



# Franklin Soil and Water Conservation District

*Creating Conservation Solutions for Over 70 Years*

## 2020 Intergovernmental Working Agreement with Gahanna

This working agreement is entered into for the year 2020 and becomes effective on the date of the last signature. The grant agreement expires on December 31, 2020. The agreement is subject to the limitations of authorities, resources and policies of the Franklin Soil and Water Conservation District (Soil and Water) and the City of Gahanna (City).

The purpose of this agreement is to provide environmental education and public participation on topics related to storm water pollution including water quality, soils and soil erosion in relation to Ohio State Science Standards, and to provide assistance to the City on construction site stormwater runoff control and management, post construction management and good housekeeping.

For ease of understanding, this agreement is arranged according to the order of the Six Minimum Controls for the National Pollutant Discharge Elimination System (NPDES) Phase II for Stormwater as defined with the Ohio Revised Code 3745-39-04 (B)(1) through (6).

The City will receive a year-end report on all assistance provided. A progress report can also be requested at any time over the duration of the contract.

### **Franklin Soil and Water Conservation District will provide the following services for the City of Gahanna:**

#### **General Program Assistance:**

- 1) Assist in compiling the Small MS4 Permit Annual Report in the format required by the Ohio Environmental Protection Agency with reporting and guidance from City staff. A meeting to review the City's comments is included within this task. The final report will be provided to the City for the Ohio EPA.
- 2) Update Gahanna Stormwater Management Plan to comply with current permit.

### **Minimum Control Measures No. 1 & 2: Public Education / Outreach/ Participation and Involvement**

#### **Youth Education**

- 3) Provide targeted programming to approximately 900 students through:
  - Outreach to teachers in the grades that correspond with the appropriate state curriculum standards to inform them of available resources. Assistance will include classroom programming and teacher workshops.
  - Classroom activities and presentations upon teacher request. Various programs and hands on displays are available to teachers and are adaptable to meet specific needs.
  - A poster contest for participation from grades K-12.

### **Educational Material Distributed to Residents**

- 4) Provide stormwater and natural resource education updates to interested residents through newsletters, factsheets and website. Provide community PR staff text, graphics and videos that can be used for newsletter articles, brochures, website and social media.

### **Gahanna Backyards**

- 5) Administer the Gahanna Backyards Program through a combined rain barrel and rain garden workshop for residents in the City for the purposes of public education and public involvement. City residents who participate in the workshop will be eligible to receive a \$50.00 reimbursement on a rain barrel or compost bin or native plants. Rebates will be provided for up to 65 residents.

The rain garden cost share program will be promoted through the workshop and Backyards program.

### **Water Quality Partnership**

- 6) Outreach to small businesses through the Water Quality Partnership program. This will include one mailing to 420 City businesses with information on the community's stormwater program and actions businesses can take to improve water quality runoff in their community. Businesses can complete a pledge for and commit to actions that will support the City's stormwater program goals. The businesses that complete the pledge will receive a window cling for the program and recognition on Soil and Water's website.

### **Gardening for Clean Water**

- 7) Provide educational materials and support to participating garden centers and nurseries to reach residents on native plants and rain gardens. Also promote raingardens directly to residents, schools and businesses. The City will receive credit on our website and in communications to the nurseries. The City will also be provided with a year-end report to attach to their annual report with Ohio EPA. Staff will target the local Oakland Nursery, Growing Solution and Strader's Garden Center for this program.

### **Pick Up Poop Program**

- 8) Provide educational information to pet owners on the impacts of pet waste on stormwater using materials and messaging developed by Northeast Ohio Sewer District and the City of Columbus. The program will involve hot cards to explain the program, program display signs, a program webpage on Franklin Soil and Water's website, online and paper pledge forms for residents, and pet waste disposal bags with dispenser for program promotion and as an incentive for completing the pledge. Hot cards will also be provided to local veterinarians and pet shops and a display will be provided to Paws on the Plaza.

### **Landowner Outreach and Education**

- 9) Provide guidance and education to approximately 6 property owners with significant natural resource, soil erosion, or drainage concerns; as well as rain garden assistance. Soil and Water may perform on-site inventory and evaluation of soils, drainage, erosion and sedimentation, stream bank erosion, and soil stabilization for residents within the City limits. Soil and Water will give an account of resident requests and site visit results to the City.

### **Development Community Education**

- 10) Participate in countywide outreach to developers. The City will receive recognition in our Urban Review Newsletter published approximately 3 times a year and in advertising for webinars and stormwater roundtables approximately 5 times a year. A progress report will be provided for the Annual Report. Educational information will be developed and distributed onsite on the



importance of stormwater controls. Investigate the feasibility of including a quiz and gift card drawing to this educational information.

#### **Minimum Control Measure No. 4: Construction**

- 11) Provide detailed review and comment for development and construction plans, lot splits, pond construction and zoning compliance to ensure compliance with applicable Ohio EPA Construction General Permit.
  
- 12) Perform 2 site inspections per month to insure compliance with the applicable Ohio EPA Construction General Permit and approved Stormwater Pollution Prevention Plans (SWP3). Communicate with onsite construction management as needed, tracking progress of development including but not limited to pre-construction, construction and post-construction meetings. Maintain records for all active construction sites. Provide a detailed list in writing to the City of all observations of non-compliance and recommendations to correct the issue.  
  
