



# City of Gahanna

## Meeting Minutes

### Finance Committee

200 South Hamilton Road  
Gahanna, Ohio 43230

*Stephen A. Renner, Chair*  
*Merisa K. Bowers*  
*Jamille Jones*  
*Nancy R. McGregor*  
*Kaylee Padova*  
*Michael Schnetzer*  
*Trenton I. Weaver*

*Jeremy A. VanMeter, Clerk of Council*

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Monday, November 10, 2025

City Hall, Council Chambers

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**Immediately following Committee of the Whole at 7:00 PM on November 10, 2025**

**A. CALL TO ORDER:**

*Councilmember Stephen A. Renner, Chair, called the meeting to order at 8:14 p.m. The agenda was published on November 7, 2025. All members were present for the meeting. There were no additions or corrections to the agenda.*

**B. DISCUSSIONS:**

**Budget Questions on Department of Administrative Services and Mayor's Office**

[ORD-0049-2025](#) AN ORDINANCE ADOPTING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF GAHANNA DURING THE FISCAL YEAR 2026

Senior Director of Administrative Services Miranda Vollmer explained that the 2026 budget process was designed through meetings between Council leadership and the Administration throughout 2025. She stated that the shared goal was to provide transparent information to residents and comprehensive information for informed decision-making. She reported that, at the request of Chair Renner, departments prepared 2026 priorities, which were included in the budget book delivered on October 31. She stated that the process aimed to reduce last-minute budget additions or removals during the week prior to second reading and final vote. She encouraged Council to offer feedback on staffing requests and operations for the departments presenting that evening and throughout the remainder of the month. Vollmer stated that the evening's presentations would cover the 2026 funded priorities for the Mayor's Office, Marketing and Communications, Economic Development, Human Resources, Finance, Information Technology, and Mayor's Court. She

added that staff would answer previously submitted questions after the department presentations. She reiterated that the intent of the new process was to allow additional review time and to give Council more opportunity to ask questions. She then introduced Mayor Jadwin to present the Mayor's Office priorities.

*Mayor's Office:*

Mayor Jadwin reviewed the 2026 priorities displayed on the screen and listed in the budget book, along with the accomplishments recorded for 2025. She stated that the largest effort for 2026 would be the transition of city services and employees to the new Civic Center, projected for late February or March. She described the need to coordinate the move so that the city ended operations at 200 South Hamilton Road one day and resumed at 825 Tech Center Drive the next without disrupting services, including police operations. She outlined the preparation required for the move, including establishing new building policies, evacuation procedures, badge and access systems, and updated emergency action plans. She noted the importance of preparing for the new customer service desk, which would consolidate services into a single point of contact for residents seeking to pay bills, ask questions about trash service, submit plans, or rent parks facilities. She stated that staff would require cross-training to support the centralized service model. Mayor Jadwin stated that the Senior Center would also relocate to the new building, requiring new building policies, rental agreements for the multipurpose room, and education for members about accessing and using the new space. She noted that the police operations move required extensive planning and coordination.

Mayor Jadwin reported that beginning in January 2026, the city would launch the Our Gahanna strategic plan, recently adopted by Council. She stated that one major requirement of the plan involved educating employees about the city's mission, vision, and values and building cohesion around them. She noted that staff engagement during the plan's development would support this effort and that the Human Resources team would also speak to this priority. She stated that the city would continue the Gahanna Citizens Academy for a third year. Mayor Jadwin reported that the program strengthened citizen engagement, built understanding of city operations, supported transparency, and fostered informed participation in local government. She then described efforts to improve the city's emergency management function by developing a continuity of operations plan (COOP) for all divisions. She stated that the plan would ensure continued delivery of city services during disruptions and that it also would ensure continuity of payroll, referencing concerns seen at the federal level. Mayor Jadwin stated that the administration would continue the community grant program, which recently supported food insecurity efforts in

the community. She concluded with an overview of enhancements to the city's risk and safety program. She commended Melissa Jackson's leadership and noted ongoing work to maintain multi-year safety training, including CPR, first aid, and AED training; safety audits; chemical audits; review of safety data sheets; and updates to job hazard analyses. She stated that the city would continue participating in CORMA to access training and resources and maintain the software for asset tracking. She also listed maintaining property damage claims to ensure efficient processes and maximize returns to the city as a priority. She stated that she would answer questions later in the meeting.

