

**SERVICE CONTRACT BETWEEN  
THE CITY OF COLUMBUS  
AND  
CITY OF GAHANNA  
FOR SNOW AND ICE REMOVAL SERVICES  
FOR THE 2018-2019 SEASON**

This Contract for snow and ice removal services is entered into by and between the City of Gahanna (herein referred to as the "Contractor"), and the City of Columbus, Department of Public Service (herein referred to as the "City").

**WITNESSETH:**

**WHEREAS**, the City has a need for snow and ice removal services; and

**WHEREAS**, the Contractor has the necessary experience and expertise to provide said service; and

**NOW, THEREFORE**, in consideration of the mutual promises as hereinafter set forth, the parties agree as follows:

**ENTIRE AGREEMENT**

This Contract sets forth the entire agreement between the parties with respect to the subject matter hereof. Understandings, agreements, representations, or warranties not contained in this Contract, or as written amendment hereto, shall not be binding on either party. Except as provided herein, no alteration of any terms, conditions, delivery, price, quality, or specifications of this Contract shall be binding on either party without the written consent of both parties.

**1. Contract Term**

The term of this Contract shall be from October 15, 2018 to April 15, 2019. This Contract shall not automatically renew.

**2. Maximum Obligation**

The amount to be paid under the purchase order associated with this Contract shall be **\$7,774.80** unless additional funds are appropriated and authorized.

**3. Pricing and Scope of Services**

The Contractor agrees to perform and invoice the Scope of Services as set forth **ON ATTACHED EXHIBIT A\*** and as contained in the bid specifications, which are expressly incorporated herein.

\*Contract is NOT valid if the Scope of Services is NOT attached.

No other costs, rates, or fees shall be payable to the Contractor for services performed hereunder. The terms and conditions specified in this Contract constitute the entire contract governing the purchase of services by the City from the Contractor, and shall supersede any terms and conditions which may accompany the Contractor's invoice/bid/estimate. Any and all verbal representations are superseded by this Contract. The terms of this Contract shall prevail over any conflicting or deficient terms or conditions listed in any attachments from the Contractor.

4. **Equal Opportunity Clause**

The Contractor agrees to abide by all of the terms, conditions and requirements set forth in Columbus City Code Section 3906.02, Equal Opportunity Clause. Failure or refusal of a Contractor or a Subcontractor to comply with the provisions of Title 39 may result in cancellation of this Contract.

5. **City's Contract Administrator/Contract Administration**

Tierra Palmer, of the Department of Public Service, will manage the Contract on behalf of the City and will be the principal point of contact for the City concerning the Contractor's performance under this Contract.

Any notice or demand or other communication required or permitted to be given under this Contract or applicable law shall only be effective if it is in writing, properly addressed, and either delivered in person, or by a recognized courier service, or deposited with the United States Postal Services as first-class certified mail, postage prepaid and return receipt requested, to the parties at the following addresses:

**CITY**

Tierra Palmer  
Department of Public Service  
Office of Support Services  
111 N. Front Street, 4<sup>th</sup> Floor  
Columbus, Ohio 43215  
(614) 645-7348  
[tlpalmer@columbus.gov](mailto:tlpalmer@columbus.gov)

**CONTRACTOR**

Robert Priestas  
City of Gahanna  
Service Department  
200 S. Hamilton Road  
Gahanna, Ohio 43230  
(614) 342-4005  
[robert.priestas@gahanna.gov](mailto:robert.priestas@gahanna.gov)

6. **Applicable Law, Remedies**

This Contract shall be governed in accordance with the laws of the State of Ohio. All claims, counterclaims, disputes, and other matters in question between the City, its agents and employees, and the Contractor arising out of or relating to this Contract or its breach will be decided in a court of competent jurisdiction within the County of Franklin, State of Ohio.

7. **Payment/Invoice Submittal**

Fees shall be paid for services rendered following: (1) the City's receipt of a correct invoice, which designates the specific applicable charges including lane miles serviced and rate per lane mile (as described in Exhibit A) and (2) issuance of a certified purchase order. The City will not be subject to any late payment charges. Rates shall be firm during the term of this Contract. The City will process correctly documented invoices for payment and the Contractor should receive payment for such invoice within thirty (30) days from receipt and approval by the City.

