



TO: Gahanna City Council  
Clerk of Council

FROM: Miranda Vollmer, Senior Director of Administrative Services  
Mayor Laurie A. Jadwin

Cc: Raymond J. Mularski, Esq., City Attorney  
Joann Bury, Director of Finance

DATE: May 4, 2023

SUBJECT: Request for Council Action (May 8, 2023 COTW Meeting)

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## ACTION ITEMS

### ACTION ITEM # 1: ORDINANCE: SALARY ORDINANCE FOR THE PERSONNEL OF THE CITY OF GAHANNA

The 2023 Salary Ordinance was passed by Council in December 2022 with the 2023 budget. The Department of Administrative Services, including Human Resources and Finance, evaluate each vacancy that occurs throughout the year with the affected department(s) to review department operations and duties needed, and to determine what role/position is needed to be filled.

As a result of these discussions with the Department of Planning and the Department of Public Service, it is respectfully requested to amend the 2023 Salary Ordinance to include the following:

- Addition of Manager- Planning at pay grade C21
- Addition of Supervisor – Customer Service at pay grade C17

This request also includes a request for **Emergency and Waiver** in order to amend the Ordinance promptly to assist in the backfilling of critical vacancies. The Director of Finance has determined that no supplemental dollars are needed at this time from the General Fund. During the Department of Finance's mid-year review of salary and benefits, any needed transfers, or supplemental requests for the Enterprise Funds, will be brought forward.

### Requested Legislation and Funding:

Legislation Needed:	Ordinance
Emergency/Waiver:	<b>Emergency and Waiver</b>
Vendor Name:	N/A
Vendor Address:	N/A
Already Appropriated:	N/A

Supplemental/Transfer: N/A

Attachments

- DAS ATT 2023 Salary Ordinance Amended 5.8.2023 RED LINE
- DAS ATT 2022 Salary Ordinance Amended 5.8.2023