Engineering Report to Council (January 25, 2021 Committee of the Whole Meeting)

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### ACTION ITEM(S)

#### **ACTION ITEM #1 - 2021 STREET PROGRAM ST-1075 – PERMISSION TO BID**

The 2021 Street Program will consist of asphalt resurfacing, crack sealing, including street rebuilds on various streets. The annual street evaluation and rating has been completed, which identifies maintenance needs for the streets. The anticipated list of streets and associated maintenance is attached for reference.

We are respectfully requesting permission to bid the 2021 Street Program.

Legislation Needed: Motion  
Emergency/Waiver: None  
Vendor Name: N/A  
Vendor Address: N/A  
Already Appropriated (Amounts & Accounts): N/A  
Supplemental/Transfer (Amounts & Accounts): N/A

#### **ACTION ITEM #2 - RESIDENTIAL WASTE COLLECTION – PERMISSION TO BID**

Gahanna is a member of SWACO's Solid Waste Consortium I that includes Bexley, Dublin, New Albany, Reynoldsburg, Upper Arlington, Westerville, Blendon Township, Mifflin Township, Plain Township and Washington Township. The City is grouped with the City of Reynoldsburg based upon uniformity of services, number of households, geographic location, and days of the week. The current residential waste collection contract term is for 2019-2021 with two, one-year renewals (2022 and 2023). The contract states the optional extension years of 2022 and 2023 may be mutually agreed upon by both parties at an adjusted rate. The consortium has reviewed the extension language with legal counsel, and the extension language also has been reviewed with the City Attorney. Both have determined that a renewal legally cannot be negotiated.

Since we cannot use the one-year renewal option, we will need to bid for collection services starting in 2022. Two (2) collection service bidding options are proposed for Gahanna and



Reynoldsburg. Upon receiving bids for both options, each community will have the ability to choose the best option for its individual community. The bid options are generally the same as previous years except for the term: one option is for a 5-year term, and one option is for a 3-year term.

We are respectfully requesting legislation authorizing the City of Gahanna to participate in the Solid Waste Consortium I cooperative bid for residential waste collection services.

Legislation Needed: Motion  
Emergency/Waiver: None  
Vendor Name: N/A  
Vendor Address: N/A  
Already Appropriated (Amounts & Accounts): N/A  
Supplemental/Transfer (Amounts & Accounts): N/A

### **ACTION ITEM #3 - RECYCLING PROCESSING – PERMISSION TO BID**

As noted above, we will be cooperatively bidding our residential waste collection contract and the recycling processing contract through the Solid Waste Consortium I. Within the consortium's process, recycling processing is bid first, as these prices are built into the refuse collection contract. The refuse collection contractor pays the recycling processing fee and we subsequently pay the collection contractor. Our current contract has renewals that can take us through 2023; however, since we are bidding refuse collection, we will need to bid recycling processing as well to ensure the contracts align.

We are respectfully requesting legislation authorizing the City of Gahanna to participate in the Solid Waste Consortium I cooperative bid for recycling processing services.

Legislation Needed: Motion  
Emergency/Waiver: None  
Vendor Name: N/A  
Vendor Address: N/A  
Already Appropriated (Amounts & Accounts): N/A  
Supplemental/Transfer (Amounts & Accounts): N/A

### **ACTION ITEM #4 - SUPPLEMENTAL APPROPRIATIONS – DAMAGE TO CITY PROPERTY**

The Department of Public Service and Engineering has received funds over the last quarter from the damage of City property. These funds are currently unappropriated and unencumbered. We are respectfully requesting legislation for supplemental appropriations itemized below.



Legislation Needed: Ordinance  
Emergency/Waiver: None  
Vendor Name: N/A  
Vendor Address: N/A  
Already Appropriated (Amounts & Accounts): N/A  
Supplemental/Transfer (Amounts & Accounts):  
    \$11,093 from General Fund 1010 to 1011.1410.5300 (Materials and Supplies)  
    \$3,622 from Streets Fund 2201 to 2201.1000.5300 (Materials and Supplies)  
    \$2,924 from Water Fund 6511 to 6511.1000.5300 (Materials and Supplies)

#### ACTION ITEM #5 - SUPPLEMENTAL APPROPRIATIONS – WATER METER FEES

The Department of Public Service and Engineering has received funds over the last quarter from water meter fees. These funds are currently unappropriated and unencumbered. We are respectfully requesting legislation for supplemental appropriations itemized below.

Legislation Needed: Ordinance  
Emergency/Waiver: None  
Vendor Name: N/A  
Vendor Address: N/A  
Already Appropriated (Amounts & Accounts): N/A  
Supplemental/Transfer (Amounts & Accounts):  
    \$3,452 from Water Fund 6511 to 6511.1000.5300 (Materials and Supplies)

#### ACTION ITEM #6 - SANITARY SEWER ASSESSMENT FOR 3737 HINES ROAD – RESOLUTION OF NECESSITY

The property owner at 3737 Hines Road (Parcel ID 025-004321-00, located in the City of Gahanna) has a failing septic system and was ordered by the Franklin County Board of Health to tie into the public sanitary sewer. In order to assist the resident with paying their connection and capacity fees when this project is completed, the owner has requested to pay the fees via property tax assessment over the next twenty (20) years. To help protect our community's health, safety, and well-being, we are requesting the first piece of legislation needed to begin the assessment process.

Once Council adopts a Resolution of Necessity, which proclaims the need for the assessment, the Clerk of Council will send letters to the affected property with the assessment amount and ask for written confirmation that the property owner wants to participate in the assessment.

We are respectfully requesting that Council adopt a Statutory Resolution to declare the necessity and intent to appropriate certain real estate for the property located at 3737 Hines Road.



Legislation Needed: Statutory Resolution  
Emergency/Waiver: N/A  
Vendor Name: N/A  
Vendor Address: N/A