The Contractor shall invoice the City after the service period and between April 15, 2019, and May 15, 2019.

**Invoices:** All invoices shall be submitted to:

Melvin Slusher  
Department of Public Service  
Office of Support Services  
111 N. Front Street, 4<sup>th</sup> Floor  
Columbus, Ohio 43215

**8. Modifications**

No modification, amendment, alteration, addition or waiver of any section or condition of this Contract shall be effective or binding unless it is in writing and signed by an authorized representative of the City and the Contractor and approved by the appropriate City authorities.

**9. Contract Termination**

If either the City or the Contractor violates any material term or condition of this Contract or fails to fulfill in a timely and proper manner its obligations under this Contract, then the aggrieved party shall give the other party (the "responsible party") written notice of such failure or violation. The responsible party will correct the violation or failure within thirty (30) calendar days or as otherwise mutually agreed. If the failure or violation is not corrected, this Contract may be terminated immediately by written notice from the aggrieved party. The option to terminate shall be at the sole discretion of the aggrieved party.

When it is in the best interest of the City, the City may terminate this Contract, in whole or in part by providing seven (7) calendar days written notice to the Contractor prior to the effective date of termination. If this Contract is so terminated, the City is liable only for payments required by the terms of this Contract for services received and accepted by the City.

**10. Nonexclusive Remedies**

The remedies provided for in this Contract shall not be exclusive but are in addition to all other remedies available under the law.

**11. Survivorship**

All services executed pursuant to the authority of this Contract shall be bound by all of the terms, conditions, prices discounts and rates set forth herein, notwithstanding the expiration of the initial term of this Contract, or any extension thereof. Further, the terms, conditions, and warranties contained in this Contract that by their sense in context are intended to survive this completion of the performance, cancellation or termination of this Contract, shall so survive.

**12. Save Harmless**

The Contractor shall protect, indemnify and save the City harmless from and against any damage, cost, or liability, including reasonable attorneys' fees, resulting from claims for any or all injuries to persons or damage to property arising from intentional, willful or negligent acts or omissions of the Contractor, its officers, employees, agents, or Subcontractors, to the extent permitted by Ohio law.

13. **Severability**

If any term or condition of this Contract or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application; to this end the terms and conditions for the Contract are declared severable.

14. **Assignment**

This Contract may not be assigned, subcontracted, or otherwise transferred to others by the Contractor without the prior written consent of the City. If this Contract is so assigned, it shall inure to the benefit of and be binding upon any respective successors and assigns (including successive, as well as immediate, successors and assignees) of the Contractor.

15. **Authority to Bind**

The signatories to this Contract represent that they have the authority to bind themselves and their respective organizations to this Contract.

16. **Workers' Compensation**

The Contractor shall comply with all Workers' Compensation laws of the State of Ohio, if applicable. **Proof of coverage shall be attached to this Contract as EXHIBIT B.**

17. **Insurance**

The Contractor shall carry at least the minimum amounts listed below of Commercial Liability Insurance (Bodily Injury and Property Damage) and Comprehensive Automobile Liability Insurance naming the City as an additional insured. **The Contractor must attach a copy of the Certificate of Insurance to this Contract as EXHIBIT C:**

**Bodily Injury Liability:**

Each Person           \$ 500,000  
Each Accident        \$1,000,000

**Property Damage Liability:**

Each Accident        \$ 500,000  
All Accidents         \$1,000,000

**Automobile Liability:**

Each Accident        \$1,000,000

18. **Attachments**

- 18.1 Exhibit A – Scope of Services
- 18.2 Exhibit B – Workers' Compensation Certificate
- 18.3 Exhibit C – Certificate of Liability Insurance Certificate or Affidavit of Self-Insurance