*Marketing & Communications:*

Communications Manager Dan Pearlman presented the 2026 priorities for the Marketing and Communications Division. He stated that the division would continue building upon established communication methods, including city newsletters, the Uniquely Gahanna publication, twelve social media sites, Gahanna.gov, the *Our Gahanna* podcast, email and text alerts, and other engagement tools. He stated that the division would proactively identify new opportunities to communicate with residents, businesses, and stakeholders. He added that staff would develop a communication and marketing strategy for introducing the new Gahanna Civic Center to the public. He stated that the division would continue providing and enhancing marketing support for city departments and would work to build citywide brand consistency while focusing on marketing development opportunities.

*Economic Development:*

Economic Development Director Jeff Gottke presented the 2026 priorities for the department. He stated that the department's goals fell into three categories. First, the department would begin implementing the economic development strategy identified in the *Our Gahanna* plan to ensure that Gahanna remained a community of choice for businesses and residents. He stated that this work required understanding the industries driving the local economy, identifying business needs, and ensuring alignment among workforce, housing supply, and available property. Second, he stated that the department would continue serving existing businesses with the expected "white glove" level of service. Third, he stated that the department would begin managing the construction of the private mixed-use development at Creekside. He explained that, because construction would not begin immediately, the department had time to organize resources and plan for maintaining vibrancy and foot traffic, communicating clearly with stakeholders, and addressing issues such as access, parking, and traffic impacts. He stated that this effort would be critical to supporting Creekside

businesses during construction.

Director Gottke then elaborated on priorities related to business development and marketing. He stated that the department would support and promote new and existing businesses, gather insight through business advisory groups, refresh the small business assistance handbook, market available commercial real estate, launch a new economic development newsletter, and strengthen partnerships with organizations including the Gahanna Area Chamber of Commerce, the Central Ohio African-American Chamber of Commerce, the Small Business Development Center, JobsOhio, and the Ohio Department of Development. He stated that the department also would work to align strategies and tactics by ensuring that available programs and resources matched the actual needs of the business community. He reported that the department planned to conduct several studies and updates in 2026, including an economic sector and gap analysis, a workforce demand study, an updated housing demand study, a land development playbook, an updated business retention and expansion strategy, and a retail leakage update. He stated that these projects would build on each other and likely would not all conclude in 2026 but would collectively form a data-driven foundation for future decision-making. He concluded by stating that all of the department's efforts aimed to ensure that Gahanna remained a community of choice. He stated that using resources efficiently, staying informed, and grounding strategies in real data would strengthen the economy, enhance residents' quality of life, and support long-term resilience. He thanked Council for its support and stated that the department looked forward to the work ahead.

#### *Human Resources:*

HR Manager Ben Nolan thanked Council for the opportunity to speak and presented the 2026 priorities for Human Resources. He stated that the initiatives reflected continued investment in employees and focused on growth, well-being, communication, and recognition in order to build a stronger and more connected workforce. He outlined the citywide training and development program, which would establish a consistent learning framework across departments and support technical skill-building, leadership development, career advancement, service excellence, and succession planning. He then described the employee health benefits and wellness program, which would expand access to wellness resources with an emphasis on preventive care and mental health support to foster a culture where employees felt valued and supported both inside and outside the workplace. He explained that the onboarding program and employee academy would transform how the city welcomed and trained new staff through structured orientation, mentorship, and ongoing learning. He stated that the employee academy would function as a long-term hub for

professional development.

HR Manager Nolan highlighted the upcoming transition to the new Civic Center and stated that significant planning would ensure a seamless move while supporting employees in maintaining high-quality public service. He also reported that HR would develop a new internal brand to unify and modernize employee communications, creating a consistent voice and visual identity to help staff stay informed and aligned with city goals. He concluded by outlining the enhanced employee recognition program, which would celebrate exceptional service and teamwork in a visible and equitable manner aligned with organizational values. He stated that these initiatives represented a comprehensive effort to invest in employees and strengthen city operations.

*Finance:*

Senior Director Vollmer introduced Finance Manager April Kincaid, who presented in place of Director Bury.

Finance Manager Kincaid stated that the Finance Department's 2026 priorities focused on strengthening the city's financial foundation and improving transparency, accountability, and efficiency. She stated that the department would continue ensuring financial stability by optimizing revenue streams, strengthening budgetary controls, and implementing strategic fiscal policies to maintain resilience and long-term sustainability. She reported that the department planned to issue a Popular Annual Financial Report (PAFR) to present the city's financial position to residents clearly and accessibly, supporting public trust. She stated that the department would enhance accounting systems by entering comprehensive capital asset information and implementing an ACFR builder to streamline annual reporting and improve accuracy. She added that the department would collaborate with the Mayor and executive team to produce quarterly reports on the Capital Improvement Plan to ensure major projects remained aligned with strategic plans. She concluded that these priorities would strengthen management practices, increase transparency, and support long-term success.

