



To: Gahanna City Council
Clerk of Council

From: D. Grant Crawford, Director of Public Service & Engineering
Laurie A. Jadwin, Mayor

Cc: Joann Bury, Director of Finance
Raymond J. Mularski, Esq., City Attorney

Date: April 20, 2022

Re: Dept. of Public Service & Engineering Report to Council (April 25, 2022 Meeting)

UPDATES

See Mayor's Report 4.25.22

ACTION ITEM(S)

ACTION ITEM #1: MUNICIPAL LANDSCAPE MAINTENANCE – AWARD CONTRACT & SUPPLEMENTAL

In March this year, AmeriScapes, who was the vendor for the City's municipal landscape maintenance contract, submitted their notice of contract termination, to be effective within thirty (30) days. On March 21, 2022, Council granted permission to the Administration to bid the Municipal Landscape Contract.

On April 15, 2022, bids were opened and reviewed. The lowest responsive and responsible bidder is Brightview Landscapes. The bid price is \$159,136 per year. The term of the contract is for the remainder of 2022 and two (2) full calendar years thereafter, ending December 31, 2024. The contract also includes two (2) separate, consecutive renewals of one (1) year each upon written mutual agreement of both parties (January 1, 2025 – December 31, 2025, and January 1, 2026 – December 31, 2026, respectively).

It should be noted that every bid that was received for the new contract, including the bid from Brightview Landscapes, was higher than the City's previous contract with AmeriScapes. The increase in pricing can be attributed to a handful of factors, including labor shortage, inflation, and higher fuel prices. In addition, AmeriScapes historically has bid significantly lower than all other municipal landscaping companies. During previous bid processes, landscape companies specifically noted that they were not interested in bidding as they were not able to meet or beat AmeriScapes' pricing.

The Administration respectfully requests legislation authorizing the Mayor and the Director of Public Service & Engineering to enter into contract with Brightview Landscapes per the above-outlined terms. Because 2022 appropriations were based on the costs of the previous contract



that was in place with AmeriScapes, the Department of Public Service & Engineering is requesting a supplemental appropriation in the amount of \$75,000 to fund the remainder of the contract costs, including a contingency for any unforeseen expense.

Since the landscaping season has already begun, the Administration is requesting a **Waiver and Emergency** to begin services as soon as possible. While City crews have been doing as much as they can to keep up with mowing needs, the operations are not sustainable in the long-term and are impacting the Department's ability to work on other projects.

Legislation Needed: Ordinance
Emergency/Waiver: **Waiver and Emergency**
Vendor Name: Brightview Landscapes
Vendor Address: 6530 W Campus Oval, Suite 300, New Albany, OH 43054
Already Appropriated (Amounts & Accounts):
\$90,000 from 101.11.410.5205
Supplemental/Transfer (Amounts & Accounts):
\$75,000 from General Fund 1010 to 101.11.410.5205

ACTION ITEM #2: SUPPLEMENTAL APPROPRIATIONS – DAMAGE TO CITY PROPERTY

The Department of Public Service & Engineering has received funds over the last quarter from the damage of city property (\$13,316). These funds are currently unappropriated and unencumbered. The Department respectfully requests legislation for supplemental appropriations as itemized below.

Legislation Needed: Ordinance
Emergency/Waiver: None
Vendor Name: n/a
Vendor Address: n/a
Already Appropriated (Amounts & Accounts): n/a
Supplemental/Transfer (Amounts & Accounts):
\$982 from General Fund 1010 to 101.11.400.5300 (Materials and Supplies)
\$11,248 from General Fund 1010 to 101.11.420.5306 (Fleet Services)
\$186 from Streets Fund 2200 & 220.11.000.5300 (Materials and Supplies)
\$900 from Water Fund 6510 & 651.11.000.5300 (Materials and Supplies)

ACTION ITEM #3: SUPPLEMENTAL APPROPRIATIONS – WATER METER FEES

The Department of Public Service & Engineering has received funds over the last quarter from water meter fees (\$31,336). These funds are currently unappropriated and unencumbered. The Department respectfully requests legislation for supplemental appropriations as itemized below.

Legislation Needed: Ordinance
Emergency/Waiver: None
Vendor Name: n/a



Vendor Address: n/a
Already Appropriated (Amounts & Accounts): n/a
Supplemental/Transfer (Amounts & Accounts):
\$31,116 from Water Fund 6510 & 651.11.000.5300 (Materials and Supplies)