



To: Laurie Jadwin
 Members of Council
 City Attorney

From: Joann Bury
 Director of Finance

Date: February 10, 2020

Department of Finance Action Item:

Action Item #1 – Motion Resolution Appropriations Transfers

The newly elected City Attorney and Mayor have analyzed the 2020 budget as authorized by Council and are respectfully requesting budget transfers in order to change the operational structure of their Department and in the case of the Mayor the City as a whole. The Human Resources Director has discussed the operational changes the Mayor is making and the below identifies the appropriation transfers necessary to implement these changes. It is important to note that no new funding is necessary. I am respectfully requesting a motion resolution to transfer appropriations as outlined below:

Fund	From	Fund	To	Amount	For
General	City Attorney Salaries and Benefits	General	City Attorney Contract Services	22,980.00	Paralegal will be contracted rather than hired
General	Development Salaries and Benefits	General	Development Contract Services	20,480.00	Consultant for ED pending Director hire
General	Public Service Salaries and Benefits	General	Mayor's Office Salaries and Benefits	136,910.00	Organizational changes as discussed by HR
General	Public Safety Salaries and Benefits	General	Mayor's Office Salaries and Benefits	23,060.00	Organizational changes as discussed by HR
General	IT Salaries and Benefits	General	Mayor's Office Salaries and Benefits	41,880.00	Organizational changes as discussed by HR
General	Development Salaries and Benefits	General	Mayor's Office Salaries and Benefits	76,540.00	Organizational changes as discussed by HR

Action Item #2 – Supplemental Appropriations Ordinance

The following action is necessary as described in Action Item #1 due to organizational changes requested by the new Mayor. Please note this does not change total appropriations for the City it is reducing appropriations in one fund while increasing the appropriations in another fund resulting in \$0 change for total appropriations for the City. I am respectfully requesting an Ordinance to reduce appropriations within the following funds while increasing appropriations in other funds as outlined below. To avoid any further delay in the hiring process I am also requesting waiver of the second reading.

Fund	Decrease Appropriations	Fund	Increase Appropriations	Amount	For
Parks & Recreation	Parks & Recreation Salaries and Benefits	General	Parks & Recreation Salaries and Benefits	10,200.00	Organizational changes as discussed by HR
General	Public Service Salaries and Benefits	Streets	Public Service Salaries and Benefits	33,060.00	Organizational changes as discussed by HR
Parks & Recreation	Parks & Recreation Salaries and Benefits	Streets	Public Service Salaries and Benefits	1,540.00	Organizational changes as discussed by HR
Water	Public Service Salaries and Benefits	Streets	Public Service Salaries and Benefits	4,620.00	Organizational changes as discussed by HR
Sewer	Public Service Salaries and Benefits	Streets	Public Service Salaries and Benefits	6,350.00	Organizational changes as discussed by HR
Water	Public Service Salaries and Benefits	Stormwater	Public Service Salaries and Benefits	1,750.00	Organizational changes as discussed by HR
General	Public Safety Salaries and Benefits	Police Pension	Public Safety Salaries and Benefits	3,710.00	Organizational changes as discussed by HR