*Information Technology:*

Information Technology Director René Carter presented the 2026 technology priorities. She stated that the IT Department would focus on reliability, security, and service to ensure systems supported daily operations and strengthened services to the community. She reported that a major initiative would be the technology design and implementation for the new Civic Center, including network infrastructure, security systems, communications systems, and public safety technology. She stated that the goal was to establish a

connected and efficient environment from the first day of operation. She stated that the department would implement a formal cybersecurity program in compliance with Ohio Revised Code 9.64, which would include training, vulnerability assessments, and continuous monitoring to protect city and community data. Carter reported that IT would improve customer service through better technology tools, streamlined processes, and enhanced support for staff responding to residents and businesses. She stated that IT would launch a citywide Microsoft 365 training program to help staff use Teams, SharePoint, OneDrive, and Power BI to improve collaboration and communication. She also stated that the department would expand GIS and asset management systems to support more accurate infrastructure tracking and data-driven planning. She concluded that all initiatives were designed to provide secure, reliable technology that improved efficiency and enhanced the experience of residents and staff.

*Mayor's Court:*

Director of Court Services Amanda Parker presented the 2026 priorities for Mayor's Court. She stated that the focus for the coming year was to continue strengthening court operations while adapting to new systems and a new location. She reported that the top priority was ensuring a smooth transition to the new court offices at 825 Tech Center Drive. She stated that the move offered an opportunity to enhance customer experience and modernize the delivery of court services. She explained that, in anticipation of the move, staff had spent the past year significantly reducing the volume of paper case files, dockets, and reports that would need to be moved or retained on-site. She stated that staff were planning the transition carefully to minimize disruptions for residents, attorneys, and officers. She noted that every detail, from technology setup to front counter operations, was being coordinated to maximize efficiency while maintaining exemplary customer service. Parker reported that Mayor's Court would continue its collaboration with New Albany Mayor's Court, stating that the partnership demonstrated how neighboring courts could work together to share best practices, identify economies of scale, and address common challenges. She stated that the court planned to build on this relationship to pursue additional efficiencies for both communities. Her final priority involved collaboration with the Gahanna Division of Police on implementation of the police department's new RMS system. She explained that the court's software would work closely with Central Square to ensure a smooth transition that maintained the automatic flow of citations from the RMS into the court database. She stated that continued use of e-citations and ticket imports reduced manual entry, accelerated case processing, and decreased errors, saving time for both departments. She concluded that the move, interagency collaboration, and technology upgrades all supported the shared goal of making court operations

more efficient, accessible, and responsive to the needs of residents and partners.

*Council Questions:*

**1. Implementation of Our Gahanna**

Senior Director of Administrative Services Miranda Vollmer reviewed the submitted questions that Chair Renner had provided. She read the first question, which concerned the implementation of Our Gahanna, including funding, the identification of a consultant, and the overall implementation approach. She stated that the city had identified Planning NEXT as the consultant to continue its work with the city on implementing Our Gahanna. She explained that the scope of work included a 90-day strategic plan launch; coordination and facilitation of meetings; creation of an online presence and maintenance of ourgahanna.com; and planning, organizing, and promoting annual updates. She added that the consultant would educate key city leaders, including elected officials, on the implementation plan; discuss year-one priorities; assist with updating city templates to tie them to Our Gahanna; and develop a one-year work program to address the priority action agenda.

Chairman Renner asked to pause and then asked whether the explanation answered the question.

Councilmember Jones asked Director Vollmer to review the list again. Director Vollmer repeated that the four tenets of the scope of work included a 90-day strategic plan launch; coordination and facilitation of meetings; continuation of the city's online presence; and planning, organizing, and promoting annual updates to the community.

President Bowers asked about the cadence of the community meetings or events. Director Vollmer explained that the 90-day strategic plan launch would determine those decisions and noted that the consultant recommended an annual update in a format of the city's choosing.

