

PROPOSAL AND AGREEMENT FOR PROFESSIONAL SERVICES

Between the Client:	City of Gahanna 200 South Hamilton Road Gahanna, OH 43230
and the Consultant:	Advanced Civil Design, Inc. 422 Beecher Road Columbus, OH 43230
for the following:	City Fuel Site Removal Gahanna, Ohio
Date:	November 2, 2010

Advanced Civil Design, Inc. is pleased to provide **The City of Gahanna** with a proposal to provide the services listed herein. This document is intended to clearly define the services we will perform for you as well as your responsibilities under this agreement. We look forward to working with you in the very near future.

-SCOPE OF SERVICES-

We anticipate the following scope of services. The tasks are subdivided into the bold headings below. A fixed fee has been established for each heading and is included in the fee schedule.

Design and Engineering

Demolition Plan:

- Prepare demolition plan for the subject parcel. Plan shall include quantities and specifications adequate for contractor bidding.
- Prepare stormwater pollution prevention plan in accordance with City, Jefferson Township and State requirements.
- Obtain OEPA General Permit for stormwater discharge during construction.

Tank Removal Plan:

- Prepare plan showing existing tank locations and approximate depth.
- Research past tank data to determine if there has ever been any environmental concerns.
- Coordinate with BUSTR on the removal of the tanks

EXHIBIT A

Construction Management Services:

Bid Documents:

- Prepare bid documents for contractors.
- Coordination with City of Gahanna on the preparation of the required bid documents.
- Prepare public notification documents.
- Prepare bid tabulation for City review.
- Attend bid award meeting.

Construction Monitoring - Demolition:

- Provide daily monitoring of the site demolitions.
- Review Contractor pay application for percentage of contract complete.
- Assure demolition is being completed in accordance with the contract specifications.

Construction Monitoring - Tank:

- Provide daily monitoring of the site demolitions.
- Collection soil samples of soil surrounding tank locations.
- Have soil samples analyzed to assure that there was no leakage from the tanks and that the site does not require any further remediation measures. If further remediation is required additional fees may be requested.
- Review Contractor pay applications
- Assure demolition is being completed in accordance with the contract specifications.
- Assist City in coordination efforts with BUSTR

-SERVICES PROVIDED BY THE CLIENT TO CONSULTANT-

- A. Provide Consultant with legal access to the site
- B. Provide Consultant with any relevant, existing studies or data in the Client's possession

-FEE SCHEDULE-

Consultant services and costs are divided into three categories: Fixed Fee Services, Hourly Fee Services and Reimbursed Expenses. Fixed Fee Services are proposed for the scope of services listed herein. In the event that the Fixed Fee Schedule needs to be revised based on Client requested revisions that are not a result of Consultant actions, an amendment to the contract may be proposed.

Proposed Fixed Fees

Design & Engineering:	\$ 8,000.00
Construction Monitoring and Testing:	\$ 16,000.00

Services rendered that are not included in the "Scope of Services" shall be billed at the following hourly rates: