

TO: Thomas R. Kneeland, Mayor
Members of Council
City Attorney

FROM: Jeff Barr, Director, Department of Parks & Recreation

DATE: October 24, 2019

RE: Parks & Recreation - Report to Council for October 28, 2019

ACTION ITEMS

ITEM #1 – Chapter 154 Code Changes

We are requesting an Ordinance to amend Chapter 154 Landscape Board.

**CHAPTER 154
Landscape Board**

- 154.01 Creation.**
- 154.02 Organization.**
- 154.03 Duties and responsibilities.**
- 154.04 Public Landscape Trust Fund.**

CROSS REFERENCES

Authority to establish - see CHTR. 4.18
Open meetings - see ADM. Ch. 107

154.01 CREATION.

There is hereby created a Landscape Board which shall consist of five electors of the Municipality ~~who are not otherwise serving as elected or appointed officials of the City.~~ Three of the five electors shall be appointed by Council; and two of the five electors shall be appointed by the Mayor. Beginning January 2, 1997, one of the five electors will be appointed by Council for three years, one will be appointed by Council for two years, one will be appointed by Council for one year; one will be appointed by the Mayor for three years and one will be appointed by the Mayor for two years. Thereafter, each January 2 (if January 2 is a Sunday, then January 3) and as the terms expire, appointments shall be made for a term of three years by the respective appointing authorities for the position for which the term is ending.
(Ord. 0011-2010. Passed 2-1-10.)

154.02 ORGANIZATION.

Council shall establish the date, time and place for the first meeting each year, at which the Landscape Board shall organize. The Mayor shall preside at this meeting until the chairman is elected. The Landscape Board shall choose its own officers, establish its own rules of operation, and maintain a record of its proceedings and actions. A majority of the members shall be a quorum for the transaction of business. Meetings ~~must~~ **WILL** be held ~~a minimum of four times a year~~ **ON AN AS NEEDED BASIS** and shall be open to the public.
(Ord. 0110-2012. Passed 6-4-12.)

154.03 DUTIES AND RESPONSIBILITIES.

It shall be the responsibility of the Landscape Board to study, investigate, counsel and develop and/or update and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public

areas with such trees and shrubs being designated street trees or park trees. Such plan shall be reviewed and presented to Council every three (3) years. Upon Council acceptance and approval the plan shall constitute the official Comprehensive Landscape Plan for the City. The Board, when requested by Council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its work, and shall perform such other duties as may be prescribed by these Codified Ordinances.
(Ord. 0011-2010. Passed 2-1-10.)

154.04 PUBLIC LANDSCAPE TRUST FUND.

Members of the Landscape Board shall act collectively as trustees of the Public Landscape Trust Fund and may not delegate or relinquish responsibility for the fund except as defined herein.
(Ord. 0011-2010. Passed 2-1-10.)

ITEM #2 – Supplemental Appropriations

The Department of Parks & Recreation has received unplanned funds from scrap metal, property damages received and Gahanna Parks & Recreation Foundation Program Sponsorships. These funds are currently unappropriated and unencumbered.

We are requesting the funds to be appropriated from the unappropriated unreserved balance of the General Fund to the following accounts; 10108310-5300 – Parks Materials & Supplies - \$788.00, and 10108320-5205 – Recreation Contract Services - \$28,347.00.

COUNCIL UPDATE

Barr – 3rd Quarter update presentation