**2. Business Continuity Plan**

Director Vollmer presented the next submitted question, which concerned the business continuity plan and its purpose. She explained that the plan, also referred to as the COOP discussed earlier, outlined how the city would continue necessary and essential functions when normal operations became disrupted or impossible. She stated that the plan would identify critical business functions, processes, and resources required to maintain

operations at a minimal level. She provided an example, noting that if the city experienced a cybersecurity attack, staff would use the plan to determine in detail how to respond and ensure that essential financial activities, such as accounts payable, payroll, and processing, continued. She added that the plan would also include testing, maintenance, and training for key stakeholders across the city.

Councilmember Jones asked whether the city currently had such a plan. Director Vollmer stated that the city had many plans that would fall under a continuity plan, but it did not have one singular plan. Jones acknowledged the clarification.

### **3. Mayor's Advisory Panel (Page 63)**

Director Vollmer introduced the next set of questions, which concerned the Mayor's Advisory Panel. She stated that Mayor Jadwin would provide information on the panel.

Mayor Jadwin summarized the submitted question, explaining that it sought information about the panel, its makeup, and how it had been functioning. She stated that the city held its first Business Advisory Panel meeting in September of the current year. She provided background, explaining that she and former Director Hamons had begun developing the framework for the panel prior to Hamons' departure. When Director Gottke joined the team in May, one of their first conversations focused on the Business Advisory Panel. Mayor Jadwin said she valued Director Gottke's insight and extensive experience with similar panels, and she felt confident in Gottke's ability to help build business connections. She stated that the goal of establishing the Mayor's Business Advisory Panel was to build relationships and communication with local businesses. She noted that, just as the city focused on strengthening relationships with residents, the city should also work to understand the needs of the business community so that the city could provide a supportive environment that would, in turn, contribute to Gahanna's overall success. Mayor Jadwin described business advisory groups as opportunities to gather business and economic intelligence. She noted that the city received information through one-on-one meetings, regional data, One Columbus, JobsOhio, informal conversations, economic development events, focus groups, and partner organizations such as the Chamber of Commerce and Visit Gahanna. She said the Business Advisory Panel served as an additional source of information.

Mayor Jadwin explained that the city convened sector-specific groups regularly to gather firsthand input directly from those doing business in the city. The panel allowed the city to understand business needs and



challenges, learn about regional trends, anticipate long-term needs, and consider how the city could help. She stated that the information collected helped identify industry-wide trends, resilience needs, and gaps that the city or partner organizations could address. Mayor Jadwin reported that the September meeting followed a sector-specific approach. The city partnered with a Gahanna-based financial institution focused on small-business financing and selected an industry sector in high demand in Gahanna and more prevalent than in peer communities. She said they met with more than a dozen business owners and had a productive morning of honest conversation, with businesses exchanging ideas and questions. She explained that, as the city implemented its economic development strategy, these conversations would help identify priorities. She said workforce needs emerged clearly as the most significant issue discussed, including opportunities to partner with schools to create internships and apprenticeships. Mayor Jadwin stated that the city anticipated holding the panels on a bimonthly or quarterly basis in 2026, depending on scheduling, and intended to continue building those conversations.

Chairman Renner asked for questions or comments.

Councilmember Jones asked whether the Business Advisory Panel was the same panel referenced in the budget book as advising on transportation, housing, sustainability, and diversity and inclusion. Mayor Jadwin responded that the first meeting had been sector-specific and used general, high-level questions that allowed the conversation to develop based on business input. She stated that future meetings might explore topics raised by businesses, and she acknowledged that transportation had been discussed in the past. She noted that the topics Jones mentioned had not arisen in the first session but said the city could prompt discussion on specific areas if needed while still allowing the conversation to evolve organically.

Chairman Renner asked whether the term “Mayor’s Advisory Panel” in the budget book served as an umbrella term or whether it referred specifically to the Business Advisory Panel. Mayor Jadwin explained that she originally labeled it the Mayor’s Advisory Panel, but after working with Director Gottke, they changed the name to the Mayor’s Business Advisory Panel to reflect the intended focus on business outreach and communication. She said the purpose was to strengthen ties with the business community so that businesses viewed the city as a resource. She added that businesses could identify issues such as code provisions, transportation challenges, COTA concerns, or housing difficulties. Mayor Jadwin reiterated that, in the first session, businesses primarily emphasized their difficulty in finding workers.

#### **4. Community Grant Program (page 63)**

Director Vollmer addressed the next question, which concerned the community grant program and the accounts associated with it. She explained that the chart presented last year had been labeled incorrectly before the second reading and that the error resulted from a clerical mistake. She stated that the program had always been funded from the same account and that the mislabeled chart did not reflect any change. She clarified that the \$100,000 allocated for the community grant program remained under one of the divisions in Finance and Contract Services.

