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**To:** Gahanna City Council  
Jeremy VanMeter, Clerk of Council

**From:** Kevin Schultz, Senior Director of Operations  
Mayor Laurie A. Jadwin

**Cc:** Priya D. Tamaras, Esq., City Attorney  
Joann Bury, Director of Finance

**Date:** December 22, 2025

**Re:** Request for Council Action (January 2, 2026 Regular Meeting)

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## ACTION ITEMS

### ACTION ITEM #1: ORDINANCE TO GRANT EASEMENT AND RIGHT-OF-WAY ACCESS TO THE OHIO POWER COMPANY (AEP) FOR PRIMARY ELECTRIC SERVICE AT 825 TECH CENTER DRIVE

In 2022, the property located at 825 Tech Center Drive was identified as an ideal property and building to address the operational needs for Police Headquarters, City Hall, and the Senior Center. Construction on this facility began in May 2024 and is anticipated to be completed in early 2026. Ohio Power Company provides power to the facility.

The City and the Ohio Power Company (AEP) have identified the need to relocate the primary electrical service into the building from the eastern property line. This will require a new feed to be placed in an easement as described and depicted on the attached. This easement runs in perpetuity with the land.

The Administration respectfully requests an Ordinance granting easement and right-of-way access to Ohio Power Company. Upon acceptance, the easement will be recorded with the Franklin County Recorder. In order to align with construction schedules, **Waiver and Emergency** are being requested for this Ordinance.

#### Requested Legislation and Funding

Legislation Needed:	Ordinance
Emergency/Waiver:	<b>Waiver &amp; Emergency</b>
Vendor Name:	N/A
Vendor Address:	N/A
Already Appropriated (Amounts & Accounts):	N/A
Supplemental/Transfer (Amounts & Accounts):	N/A



#### Attachments

DOS-ATT - AEP Fiber Optic Easement Agreement – 825 Tech Center

#### Contract Approvals

- This item has been approved by the Mayor
- This item is under review by the City Attorney
- This item has been approved by the Director of Finance