Ensure compliance with applicable construction and post-construction requirements of the NPDES permit. This will include the following:
  - Maintain copies of approved erosion and sediment plans and storm water pollution prevention plans (SWP3s).
  - Track and monitor inspections and violations.
  
- 13) Conduct approximately thirty zoning and plan reviews before post construction and site inspections for individual lots in built out sub

#### **Minimum Control Measure No. 5: Post Construction**

- 14) Perform 2 on-site inspections of post-construction practices within the City to comply with requirements for the MS4 permit.

#### **Minimum Control Measure No. 6: Good Housekeeping**

- 15) Complete a SWPPP for the Gahanna municipal golf course fueling station.
  
- 16) Provide or organize NPDES related training for City staff members to meet needs identified by the City.

#### **Natural Resources Evaluation**

- 17) Provide a review of potential upland and instream practices to improve stream erosion in Sycamore Run.

#### **Gahanna will do the following:**

Provide Soil and Water with a copy of the stormwater management policies adopted by the City for the SWCD's use in plan review and comment.



**Compensation**

The City shall provide to Soil and Water in the form of a grant, \$27,760 in funds. Funds will be expended as needed to meet the grant agreement and support Soil and Water’s current mission and goals.

In the event that assistance exceeds or is less than estimated numbers in this agreement the following year’s grant may be adjusted accordingly.

**It is Mutually Agreed:**

That Soil and Water is a conservation technical and education service agency and therefore is not granted regulatory authority in the Ohio Revised Code.

That a working relationship will be defined to include communication with appropriate departments with both parties reviewing quality of service to address concerns as they arise or at least every six months.

The City and Soil and Water will meet when necessary to review and coordinate activities and programs with the aim of developing a multi-discipline approach to resource management.

That the standards and specifications developed by the City shall take precedence in planning and application of conservation measures. Where the City’s policies are moot, the Natural Resources Conservation Service and ODNR Rainwater and Land Development handbook will be used in planning and application of conservation measures.

That credit will be given jointly to Soil and Water and the City in natural resource/ NPDES Phase II related publications prior to publication.

This working agreement may be amended or terminated at any time by mutual consent of either parties, or the agreement may be terminated by either party giving sixty (60) days’ notice in writing to the other.

**SIGNATURES**

The below signatures certify consent on the above agreement.

**FRANKLIN SOIL AND WATER  
CONSERVATION DISTRICT**

**CITY OF GAHANNA, OHIO**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Date \_\_\_\_\_

Date \_\_\_\_\_

**EXHIBIT A**

**PROJECT COST ESTIMATES:**

The below calculations are for grant calculations only. This is not a fee for service arrangement.

<b>Stormwater Program Management Assistance</b>	<b>Estimated Grant Cost</b>
Provide assistance and leadership to the City on compiling and writing the NPDES Phase II report to the OEPA.	\$2,200
Stormwater Management Plan Update	\$4,000
<b>Minimum Control Measure No. 1 &amp; 2 : Public Education / Outreach/ Participation and Involvement</b>	<b>Estimated Grant Cost</b>
School programming on stormwater pollution in the topics of water quality, soils, and other topics that may relate as directed by current state curricula standards. Provide targeted programming to 900 Students.	\$3,960
Stormwater factsheets, graphics and text for newsletters, websites, community events and social media	\$500
Gahanna Backyards Program. Program administration	\$1,500
Gahanna Backyards Rebates. Provide reimbursement for rain barrels, plants and compost bins to 65 residents through online website with ordering.	\$3,250
Cover costs of 3 rebates from 2019.	\$150
Provide a backyard conservation workshop to include rain barrels, rain gardens and information on rain garden cost share in combination with another community.  Total remaining funds for rain garden cost share is \$250.00	\$400
Outreach to 420 businesses in the City of Gahanna through the Water Quality Partner Program.	\$2,000
Include Gahanna in the Gardening for Clean Water program through area nurseries and promote raingarden outreach.	\$1,500
Implement Pick Up Poop (PUP) Program with the City of Gahanna	\$2,000
Upon request by Gahanna, the SWCD shall perform on-site inventory and evaluation of soils, drainage, erosion and sedimentation, stream bank erosion, and soil stabilization for six residents within the City limits.	\$600
Developer and contractor education and outreach through the urban review newsletter, roundtables and webinars.	\$1,400
<b>Minimum Control Measure No. 4: Erosion and Sedimentation Control, MCM No. 5: Post Construction and MCM No. 6: Good Housekeeping</b>	<b>Estimated Grant Cost</b>
Provide plan review and site inspections for active construction sites.	Invoiced separately
Perform 2 on-site inspections of post-construction practices within the City of Gahanna to comply with requirements for the MS4 permit.	\$700
Conduct thirty zoning and plan reviews	\$2,000

Provide a training program to meet permit and City stormwater education needs.	\$600
<b>Natural Resource Evaluation and Assistance</b>	<b>Estimated Grant Cost</b>
Sycamore Run Assessment.	\$1,000
<b>Total</b>	<b>\$27,760</b>