Councilmember Jones asked why the allocation appeared under Contract Services rather than another category. Director Vollmer explained that the city used three main governmental accounting funds, including salary and benefits, contract services, and materials and supplies, and that those categories were then broken down further. She stated that, at the highest level, the allocation fell under Contract Services.

## **5. Our Gahanna Podcast**

Director Vollmer introduced the next question, which concerned the *Our Gahanna* podcast. She stated that the question asked about the launch, publication date, communication methods, and metrics, and she noted that Mayor Jadwin would respond.

Mayor Jadwin explained that the podcast had not launched yet and that the city was preparing for its release. She stated that, because the city had spent the past year working on the *Our Gahanna* strategic plan, the team intentionally waited until the plan's adoption to align the podcast's name and focus with the plan. She reported that the city had already recorded two episodes and had teased the upcoming podcast in the previous week's newsletter. She said the city was waiting for a release timeline from the producer. Once received, the city would begin active promotion through social media and the website. She stated that the podcast would be available on major streaming platforms, including Apple and Spotify. Mayor Jadwin said the first episode focused on Creekside, and the second featured the community liaison officers discussing mental health and available community resources. She stated that the goal of the podcast was to share information with residents and highlight the people, places, and things that made Gahanna a special community. She noted that, although the city had already identified topics, staff would look to the community for input on subjects residents wanted to hear about and would adjust as needed based on that feedback.

Councilmember Padova asked about the planned release frequency. Mayor

Jadwin responded that the city hoped to release an episode every other month, with a goal of six episodes per year. She added that the team aimed to complete two episodes early because the city had an upcoming mental health event in December and wanted the related episode available before that event.

#### **6. Sergeant Assessment Center (page 71)**

Director Vollmer addressed the next question, which concerned the process for the police sergeant assessment center and the associated costs. She explained that Article 14 of the FOP contract required the city to conduct an assessment center for the sergeant promotional process. She stated that the assessment center functioned as a job-related, skills-based evaluation and that the Ohio Association of Chiefs of Police (OACP) had to administer it. She said the city contracted with OACP to conduct the assessment center. She explained that the promotional process also included an oral board, which the contract required an independent consultant to conduct. She added that an independent consultant also calculated the overall eligible list score. She noted that the Civil Service process followed Civil Service rules and the collective bargaining agreement. She stated that the total cost to administer an assessment center was approximately \$14,000. Director Vollmer reported that the city also had to conduct a lieutenants assessment center to fill the vacancy created by Deputy Chief Moffitt's promotion. She said the city intended to complete that process by the end of the year. She explained that the resulting chain of promotions required the city to fill the sergeant vacancy created by that promotion and, ultimately, a police officer position.

Vice President Weaver asked whether the cost was assessed on a per-vacancy basis. Director Vollmer stated that it was not necessarily tied to each vacancy. She explained that, because the process fell under Civil Service rules, the city typically conducted promotional testing only when it knew a vacancy would occur. She noted that larger agencies, such as the City of Columbus, conducted annual assessments, and she added that Gahanna conducted annual Civil Service testing for parks maintenance workers and service maintenance workers. She said that, due to cost and workload for the HR team and the Police Department, the city usually budgeted for promotional tests only when needed. She reported that the city conducted a promotional test the previous year, that the eligibility list expired in September, and that the city now needed a new round of testing because of Deputy Chief Moffitt's promotion.

#### **7. Increase in Contract Services (HR - \$84,985, page 177 and P&R - \$218,300, page 179); Finance Department (page 77 and 178 - salary & benefits increase; Contract Services increase and**

decrease)

Director Vollmer introduced the next set of questions, which related to the Finance Department. She explained that several questions were interrelated, so they were combined. She stated that Finance Manager April Kincaid would review them. She summarized that the questions concerned increases in contract services, increases and decreases in salary and benefits, and specific contract service changes, including an increase of approximately \$176,000 and a decrease of approximately \$686,000.

Finance Manager April Kincaid began with the first question, which concerned an \$85,000 increase in the HR line for professional development. She explained that this amount represented professional development for the entire city, including both citywide and individual development.

Chairman Renner paused for questions, and none were raised.

