



---

**To:** Gahanna City Council  
Clerk of Council

**From:** Tom Komlanc, Director of Engineering  
Kevin Schultz, Senior Director of Operations  
Mayor Laurie A. Jadwin

**Cc:** Priya D. Tamarasan, Esq. City Attorney  
Joann Bury, Director of Finance

**Date:** April 15, 2022

**Re:** Department of Engineering – Request for Council Action (April 22, 2024 COTW Meeting)

---

## ACTION ITEMS

### ACTION ITEM #1: 2025 THOROUGHFARE PLAN – AWARD OF CONTRACT

Gahanna Codified Ordinance 145.02 requires the Thoroughfare Plan to be formally evaluated every ten years and a general review to be conducted every five years. The last in-depth Thoroughfare Plan assessment was adopted by Ord. 0004-2007, with general updates performed in 2019. Per Gahanna Code, the Plan is due for a comprehensive evaluation and update. The Department of Engineering issued a request for qualifications (RFQ) for professional planning and engineering services for the 2025 Thoroughfare Plan and received four (4) responses.

The overall goal of the Thoroughfare Plan is to develop a 10-year measurable blueprint for improving the City's transportation and mobility networks. This includes identifying and addressing key needs to provide improved means of travel choices for residents and visitors to our community. The Plan must take into consideration how the City can make better/smarter decisions regarding transportation investments and the impacts of those investments on mobility improvements, land use, and place creation. The Plan will provide a vision and guidance for city staff, developers, and residents on the future of transportation within the City and will strive to address the following items:

In support of sustainable growth - Evaluation of the community's long-range growth, density, and land use type nexus to the transportation and mobility networks

Regionalism – Gahanna's role and collaboration in a fast-growing region, especially in relation to transportation and transit, congestion, job and housing variables, changing commuter trends, and more

Livable Neighborhoods – Enhancing community livability, including improving health and safety, infrastructure upgrades, and neighborhood traffic safety

Mobility – Developing a framework for community mobility through safe and accessible



multi-modal options, while addressing congestion and creating a balanced transportation system

Transportation Equity – Encouraging transportation choices and access across modes and demographics in all transportation decisions

Technology and Connectivity – Identifying and planning for emerging technologies or potential social changes, such as autonomous vehicles, smart grids, intelligent transportation technology, increasing automation, and envisioning how technology can enable better connectivity and interaction with local government and support various community priorities

Partnerships – Cultivating new and existing partnerships, locally and regionally, for better communication, efficiencies, and support

Strategic Implementation – Development of prioritization criteria and decision support metrics across all areas of the City’s multi-modal transportation system, addressing short-term, mid-term and long-term needs with phasing, funding, and CIP integration

The request for qualifications were scored and shortlisted, and interviews were conducted. Burgess & Niple was selected as the best qualified. Technical proposal, scope, and fee negotiations resulted in \$283,888 for professional services. The Engineering Department is also requesting a 10% contingency to cover any unforeseen items, bringing the total to \$312,277.

The Administration respectfully requests legislation authorizing the Mayor to enter into contract with Burgess & Niple for professional services related to the 2025 Thoroughfare Plan.

#### Requested Legislation and Funding

Legislation Needed: Ordinance

Emergency/Waiver: None

Vendor Name: Burgess & Niple, Inc.

Vendor Address: 330 Rush Alley, Suite 700, Columbus, OH 43215

Already Appropriated (Amounts & Accounts):

\$250,000 from 243.13.000.5210 (2024 Appropriations) Engineering Prof. Services

\$62,277 from 325.06.550.5505 (2024 Appropriations) Capital Improv. Fund

Supplemental/Transfer (Amounts & Accounts): None

#### Attachments

ENG-ATT-B&N 2025 Thoroughfare Plan Scope of Services

ENG-ATT-B&N 2025 Thoroughfare Plan Proposed Fee

#### Contract Approvals

- This item has been approved by the Mayor
- This item has been approved by the Director of Finance
- This item has been approved by the City Attorney