



# City of Gahanna

## Meeting Minutes

### Finance Committee

200 South Hamilton Road  
Gahanna, Ohio 43230

*Michael Schnetzer, Chair*  
*Karen Angelou*  
*Merisa Bowers*  
*Brian Larick*  
*Jamie Leeseberg*  
*Nancy McGregor*  
*Stephen Renner*

*Krystal Gonchar, MPA, Clerk of Council*

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Monday, July 26, 2021

City Hall, Council Chambers

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#### **\*Immediately Following Committee of the Whole**

#### **A. CALL TO ORDER**

Chair Michael Schnetzer called the meeting to order at 7:13 p.m.

#### **B. UPDATE FROM THE DIRECTOR OF FINANCE**

##### **Capital Needs Assessment**

Finance Director Joann Bury presented the attached Capital Needs Assessment, attached in file 2021-0142; reiterated that this is no request for funding, but rather a way to plan future funds; this is an inventory for funding to determine capital needs for the next five years; items that have been completed have been removed; items that were only partially funded have been updated and we have included some new projects; you will not see any facility related projects as those are part of an ongoing facilities needs assessment; phase one needs revisited due to staff changes; phase two picked up in 2020 and will be finalized this year and a report will go to council; phase three will be a final plan, will be a stand-alone plan, and will be considered a priority one. The Creekside garage is on the CNA but the number is preliminary; introduced City Engineer John Moorehead to discuss that item. Moorehead stated that they reviewed a previous engineer's study; the garage needs to be brought into compliance with FEMA standards and flood proofing; there is currently a request for proposals posted in order to get a team to help with the project. Bury asked for Council to review the items and submit questions to the Finance Chair. Bury stated that they look at capital needs related to public health and safety and priority one items first before looking at all others.

Schnetzer said this kicks off budget discussion for 2022 funding; asked if Bury could provide a preliminary calendar. Bury stated that on August 3, there will be a kick off request for departments, but no salaries or capital needs at that point; then the Director of Administrative Services will work with each department to gather staffing and technology needs; then categorize capital needs and present in September; budget book is presented to Council in October; they have from then to December to discuss and finalize the budget. Schnetzer asked, what is the ask of the CNA. Bury said no action necessary; just gives Council an opportunity to provide feedback; would need feedback by the end of September. Schnetzer asked if there were any objections to that process. Council had none.

Bowers asked if they could have another discussion on the Creekside garage at an upcoming Committee meeting. Jadwin said it would be approximately 30-45 days to provide an update based on RFP process.

[2021-0142](#)

Department of Finance Report to Council: July 26, 2021.

**C. ADJOURNMENT**

Adjourned at 7:23 p.m.