Finance Manager Kincaid continued with questions regarding increases in various contract services lines. She explained that some line items in the budget were reported differently because the city sometimes rolled up contract services numbers to include both the Finance Division and the Admin and Ops Division. She stated that the referenced \$176,000 increase represented an overall increase across both divisions. She noted that while some lines decreased, several initiatives contributed to the increases. She addressed another question concerning a separate \$275,000 increase in contract services. She explained that this amount represented a single line item that included the *Our Gahanna* strategic plan implementation, the business continuity plan, and a facilities assessment. She stated that the \$275,000 was part of the earlier referenced \$176,000 increase when aggregated.

Councilmember Jones asked whether the \$275,000 amount referenced on page 178 was the same line item, and Finance Manager Kincaid confirmed that it was. Jones asked whether the item related to *Our Gahanna*, and Kincaid stated that it reflected a combination of the *Our Gahanna* implementation, the business continuity plan, and a facilities assessment.

Finance Manager Kincaid then addressed a question about an additional increase of approximately \$130,000 in contract services on page 178. She explained that this line item covered contract services tied to revenue collection. She stated that when revenue was expected to increase, the associated expenditures also increased. She used RITA as an example, noting that the city paid fees to RITA for collecting income taxes, so appropriations increased along with projected revenue. She then addressed

questions about increases in salary and benefits. She explained that in 2024, Director Bury recommended placing citywide initiatives and funding for DAS and senior directors under the new Finance Admin and Ops Division to improve citywide spending, align with best practices, and enhance efficiency. She stated that those funds appeared in the Finance Admin and Ops Division and were also explained in the Mayor's Office narrative. She noted that the increases reflected standard budgetary salary adjustments for representative employees in the DAS and Finance divisions, with no new positions added.

President Bowers asked about a decrease in transfers. Finance Manager Kincaid explained that the decrease reflected a one-time transfer of funds returned from the COHCC insurance consortium. She stated that the funds had been transferred out to be reserved for employee health and wellness initiatives.

President Bowers noted one additional question concerning the Parks and Recreation Division. Finance Manager Kincaid explained that the increase in contract services resulted from reclassifying a landscaping contract from the Service Department to Parks and Recreation. She stated that the budget showed a corresponding decrease in the Service Department and an increase in Parks and Recreation.

Director Vollmer stated that those were all the questions submitted on Friday.

President Bowers asked a follow-up question regarding professional development. She noted that HR prioritized ensuring professional development opportunities for employees and asked whether the city would eventually reach a point where only inflationary increases appeared in the budget or whether additional substantial increases would still be needed.

Director Vollmer responded that the strategic plan included specific employee development initiatives. She stated that the city was working on professional development plans beginning with directors and supervisors and then extending to all employees. She said the initiative would take about two years to complete, and once finished, the city would better understand the appropriate baseline for future professional development funding. She explained that each August she requested directors to submit all planned professional development training for the year using a required template. She stated that the city reviewed national and local conference options and used a detailed professional development request process that came through both her office and the Finance Department. She added that she recently recommended that Finance staff attend a Columbus-based conference next year instead of traveling to Chicago, as a cost-saving measure.

*Concluding Remarks and Next Steps:*

Chairman Renner thanked everyone and reviewed the meeting calendar. He noted that the next topic listed was questions on operations, followed by another week devoted to questions on operations. Director Vollmer confirmed the schedule, stating that the November 17 meeting would cover Parks and Recreation and Planning, and the November 24 meeting would cover Public Service and Engineering. Chairman Renner asked his colleagues to review the Parks and Planning materials and submit any questions to him by Thursday, November 13.

Councilmember Jones asked when Engineering would be presented, noting she had been looking at an old schedule. Director Vollmer confirmed the date as November 24. She stated that she had sent an updated schedule around the time the budget was released because some directors had pre-planned vacations, which required dividing the operations presentations to ensure their availability.

Councilmember McGregor asked when the Council Office presentation would take place. Clerk VanMeter stated that it would occur on November 24. Mayor Jadwin asked if Council Office and the City Attorney's Office would both present on November 24. Councilmember McGregor acknowledged that those items had not moved. President Bowers noted that the updated schedule had been shared at a prior Finance Committee meeting. Councilmember Jones asked for the schedule to be sent again. Director Vollmer agreed to resend it.

Chairman Renner asked whether there were any overall questions about the process. Hearing none, he concluded the discussion.

**Recommendation: Held in Finance Committee; Further Discussion Scheduled on 11/17/2025.**

**C. ADJOURNMENT:**

*With no further business before the Finance Committee, the Chair adjourned the meeting at 9:05 p.m.*

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Jeremy A. VanMeter  
Clerk of Council

*APPROVED by the Finance Committee, this  
day of 2025.*

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Stephen A. Renner