***[Remainder of Page Intentionally Left Blank]***

**IN WITNESS WHEREOF**, the parties have executed this Contract as of the day and year written below.

**CITY OF COLUMBUS**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Jennifer Gallagher  
Director of Public Service

\_\_\_\_\_  
Zachary M. Klein  
City Attorney

\_\_\_\_\_  
Date

**CONTRACTOR**

\_\_\_\_\_  
Thomas Kneeland  
Mayor

\_\_\_\_\_  
Date

## EXHIBIT A – SCOPE OF SERVICES

### SECTION 1: CONTACTS

City of Columbus, Department of Public Service  
 Division of Infrastructure Management  
 111 N. Front Street, 5<sup>th</sup> Floor  
 Columbus, Ohio 43215

Contact: Rodney Sparks  
 Work: 614-645-6325  
 Cell: 614-774-0811  
 Email: [RWSparks@columbus.gov](mailto:RWSparks@columbus.gov)

City of Gahanna  
 200 S. Hamilton Road  
 Gahanna, Ohio 43230

Contact: Russ Simms  
 Work: 614-342-4425  
 Cell: 614-452-0625  
 Email: [Russ.Sims@gahanna.gov](mailto:Russ.Sims@gahanna.gov)

### SECTION 2: SCOPE

#### 2.1 RESPONSIBILITIES

City of Gahanna shall provide all personnel, insurance, equipment, fuel, and materials necessary to perform the appropriate snow and ice control services. These services will be equal in quality to those services provided within the municipalities' own areas of responsibility, and will be provided at the same time as, or immediately after the completion of the municipalities own routes. Both parties agree to maintain an open line of communication between each of the parties, particularly in reference to the commencement and completion of snow and ice control services. It is agreed that each party shall do its best to provide prompt, efficient, and courteous service to our citizens.

#### 2.2 LIMITS

City of Gahanna shall remove snow and treat ice at the following locations:

<u>Area of Responsibility</u>	<u>Limit From</u>	<u>To Limit</u>	<u>Lane Miles</u>
Morrison Road	S. Gahanna Corp	Olde Morrison Road	0.52
Olde Morrison Road	Exit Ramp from I-270	Westbourne Avenue	0.52
Westbourne Avenue	Olde Morrison Road	Taylor Station Road	1.25
Taylor Station Road	Westbourne Avenue	S. Gahanna Corp	1.15
S. Hamilton Road	S. Gahanna Corp	N. Whitehall Corp	3.37
Wendler Boulevard	Hines Road (N. Gahanna Corp)	N. Stygler Road	1.59
N. Stygler Road	N. Gahanna Corp	Morse Road	1.83
<b>TOTAL LANE MILES</b>			<b>10.23</b>

A 'lane mile' is equal to the number of miles from one point to the other, multiplied by the number of lanes. A map depicting the aforementioned lane miles is attached hereto.

