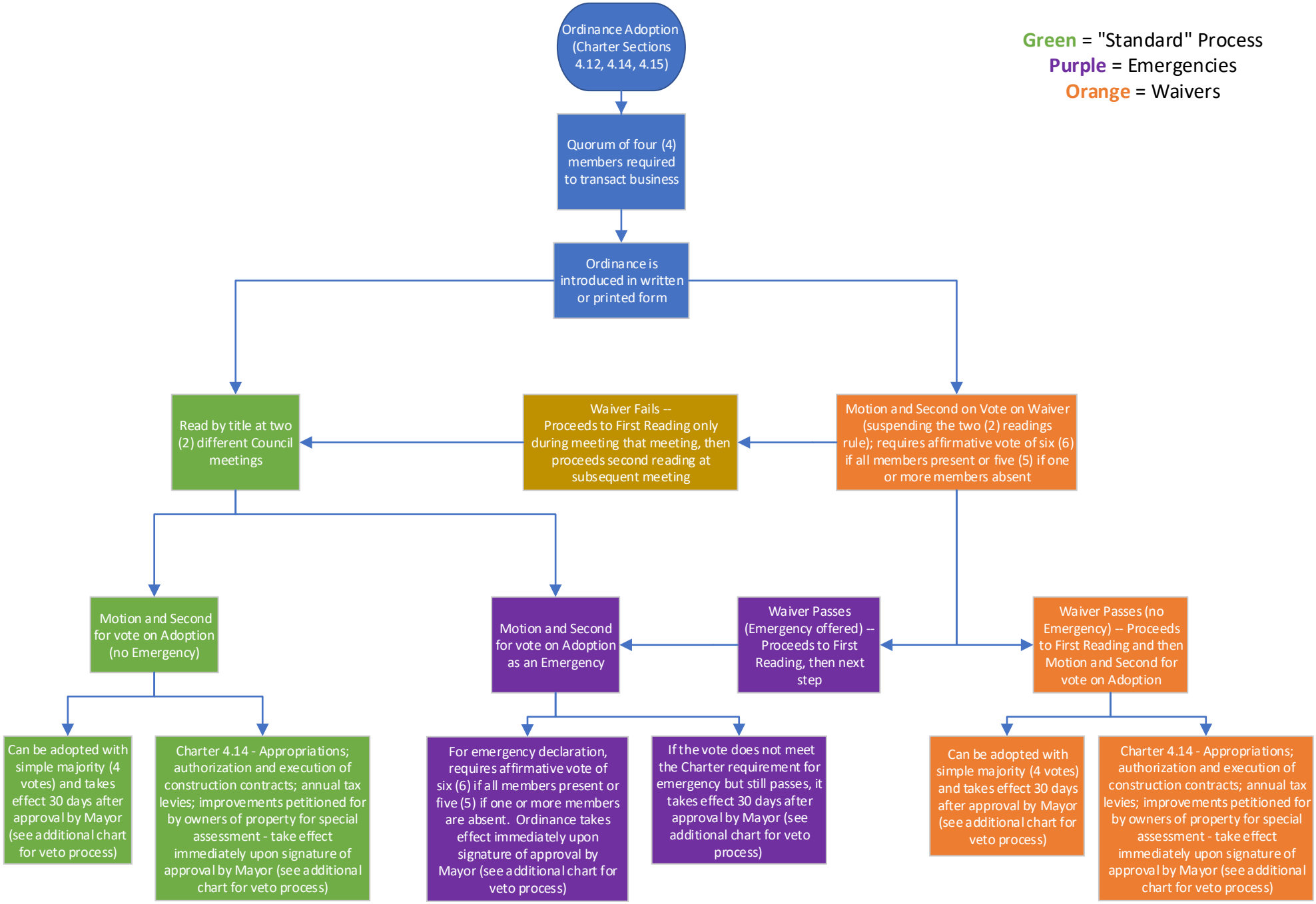
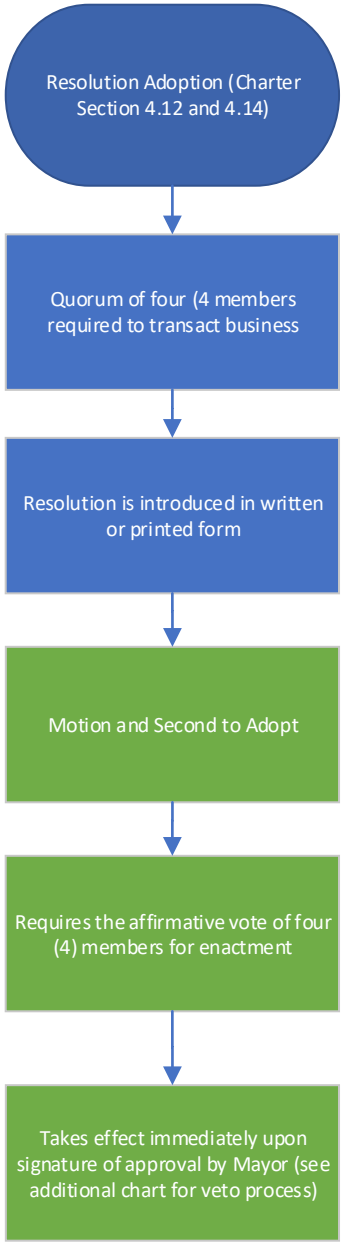