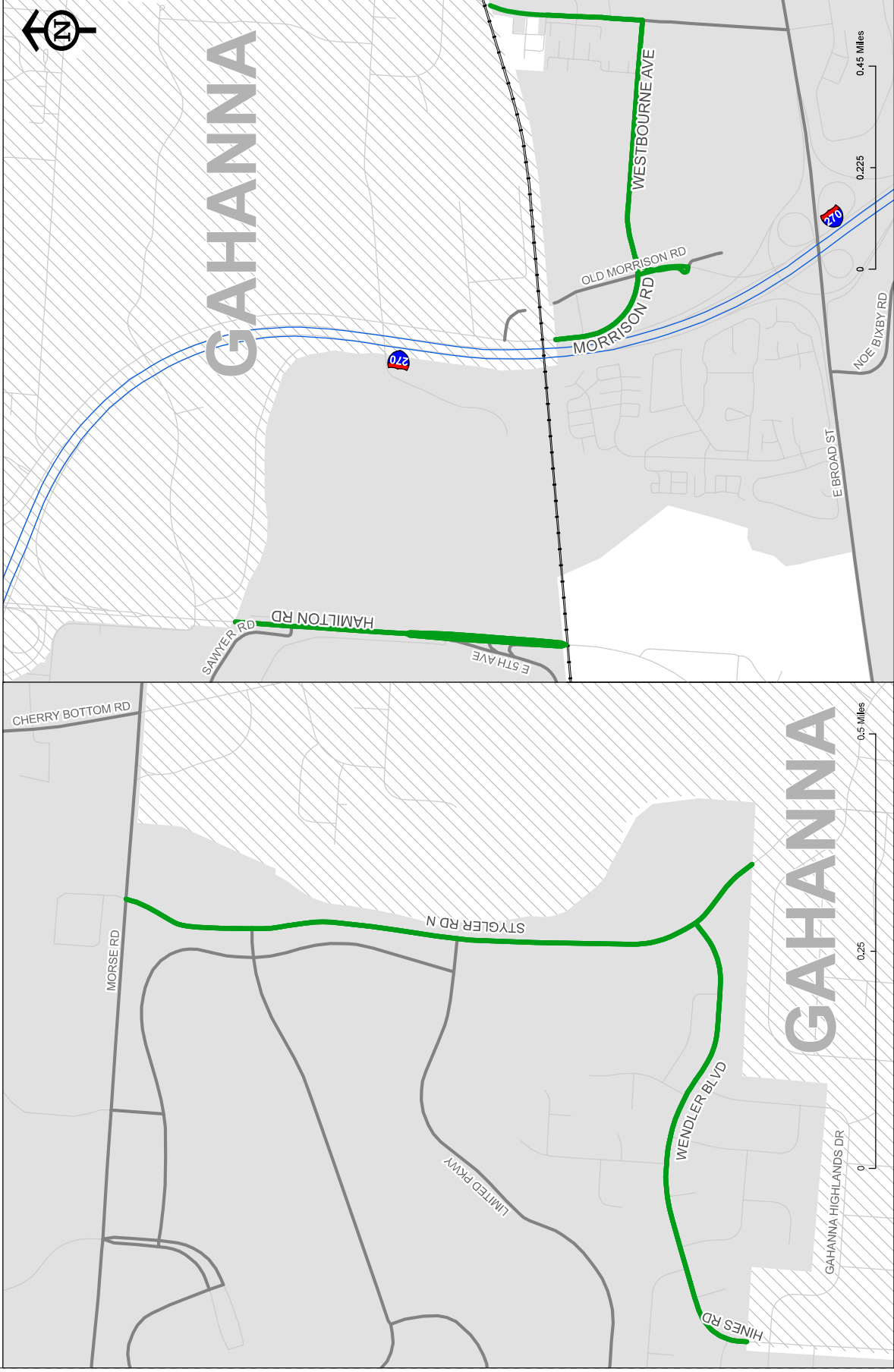
#### 2.3 COST

Cost Per Lane Mile: \$760.00 Per Lane Mile Per Season

Total Cost: 10.23 Lane Miles x \$760.00 = \$7,774.80

# [SNOW & ICE] MAINTENANCE AGREEMENTS

GAHANNA



Updated: August 2018

Gahanna for Columbus

Columbus

Gahanna

THE CITY OF  
**COLUMBUS**  
ANDREW J. LUTWICH, MAYOR

**ATTACH WORKERS' COMPENSATION CERTIFICATE**





Bureau of Workers' Compensation

30 W. Spring St.  
Columbus OH 43215-2256

Governor John R. Kasich  
Administrator/CEO Sarah D. Morrison

www.bwc.ohio.gov  
1-800-644-6292

### CERTIFICATE OF EMPLOYER'S RIGHT TO PAY COMPENSATION DIRECTLY

To be posted in employer's place or places of employment in compliance with Sec. 4123.83 of the Ohio Revised Code. Any employer requiring more than one copy of this certificate, may reproduce as many copies of the certificate (without any alterations or changes) as required.

Policy Number and Employer Name 20005698  CITY OF GAHANNA HR DEPT 200 S HAMILTON RD GAHANNA, OH 43230-2919	Period Specified Below  March 01, 2018 to March 01, 2019
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THIS IS TO CERTIFY that on date hereof the above named employer having met the requirements provided in the Section 4123.35 of the Ohio Revised Code has been granted authority by the administrator to pay compensation directly to its injured or dependents of killed employees as provided in said Section for the period above set forth.

Sincerely,

Sarah D. Morrison  
Administrator/CEO

BWC-7201

SI-1

**ATTACH CERTIFICATE OF LIABILITY INSURANCE**