Green = "Standard" Process
Purple = Emergencies
Orange = Waivers
Ordinance Adoption (Charter Sections 4.12, 4.14, 4.15)
Quorum of four (4) members required to transact business
Ordinance is introduced in written or printed form
Read by title at two (2) different Council meetings
Waiver Fails -- Proceeds to First Reading only during meeting that meeting, then proceeds second reading at subsequent meeting
Motion and Second on Vote on Waiver (suspending the two (2) readings rule); requires affirmative vote of six (6) if all members present or five (5) if one or more members absent
Motion and Second for vote on Adoption (no Emergency)
Motion and Second for vote on Adoption as an Emergency
Waiver Passes (Emergency offered) -- Proceeds to First Reading, then next step
Waiver Passes (no Emergency) -- Proceeds to First Reading and then Motion and Second for vote on Adoption
Can be adopted with simple majority (4 votes) and takes effect 30 days after approval by Mayor (see additional chart for veto process)
Charter 4.14 - Appropriations; authorization and execution of construction contracts; annual tax levies; improvements petitioned for by owners of property for special assessment - take effect immediately upon signature of approval by Mayor (see additional chart for veto process)
For emergency declaration, requires affirmative vote of six (6) if all members present or five (5) if one or more members are absent. Ordinance takes effect immediately upon signature of approval by Mayor (see additional chart for veto process)
If the vote does not meet the Charter requirement for emergency but still passes, it takes effect 30 days after approval by Mayor (see additional chart for veto process)
Can be adopted with simple majority (4 votes) and takes effect 30 days after approval by Mayor (see additional chart for veto process)
Charter 4.14 - Appropriations; authorization and execution of construction contracts; annual tax levies; improvements petitioned for by owners of property for special assessment - take effect immediately upon signature of approval by Mayor (see additional chart for veto process)


Resolution Adoption (Charter Section 4.12 and 4.14)
Quorum of four (4 members required to transact business
Resolution is introduced in written or printed form
Motion and Second to Adopt
Requires the affirmative vote of four (4) members for enactment
Takes effect immediately upon signature of approval by Mayor (see additional chart for veto process)

Veto Power
(Charter Section 3.05) for
Resolutions and Ordinances
Clerk presents legislation to Mayor within forty-eight (48) hours of adoption by Council
Mayor approves or disapproves the whole (or any part of any resolution or ordinance appropriating money)
Mayor Approves -- signs and files with the Clerk.
Mayor Disapproves
Mayor files objections within ten (10 days) *after presentation of the legislation to the Mayor* -- Objections are entered into the record by the Clerk
Mayor does not file objections within ten (10) days *after presentation to the Mayor*
Council, no later than its next regular meeting, may reconsider the legislation
Legislation takes effect as though the Mayor had signed it
If three (3) or more members do not support reconsideration for approval (Veto override), the veto stands and the legislation is not approved
The legislation may be approved by five (5) or more members of Council and take effect (Veto Override)